

RESOLUTION 3-86

A RESOLUTION ESTABLISHING DISTRICT POLICY REGARDING
USE OF DISTRICT VEHICLES BY DISTRICT EMPLOYEES

WHEREAS, the District desires to put to writing an ongoing policy regarding the use of District vehicles by it's employees; and

WHEREAS, the District has a responsibility to provide sewer services to those connected to the public sewer system on a 24-hour basis; and

WHEREAS, the District has a responsibility to provide police protection to all residents and property owners within the District on a 24-hour basis; and

WHEREAS, the District has only three police officers to maintain said 24-hour police protection; and

WHEREAS, the District has entered into an agreement with the Joint Services Committee for maintenance of it's sewer utility service; and

WHEREAS, the Joint Services Committee has only three regular maintenance employees available to respond to after-hour service calls; and

WHEREAS, the District General Manager resides within the District and normally available to evaluate the urgency of response to calls for sewer utility service needs after normal working hours; and

WHEREAS, Police vehicles are clearly marked and sewer utility vehicle is clearly distinguishable by transceiver antenna and "E" license plates; and

WHEREAS, Police Officers routinely, when off duty, are either on call or considered a source of backup for the officer on duty; and

WHEREAS, the District has a response policy of ten minutes for response to public protection calls; and

WHEREAS, this relatively short response time requires police officers to reside within or very near the physical boundaries of the District; and

WHEREAS, new Internal Revenue Service codes require reporting the use of District vehicles by District employees for personal use as a taxable benefit unless exempt; and

WHEREAS, the District prohibits District employees from using District-provided vehicles for personal use.

NOW, THEREFORE, IT IS RESOLVED, that the General Manager and Police Officers, as District policy, are required to house District utility pickup and police vehicles, respectively, at their personal residence overnight; and

FURTHER RESOLVE, that police vehicles and sewer utility pickup are considered by the District to be exempt from taxation; and

FURTHER RESOLVE, that this written policy be retroactive to a time prior to January 1, 1985.

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Passed and adopted by the Board of Directors of the Lake Shastina Community Services District, County of Siskiyou, California, at a meeting thereof held on the 8th day of July, 1986, by the following vote of the members thereof:

AYES, and in favor thereof, Directors: Worsnop, Barbier, Dutro, Spahr.

NOES, Directors: None.

ABSENT, Directors: Trager.


Robert A. Worsnop, President

ATTEST:


Karen L. Code, District Secretary



Lake Shastina Community Services District

CERTIFICATE OF POSTING

RESOLUTION NO. 3-86

Karen L. Code , under penalty of perjury, certifies as follows:

That she is, and during all times herein mentioned was, the duly appointed and qualified Secretary of the Lake Shastina Community Services District, Siskiyou County, California;

That on the 8th day of July, 19 86, she caused to be posted a full, true and correct copy of Resolution No. 3-86, A Resolution

ESTABLISHING DISTRICT POLICY REGARDING USE OF DISTRICT VEHICLES BY DISTRICT EMPLOYEES

in the official office of the District, 15440 "C" Juniper Peak Road, Weed, California located in the Lake Shastina Mutual Water Company construction yard.

Executed this 8th day of July, 19 86.

Karen L. Code

District Secretary

(5) Part Time-Officer - Director Spahr stated that at the last Board Meeting the concept to hire a part-time officer to relieve officers for vacation, sick leave, etc. was approved. He further stated Mark Reed, a previous applicant for the officer position, will be evaluated for the part-time position.

(6) Request from Officer Waddell - Director Spahr explained the request and read the memo of 6/25/86, which by reference is incorporated herein and recommended approval by the Board. (M Spahr, S Dutro) to grant Officer Waddell a one week vacation and pay for an additional two weeks of vacation time that has been earned.
Aye: Unanimous

The Board concurred this is a one-time exception which is in violation of the policy. There was a discussion of extenuating circumstances and the policy re: vacation accrual.

(7) Reception for Police Department - Director Spahr announced the reception will take place on August 3, 1986 at the Community Center from 3 to 5 p.m. Director Dutro volunteered to handle the arrangements for refreshments and Director Spahr stated he will submit a Press Release to the Weed Press.

D. Status Report re: CSD Audit - Mr. Smith stated the firm of Aiello & Goodrich was approved by all entities.

E. Master Planning Committee Status Report - Director Spahr stated during the Special Meeting with the Architect on July 3 it was decided to divide the Fire/Police Station project into two phases. The high bay area will be the first phase so the fire trucks will be protected from freezing weather. The Police Dept. and other finish work will be the second phase. He further stated the District Engineer will design the site preparation.

F. Resolution re: District Vehicle Storage Overnight - (M Barbier, S Dutro) to approve Resolution 3-86 Establishing District Policy Regarding Use of District Vehicles by District Employees.
Aye: Worsnop, Barbier, Dutro, Spahr.
Absent: Trager.

G. Computer Committee Status Report - Mrs. Worsnop reported on the consultation with Mr. Goodrich. It appears the Committee has more investigative work to do before deciding on a computer and a program.

H. Proposed FY-87 Budget - The General Manager was not prepared to provide the proposed budget since closed and balanced figures were not available for completion of financial statements for FY-86.

VIII. A. Distribution of Administrative & Management Costs - Proposed Resolution - Mr. Smith read Resolution #4-86 and gave an overview of costs in the past.

(M Dutro, S Spahr) to adopt Resolution #4-86 Establishing Distribution of Administrative and Management Costs.

Aye: Worsnop, Barbier, Dutro, Spahr.
Absent: Trager.