



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting
 Wednesday, May 16, 2018, 1:00 p.m.
 Administration Building
 16320 Everhart Drive ▪ Weed, California 96094 ▪ (530) 938-3281

MINUTES

CALL TO ORDER AND ROLL CALL: 1:02 p.m.

LSCSD Board Roll Call: Cupp ✓* Lewis ✓ MacIntosh ✓ Mitchell ✓ Thompson ✓

*Pres. Cupp arrived at 1:18 p.m., before Consent Calendar; Vice Pres. Thompson chaired the meeting until 1:18 p.m.
 Also present: GM Wilson, PWS Moser, SAC Nelle, FC Pappas, AA Charvez and District Counsel Margaret Long.
 There were approximately 21 people in the audience.

PLEDGE OF ALLEGIANCE: FC Pappas led the Pledge of Allegiance.

PUBLIC COMMENTS: Comments received.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting April 18, 2018
- B. Ratification of Disbursements: April 1 through April 30, 2018
- C. Budget Comparison / Variance Report: FY 2017/18 YTD
- D. LAIF Quarterly Report
- E. Approval of clarification to language in LOU between LSCSD and General Teamsters Local No. 137
- F. Approval of transfer from LAIF Reserves to CSD Operating Account

Motion by Dir. Thompson second Dir. Lewis to approve Consent Calendar.

Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson

Noes: None

Absent: None

DEPARTMENT REPORTS

2. Fire Department Monthly Report: FC Pappas reported.
3. Police Department Monthly Report: PC Wilson reported.
4. Sewer Department Monthly Report: PWS Moser reported.
5. Water Department Monthly Report: PWS Moser reported.

COMMITTEE REPORTS:

6. APPROVED COMMITTEE MINUTES / REPORTS / VERBAL UPDATES, if applicable:
 - A. Budget / Finance Committee: Dir. Mitchell reported.
 - B. Fire Department Advisory Committee: Dir. Mitchell reported.
 - C. Police Department Advisory Committee: Nothing to report.
 - D. Policy Committee: Nothing to report.
 - E. Sewer and Water Systems Oversight Committee: Dir. Thompson reported.

DISCUSSION / REPORTS: ACTION ITEMS:

7. Second Reading and Adoption of proposed Ordinance 1-18 establishing a Hazardous Vegetation Abatement Ordinance: GM Wilson reported and recommended the second reading of proposed ordinance by title. The Board discussed and received comments from the public.

Motion by Dir. Mitchell second Dir. MacIntosh to accept second reading by title and adopt Ordinance 1-18 establishing a Hazardous Vegetation Abatement Ordinance.

Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson

Noes: None

Absent: None

8. Second Reading and Adoption of proposed Ordinance 2-18 establishing an Abatement Administrative Appeal Process and Collection Procedures for Administrative Fines and regulation: GM Wilson reported and recommended the second reading of proposed ordinance by title. The Board discussed and received comments from the public.

Motion by Dir. Thompson second Dir. Lewis to accept second reading by title and adopt Ordinance 2-18 establishing an Abatement Administrative Appeal Process and Collection Procedures for Administrative Fines and regulation.

Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson

Noes: None

Absent: None

9. Consideration of CPA audit quotes for year ending June 30, 2018 and consider years ending 2019 and 2020: GM Wilson and SAC Nelle reported. The Board discussed.

Motion by Dir. Mitchell second Dir. MacIntosh to approve a three-year audit engagement letter/contract with Larry Bain, CPA for the years ended June 30, 2018, 2019 and 2020, in the amount of \$11,200 per year, per proposal dated April 27, 2018.

Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson

Noes: None

Absent: None

10. Consideration of proposal received to prepare a Water Rate Study: GM Wilson reported that the total amount for the Study is expected to be between \$25,000 and \$27,000. The Board discussed.

Motion by Dir. Thompson second Dir. MacIntosh to award contract to prepare a Water Rate Study to SHN Engineers & Geologists and authorize GM to negotiate and execute contract.

Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson

Noes: None

Absent: None

11. Consideration of contracting with SHN Engineers & Geologists to develop a sub-application for FEMA Hazard Mitigation Grant Program Funding to build a new water storage tank for Lake Shastina: GM Wilson reported. The Board discussed.

Motion by Dir. Mitchell second Dir. Thompson to approve SHN Engineers & Geologists to develop a sub-application for the FEMA HMGP to build a new water storage tank for Lake Shastina.

Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson

Noes: None

Absent: None

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.

PUBLIC COMMENTS ON CLOSED SESSION: None

ADJOURN TO CLOSED SESSION: With no objections by the Board, Pres. Cupp adjourned to Closed Session at 4:11 p.m.

CLOSED SESSION: 4:15 p.m.

Also present: GM Wilson

- A. CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to Government Code Section 54957.6 Agency Negotiators: Mike Wilson, General Manager; Employee Organization: Teamsters Local 137

With no objections by the Board, Pres. Cupp adjourned Closed Session at 4:23 p.m.

RETURN TO OPEN SESSION: 4:24 p.m.

Also present: GM Wilson and SAC Nelle. There were 3 people in the audience.

REPORT ON CLOSED SESSION: GM Wilson reported there was nothing to report.

ADJOURNMENT: With no objections by the Board, Pres. Cupp adjourned the meeting at 4:25 p.m. to a Special Meeting/Workshop on May 17, 2018 at 2:00 p.m.

The next LSCSD Regular Board Meeting is on Wednesday, June 20, 2018, 1:00 p.m. at the Administration Building.

Approval Date: _____

Carol Cupp, President

ATTEST:

Mike Wilson, Secretary