



# LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting  
 Wednesday, April 18, 2018, 1:00 p.m.  
 Administration Building  
 16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

## **MINUTES**

### CALL TO ORDER AND ROLL CALL: 1:00 p.m.

LSCSD Board Roll Call: Cupp absent Lewis ✓ MacIntosh absent Mitchell ✓ Thompson ✓

Also present: GM Wilson, PWS Moser, SAC Nelle, FC Pappas, AA Charvez and District Counsel Margaret Long.  
 There were approximately 23 people in the audience.

PLEDGE OF ALLEGIANCE: FC Pappas led the Pledge of Allegiance.

PUBLIC COMMENTS: Comments received.

### DISCUSSION / REPORTS: ACTION ITEMS:

- A. Consideration of accepting Cal OES Type 3 Fire Engine: FC Pappas reported and Pat Titus, Cal OES, spoke. The Board asked questions and discussed. Direction was given to Fire Chief to send a letter of intent to the State expressing interest, research additional information, such as insurance, and bring back to the Board with additional information and proposed agreement for Board consideration.

### CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting March 21, 2018 and Special Meeting March 28, 2018
- B. Ratification of Disbursements: March 1 through March 31, 2018
- C. Budget Comparison / Variance Report: FY 2017/18 YTD
- D. Accounts Receivable Aging Analysis: FY 2017/18 YTD
- E. Report out regarding prior closed session(s)
- F. Approval of transfer from LAIF Reserves to CSD Operating Account

### **Motion by Dir. Lewis second Dir. Mitchell to approve Consent Calendar.**

**Ayes: Directors Lewis, Mitchell and Thompson**

**Noes: None**

**Absent: Directors Cupp and MacIntosh**

### DEPARTMENT REPORTS

2. Fire Department Monthly Report: FC Pappas reported.
3. Police Department Monthly Report: PC Wilson reported.
4. Sewer Department Monthly Report: PWS Moser reported.
5. Water Department Monthly Report: PWS Moser reported.

### COMMITTEE REPORTS:

6. APPROVED COMMITTEE MINUTES / REPORTS / VERBAL UPDATES, if applicable:
  - A. Budget / Finance Committee: Dir. Mitchell reported.
  - B. Fire Department Advisory Committee: Dir. Mitchell reported.
  - C. Police Department Advisory Committee: Karla Chandler reported.
  - D. Policy Committee: Nothing to report.
  - E. Sewer and Water Systems Oversight Committee: Dir. Thompson, Dir. Lewis and PWS Moser reported.

### DISCUSSION / REPORTS: ACTION ITEMS:

7. Approval of Resolution 3-18 calling an Election for LSCSD Board Members - to be consolidated on the 2018 November General Election: The Board discussed.

**Motion by Dir. Mitchell second Dir. Lewis to adopt Resolution 3-18 calling the CSD Board Member Election for November 6, 2018, approving the length of Candidates Statement to not exceed 200 words, approving the cost of the Candidate Statement to be paid by Candidate, and requesting the Board of Supervisors to consolidate this election with any other election conducted on said date and request the election services by the County Clerk.**

**Ayes: Directors Lewis, Mitchell and Thompson**

**Noes: None**

**Absent: Directors Cupp and MacIntosh**

8. First Reading/Introduction proposed Ordinance 1-18 establishing a Hazardous Vegetation Abatement Ordinance: GM Wilson reported and introduced proposed ordinance by title. The Board discussed and received comments

from the public. With Counsel Long's assistance, Section 6.05 (c) was amended to change the word "county" to "District".

**Motion by Dir. Thompson second Dir. Mitchell to accept first reading/introduction of draft Ordinance 1-18 establishing a Hazardous Vegetation Abatement Ordinance, with amendment; second reading and adoption to be on the May 16, 2018 agenda.**

**Ayes: Directors Lewis, Mitchell and Thompson**

**Noes: None**

**Absent: Directors Cupp and MacIntosh**

9. First Reading/Introduction proposed Ordinance 2-18 establishing an Abatement Administrative Appeal Process and Collection Procedures for Administrative Fines and regulation: GM Wilson reported and introduced proposed ordinance by title. The Board discussed and received comments from the public. With Counsel Long's assistance, the following amendments were made: 1) remove the words "for Hazardous Vegetation" from the title, and 2) add the following sentence to Section 1.02.C "The issuer of the Notice of Violation shall not sit on the Board of Appeals."

**Motion by Dir. Thompson second Dir. Lewis to accept first reading/introduction of draft Ordinance 2-18 establishing an Abatement Administrative Appeal Process and Collection Procedures for Administrative Fines and regulation, with amendments; second reading and adoption to be on the May 16, 2018 agenda.**

**Ayes: Directors Lewis, Mitchell and Thompson**

**Noes: None**

**Absent: Directors Cupp and MacIntosh**

10. Consideration of purchasing two new vehicles in the FY 2017/18 budget year: PWS Moser reported. The Board discussed.

**Motion by Dir. Mitchell second Dir. Lewis to approve the purchase of two new vehicles under the current 2017/2018 fiscal year budget, as presented in memo dated April 18, 2018 (one vehicle for general use and one for Sewer/Water Departments).**

**Ayes: Directors Lewis, Mitchell and Thompson**

**Noes: None**

**Absent: Directors Cupp and MacIntosh**

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.

PUBLIC COMMENTS ON CLOSED SESSION: None

ADJOURN TO CLOSED SESSION: With no objections by the Board, Vice Pres. Thompson adjourned to Closed Session at 4:00 p.m.

CLOSED SESSION: 4:03 p.m.

Also present: GM Wilson and District Counsel Long

A. CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to Government Code Section 54957.6 Agency Negotiators: Mike Wilson, General Manager; Employee Organization: Teamsters Local 137

With no objections by the Board, Vice Pres. Thompson adjourned Closed Session at 5:21 p.m.

RETURN TO OPEN SESSION: 5:22 p.m.

Also present: GM Wilson, PWS Moser, SAC Nelle and District Counsel Long. There were no people in the audience.

REPORT ON CLOSED SESSION: District Counsel Long reported that direction was given to negotiator.

ADJOURNMENT: With no objections by the Board, Vice Pres. Thompson adjourned the meeting at 5:23 p.m.

The next LSCSD Regular Board Meeting is on Wednesday, May 16, 2018, 1:00 p.m. at the Administration Building.

Approval Date: \_\_\_\_\_

\_\_\_\_\_  
Carol Cupp, President

ATTEST:

\_\_\_\_\_  
Mike Wilson, Secretary