



# **LAKE SHASTINA COMMUNITY SERVICES DISTRICT**

## **AGENDA**

Wednesday, September 18, 2019

Closed Session: 12:00 p.m. / Open Session: 1:00 p.m.

Administration Building

16320 Everhart Drive, Weed, California 96094 • (530) 938-3281

Teleconference Location (Gov. Code sec. 54953(b)(4)): Valentine Public Library Conference Room,  
324 N Main Street, Valentine, Nebraska 69201

### **CALL TO ORDER: 12:00 p.m.**

LSCSD Board Roll Call: Directors: Beck \_\_\_\_\_ Cupp \_\_\_\_\_ MacIntosh \_\_\_\_\_ Mitchell \_\_\_\_\_ Thompson \_\_\_\_\_

### **PUBLIC COMMENTS ON CLOSED SESSION:**

### **ADJOURN TO CLOSED SESSION:**

### **CLOSED SESSION:**

- A. Personnel: Public Employee Performance Evaluation: General Manager (Gov. Code Section 54957)
- B. Conference with Labor Negotiator, GM Moser: amendment to Fire Chief Employment Agreement (Gov. Code Section 54957.6)

### **RETURN TO OPEN SESSION: 1:00 p.m.**

### **PLEDGE OF ALLEGIANCE:**

### **REPORT ON CLOSED SESSION:**

**PUBLIC COMMENTS:** This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

*Those who wish to speak on a matter that does not appear on the agenda, may do so during this Public Comment period. Each individual comment will be limited to three minutes. The Public Comment portion of the meeting will be limited to thirty minutes (total time). If needed, time limits may be extended with concurrence of the Board. No person may speak twice to the same item. The Board may ask questions but may not act during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place the item on a future agenda.*

*Those who wish to speak on an item on the agenda, may do so by completing a Speaker's Card identifying the item(s) and return it to the Board Secretary. Each individual comment will be limited to three minutes. If needed, time limit may be extended with concurrence of the Board. No person may speak twice to the same item.*

**CONSENT CALENDAR:** Items on the Consent Calendar are considered routine, not requiring separate discussion. However, if discussion is wanted, the item may be removed from the Consent Calendar and considered separately. Board members may ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

- 1. A. Approval of Minutes: Regular Meeting August 21, 2019
- B. Ratification of Disbursements: August 1 through August 31, 2019
- C. Budget Comparison: FY 2019/20

### **MONTHLY REPORTS: NO ACTION ITEMS:**

- 2. A. Department Written Reports
  - 1. Fire Department
  - 2. Police Department
  - 3. Sewer Department
  - 4. Water Department
- B. Committee Written Reports / Approved Minutes – Nothing to report.

DISCUSSION / REPORTS: ACTION ITEMS:

3. Consideration of adoption of resolution regarding Burn Site Program (GM Moser)
4. Consideration of approval of amended Fire Chief Employment Agreement (GM Moser)
5. Consideration of approval of Police Chief Employment Agreement (GM Moser)
6. Reports from Directors Beck and MacIntosh - 2019 Special District Leadership Academy Conference, per Board Policy and Procedure Manual / Handbook Section 4090.4, Training, Education and Conferences

STAFF COMMENTS:

BOARD MEMBER COMMENTS:

ADJOURNMENT: The next LSCSD Regular Board Meeting is scheduled to be held on October 16, 2019 1:00 p.m. at the Administration Building.

Supplementary documents and other materials distributed to the District board after their agenda packets have been distributed to the members may be viewed at the District office and obtained at the meeting.

**LAKE SHASTINA COMMUNITY SERVICES DISTRICT**

Regular Meeting  
Wednesday, August 21, 2019  
Closed Session: 11:30 a.m. / Open Session: 1:00 p.m.  
Administration Building  
16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

**Unapproved MINUTES**

CALL TO ORDER AND ROLL CALL: 11:32 a.m.

LSCSD Board Roll Call: Beck ☒ Cupp ☒ MacIntosh ☒ Mitchell ☒ Thompson ☒

\*Dir. Cupp arrived at 11:34 a.m. Also present: GM Moser, AA Charvez and District Counsel Margaret Long. There were no people in the audience.

PUBLIC COMMENTS ON CLOSED SESSION: None

ADJOURN TO CLOSED SESSION: With no objections by the Board, Pres Thompson adjourned to Closed Session at 11:33 a.m.

CLOSED SESSION: 11:33 a.m.

Also present: GM Moser and District Counsel Long.

A. Personnel (Gov. Code Section 54957): Public Employee Performance Evaluation: District Counsel

B. Personnel (Gov. Code Section 54957): Public Employee Performance Evaluation: General Manager

With no objections by the Board, Pres. Thompson adjourned Closed Session at 12:40 p.m.

RETURN TO OPEN SESSION: 1:00 p.m.

Also present: GM Moser, SAC Nelle, APC Bullington, FC Pappas, AA Charvez and District Counsel Long. There were approximately 13 people in the audience.

PLEDGE OF ALLEGIANCE: Carried out.

REPORT ON CLOSED SESSION: Pres. Thompson reported that there was nothing to report.

PUBLIC COMMENTS: Comments received.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting July 17, 2019 and Special Meeting/Workshop August 6, 2019
- B. Ratification of Disbursements: July 1 through July 31, 2019
- C. Budget Comparison: FY 2019/20
- D. LAIF Quarterly Report
- E. Ratification of transfer of funds in LAIF Savings

**Motion by Dir. Cupp second Dir. Mitchell to approve Consent Calendar.**

**Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson**

**Noes: None**

**Absent: None**

MONTHLY REPORTS: NO ACTION ITEMS:

2. Department Written Reports
  - A. Fire Department: FC Pappas reported.
  - B. Police Department: APC Bullington reported.
  - C. Sewer Department: GM Moser reported.
  - D. Water Department: GM Moser reported.
3. Committee Written Reports / Approved Minutes – Nothing to report.

DISCUSSION / REPORTS: ACTION ITEMS:

4. Consideration of adopting a resolution accepting Volunteer Fire Assistance Program Grant Funding of \$6,815.00 with CSD match of \$6,815.00: FC Pappas reported. The Board discussed.

**Motion by Dir. Beck second Dir. Mitchell to adopt Resolution 5-19 to accept the 2019 Volunteer Fire Assistance Grant with a 50% match by the CSD (funded amount not to exceed \$6,815.00).**

**Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson**

**Noes: None**

**Absent: None**

5. Consideration of adoption of resolution to approve an amendment to contract between CalPERS and LSCSD: GM Moser reported. The Board discussed.

**Motion by Dir. Mitchell second Dir. Cupp to adopt Resolution 7-19 to approve an amendment to contract between CalPERS and LSCSD, as presented.**

**Ayes: Directors Cupp, MacIntosh, Mitchell and Thompson**  
**Noes: None**  
**Absent: None**  
**Abstain: Director Beck**

6. Consideration of adopting a resolution regarding the Siskiyou County Hazard Mitigation Plan: GM Moser reported. The Board discussed.

**Motion by Dir. Cupp second Dir. MacIntosh to adopt Resolution 6-19 adopting the Siskiyou County Local Hazard Mitigation Plan.**

**Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson**  
**Noes: None**  
**Absent: None**

7. Burn Site: review / possible action regarding site preparation cost and operating recommendations: GM Moser reported. The Board discussed. Direction was given to staff to request organizations within the District to contribute to the cost of Site improvements (homeowner associations, golf course).

**Motion by Dir. Mitchell second Dir. MacIntosh to approve expenditures needed for the Burn Site, as presented.**

**Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson**  
**Noes: None**  
**Absent: None**

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.

ADJOURNMENT: With no objections by the Board, Pres. Thompson adjourned the meeting at 2:23 p.m.

The next LSCSD Regular Board Meeting is on Wednesday, September 18, 2019, 1:00 p.m. at the Administration Building.

Approval Date: \_\_\_\_\_

\_\_\_\_\_  
Rick Thompson, President

ATTEST:

\_\_\_\_\_  
Robert Moser, General Manager/Secretary

TREASURER'S REPORT - RATIFICATION OF DISBURSEMENTS  
LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1B

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Board motion "To ratify the checks for expenses, including payroll and liabilities, issued on behalf of the District for the period of August 1 thru August 31, 2019 for a total of: " \$ 333,821.35

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Each check has been signed by two directors with documentation attached to each check.

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Submitted for August 2019	\$ 333,821.35
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Expenses - Regular Checks Mechanics Bank Account	\$ 216,360.13
Expenses - Payroll & Liability Checks Mechanics Bank Account	\$ 117,461.22
<u>Subtotal</u>	<u>\$ 333,821.35</u>
<u>Total CSD Expenses</u>	<u>\$ 333,821.35</u>

LAKE SHASTINA COMMUNITY SERVICES DISTRICT  
ACCOUNTS PAYABLE - MECHANICS BANK

1B

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10 General	15 Sewer	20 Water	25 Police	26 COPS Grant	30 Fire
8/1/2019	504191	EDD EFT	9.47		9.47						9.47
8/1/2019	504192	MB EFT - Payroll Checks (Direct Deposits)	237.60		237.60						237.60
8/1/2019	23471-23476	Payroll Checks (Live Checks)	4,161.06		4,161.06		3,181.40				979.66
8/1/2019	504206	EDD EFT	1,168.30		1,168.30	318.65	473.95		117.23	93.28	165.19
8/1/2019	504207	EFTPS EFT	4,551.52		4,551.52	942.73	1,542.75		769.60	525.75	770.69
8/1/2019	504208	American Funds EFT	379.43		379.43				149.18	103.33	126.92
8/1/2019	504209	CalPERS Classic EFT	2,505.98		2,505.98	1,091.26	1,414.72				
8/1/2019	504210	CalPERS PEPRA EFT	604.17		604.17	221.79	382.38				
8/1/2019	504211	CalPERS 457 EFT	849.95		849.95	280.00	368.62		100.00	101.33	
8/1/2019	504212	MB EFT - Payroll Checks (Direct Deposits)	20,462.34		20,462.34	6,302.67	5,715.90		2,982.21	2,474.96	2,986.60
8/8/2019	922	Us Bank Equipment Finance	134.26	134.26						134.26	
8/8/2019	923	Verizon Wireless	17.70	17.70						(25.37)	43.07
8/8/2019	924	Verizon Wireless	61.26	61.26							61.26
8/8/2019	23477	Alanna DeBon	52.61	52.61		52.61					
8/8/2019	23478	Cal Ore Telephone	426.11	426.11		192.21	63.55	63.56	85.43		21.36
8/8/2019	23479	Consolidated Electric Dist.	80.17	80.17			63.01	17.16			
8/8/2019	23480	Deepwoods Embroidery & Design	133.25	133.25						133.25	
8/8/2019	23481	Don R. Erickson Oil, Inc.	4,934.10	4,934.10		1,321.39	848.18	654.09		1,121.59	988.85
8/8/2019	23482	Dunsmuir Rod & Gun Club	60.00	60.00					60.00		
8/8/2019	23483	Gatehouse Media, Inc.	144.26	144.26		94.26			50.00		
8/8/2019	23484	Heckers Power Equipment	95.41	95.41							95.41
8/8/2019	23485	Mt.Shasta IT Services Inc	2,200.00	2,200.00		660.00	330.00	330.00	660.00		220.00
8/8/2019	23486	Mtn Air Heating and Cooling	243.85	243.85					121.93		121.92
8/8/2019	23487	Mtn Air Heating and Cooling	400.00	400.00		400.00					
8/8/2019	23488	N.C.G.T. Security Fund	11082.00	11082.00		4,368.50	2,979.99	2,538.51	(2,135.00)	1,665.00	1,665.00
8/8/2019	23489	North State Drilling	64,581.28	64,581.28				64,581.28			
8/8/2019	23490	Peterson Cat	91,796.73	91,796.73			45,898.36	45,898.37			
8/8/2019	23491	Quill Corp	187.72	187.72		187.72					
8/8/2019	23492	Sal or Lillian Sanchez	116.77	116.77		116.77					
8/8/2019	23493	Shasta Auto Supply	16.41	16.41			4.17	4.18			8.06
8/8/2019	23494	Shasta Valley Chainsaw	720.88	720.88							720.88
8/8/2019	23495	Shasta Valley Chainsaw	123.51	123.51							123.51
8/8/2019	23496	Siskiyou Disposal	250.00	250.00		85.00	42.50	42.50	40.00		40.00
8/8/2019	23497	Siskiyou Humane Society	255.00	255.00						255.00	
8/8/2019	23498	Solano's Inc.	510.66	510.66		189.54	136.87	150.52		33.73	
8/8/2019	23499	Western Business Products	68.47	68.47		68.47					
8/8/2019	23500	XIO, Inc.	382.00	382.00				382.00			
8/8/2019	JE #79792	Returned Item Fee	10.00	10.00		10.00					
8/15/2019	23501-23506	Payroll Checks (Live Checks)	4,379.96		4,379.96		3,079.97				1,299.99
8/15/2019	23507	Union Dues	615.48		615.48	254.00	226.00		77.24	58.24	
8/15/2019	504226	EDD EFT	1,217.65		1,217.65	343.89	460.34		114.10	97.99	201.33
8/15/2019	504227	EFTPS EFT	4,700.38		4,700.38	1,023.36	1,500.91		721.78	547.57	906.76
8/15/2019	504228	American Funds EFT	341.83		341.83				133.33	81.58	126.92
8/15/2019	504229	CalPERS Classic EFT	2,505.98		2,505.98	1,091.26	1,414.72				
8/15/2019	504230	CalPERS PEPRA EFT	604.17		604.17	221.79	382.38				
8/15/2019	504231	CalPERS 457 EFT	852.54		852.54	280.00	368.62		100.00	103.92	
8/15/2019	504232	MB EFT - Payroll Checks (Direct Deposits)	20,591.14		20,591.14	6,554.54	5,656.57		2,696.79	2,538.77	3,144.47

LAKE SHASTINA COMMUNITY SERVICES DISTRICT  
ACCOUNTS PAYABLE - MECHANICS BANK

1B

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10 General	15 Sewer	20 Water	25 Police	26 COPS Grant	30 Fire
8/22/2019	925	AT&T	98.49	98.49			49.24	49.25			
8/22/2019	926	Dell Computer	103.02	103.02		103.02					
8/22/2019	927	First Ntl Bank-DN	1,121.14	1,121.14		1,118.15				2.99	
8/22/2019	928	First Ntl Bank-SP	1,831.87	1,831.87						262.75	1,569.12
8/22/2019	929	First Ntl Bank-WB	248.01	248.01						248.01	
8/22/2019	930	First Ntl Bank-RM	1,715.20	1,715.20		168.28	775.02	771.90			
8/22/2019	931	Pacific Power	19,034.15	19,034.15		772.43	5,355.70	12,426.86	231.81		247.35
8/22/2019	23508	Basic Fencing Inc.	36.47	36.47				36.47			
8/22/2019	23509	Basic Lab	1,349.40	1,349.40			1,215.40	134.00			
8/22/2019	23510	Gatehouse Media, Inc.	39.00	39.00		39.00					
8/22/2019	23511	Herbert or Rochelle Mercer	105.50	105.50		105.50					
8/22/2019	23512	Hue & Cry	38.00	38.00		38.00					
8/22/2019	23513	Kellie Power	530.00	530.00		400.00			65.00		65.00
8/22/2019	23514	Lake Shastina Golf Resort	32.87	32.87			16.44	16.43			
8/22/2019	23515	LSCSD Utilities	1,065.53	1,065.53		703.65			172.69		189.19
8/22/2019	23516	MRJC Inc.	25.00	25.00			25.00				
8/22/2019	23517	Nor-Cal Rewinding	5,635.78	5,635.78			5,635.78				
8/22/2019	23518	Personnel Preference	65.00	65.00		65.00					
8/22/2019	23519	Premier Oil Change	143.92	143.92						143.92	
8/22/2019	23520	Prentice, Long & Epperson	140.00	140.00		87.50					52.50
8/22/2019	23521	Quill Corp	353.42	353.42		353.42					
8/22/2019	23522	SHN Consulting Engineers	2,048.43	2,048.43			2,048.43				
8/22/2019	23523	Siskiyou County	619.52	619.52						619.52	
8/22/2019	23524	Suds City Auto Spa	30.00	30.00						30.00	
8/22/2019	23525	World Telecom & Surveillance	285.00	285.00		285.00					
8/22/2019	23526	XIO, Inc	382.00	382.00				382.00			
8/29/2019	23527-23529	Payroll Checks (Live Checks)	4,400.64		4,400.64						4,400.64
8/29/2019	504235	EDD EFT	827.68		827.68						827.68
8/29/2019	504236	EFTPS EFT	1,058.74		1,058.74						1,058.74
8/29/2019	504237	MB EFT - Payroll Checks (Direct Deposits)	3,690.50		3,690.50						3,690.50
8/29/2019	23527-23535	Payroll Checks (Live Checks)	3,991.04		3,991.04		3,111.25				879.79
8/29/2019	504251	EDD EFT	1,283.47		1,283.47	410.70	475.24		117.24	119.20	161.09
8/29/2019	504252	EFTPS EFT	4,687.05		4,687.05	996.29	1,539.03		769.72	624.78	757.23
8/29/2019	504253	American Funds EFT	339.04		339.04				130.54	81.58	126.92
8/29/2019	504254	CalPERS Classic EFT	2,466.99		2,466.99	1,052.27	1,414.72				
8/29/2019	504255	CalPERS PEPRA EFT	802.23		802.23	419.85	382.38				
8/29/2019	504256	Aflac EFT	342.06		342.06	49.68	292.38				
8/29/2019	504257	CalPERS 457 EFT	886.13		886.13	305.00	368.62		100.00	112.51	
8/29/2019	504258	MB EFT - Payroll Checks (Direct Deposits)	21,946.70		21,946.70	7,216.21	5,920.98		3,021.54	2,769.33	3,018.64
8/30/2019	JE #79794	Online ACH Item Fee	199.00	199.00		199.00					
			333,821.35	216,360.13	117,461.22	41,560.36	105,161.47	128,479.08	11,452.36	15,058.77	32,109.31

## LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1C

## August 2019 Detailed Budget Comparison 2018/2019 YTD

For the Period: 7/1/2019 to 8/31/2019	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	9/12/2019 % Bud
<b>Fund: 10 - LSCSD General Fund</b>						
<b>Revenues</b>						
Dept: 00						
4055.000 Misc Operational Income	500.00	500.00	0.00	0.00	500.00	0.0
4056.000 Misc-Non Operating Income	0.00	0.00	1,501.00	0.00	-1,501.00	0.0
4070.000 Antenna Lease Revenue	23,439.39	23,439.39	9,315.35	865.60	14,124.04	39.7
5050.000 Transfer Fees	4,000.00	4,000.00	740.00	480.00	3,260.00	18.5
5080.000 Interest Earned-OPS	100.00	100.00	6.99	3.81	93.01	7.0
5081.000 Interest Earned-RSV	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
Dept: 22 Medical Clinic						
4053.000 Medical Clinic Revenue	60,264.00	60,264.00	0.00	0.00	60,264.00	0.0
<b>Revenues</b>	<b>89,303.39</b>	<b>89,303.39</b>	<b>11,563.34</b>	<b>1,349.41</b>	<b>77,740.05</b>	<b>13.0</b>
<b>Expenditures</b>						
Dept: 01 General Admin						
7002.000 Admin Overhead Alloc	-483,085.35	-483,085.35	-109,077.45	-31,686.32	-374,007.90	22.6
7020.000 IT Contract Services/Server	12,500.00	12,500.00	1,858.07	330.00	10,641.93	14.9
7028.000 Contract Services	15,000.00	15,000.00	682.25	402.75	14,317.75	4.5
7033.000 Licenses, Permits, Fees	2,600.00	2,600.00	263.40	209.00	2,336.60	10.1
7034.000 Dues & Subscriptions	7,500.00	7,500.00	179.68	19.50	7,320.32	2.4
7035.000 Advertising	250.00	250.00	56.45	0.00	193.55	22.6
7040.000 Insurance (Liability)	675.00	675.00	794.34	0.00	-119.34	117.7
7041.000 Legal	15,000.00	15,000.00	181.76	0.00	14,818.24	1.2
7050.100 Off Exp-Supplies	5,000.00	5,000.00	453.41	230.56	4,546.59	9.1
7050.200 Off Exp-Postage	6,000.00	6,000.00	1,684.00	0.00	4,316.00	28.1
7050.400 Off Exp-Maint	7,750.00	7,750.00	6,116.09	0.00	1,633.91	78.9
7062.000 Repair & Maintenance	3,500.00	3,500.00	99.19	99.19	3,400.81	2.8
7063.000 Fuel	1,000.00	1,000.00	3.77	0.00	996.23	0.4
7064.000 Materials/Supplies/Small Tools	1,500.00	1,500.00	196.60	101.83	1,303.40	13.1
7065.000 Vehicle Repair/Maintenance	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
7101.000 Property Taxes	140.00	140.00	0.00	0.00	140.00	0.0
7105.000 Utilities - CSD	1,000.00	1,000.00	351.83	351.83	648.17	35.2
7105.100 Util-Telephone	2,300.00	2,300.00	337.81	142.50	1,962.19	14.7
7105.200 Util-Electric	5,500.00	5,500.00	406.21	314.79	5,093.79	7.4
7105.400 Utilities-Propane	500.00	500.00	87.50	0.00	412.50	17.5
7105.600 Utility - Internet	1,550.00	1,550.00	256.28	128.14	1,293.72	16.5
7204.000 Events	600.00	600.00	0.00	0.00	600.00	0.0
7501.000 Payroll Expense	306,716.29	306,716.29	43,151.78	32,512.54	263,564.51	14.1
7513.000 Payroll-TAXES	7,051.39	7,051.39	872.59	664.55	6,178.80	12.4
7514.000 Payroll-Benefits	83,550.60	83,550.60	9,575.00	4,787.50	73,975.60	11.5
7516.200 Pension Cost (CalPERS)	26,319.20	26,319.20	3,990.18	2,892.04	22,329.02	15.2
7516.400 CalPERS Fees	400.00	400.00	364.00	364.00	36.00	91.0
7516.500 CalPERS UAL Expense	35,857.62	35,857.62	35,857.62	0.00	0.00	100.0
7518.000 Workers Comp	26,146.56	26,146.56	26,135.00	0.00	11.56	100.0
7530.000 Payroll Reimbursement	8,000.00	8,000.00	2,936.76	2,757.70	5,063.24	36.7
7530.100 PR Reimbursement Admin	-79,781.92	-79,781.92	-17,171.06	-13,546.24	-62,610.86	21.5
7550.000 Travel & Training	5,000.00	5,000.00	778.40	135.16	4,221.60	15.6
7551.000 Meals	1,000.00	1,000.00	166.88	24.38	833.12	16.7
Dept: 22 Medical Clinic						
7026.000 Contract Services	3,000.00	3,000.00	400.00	0.00	2,600.00	13.3
7040.000 Insurance (Liability)	700.00	700.00	779.23	0.00	-79.23	111.3
7062.000 Repair & Maintenance	3,000.00	3,000.00	956.80	956.80	2,043.20	31.9
7063.000 Fuel	0.00	0.00	7.54	0.00	-7.54	0.0
7080.000 Interest Expense	9,500.00	9,500.00	2,290.84	0.00	7,209.16	24.1
7084.000 Loan Principle Expense	34,500.00	34,500.00	8,709.16	0.00	25,790.84	25.2
7530.000 Payroll Reimbursement	2,500.00	2,500.00	3,830.10	3,702.72	-1,330.10	153.2
Medical Building Reserves	7,064.00	7,064.00	1,177.34	588.67	5,886.66	16.7
Dept: 23 Green Waste Site						
7530.000 Payroll Reimbursement	0.00	0.00	846.29	846.29	-846.29	0.0
<b>Expenditures</b>	<b>89,303.39</b>	<b>89,303.39</b>	<b>30,585.64</b>	<b>7,329.88</b>	<b>58,717.75</b>	<b>34.2</b>



For the Period: 7/1/2019 to 6/31/2019

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Fund: 15 - LSCSD Sewer Dept</b>						
<b>Revenues</b>						
Dept: 00						
4001.100 Assmt/Revenue-Residential	479,433.60	479,433.60	120,079.80	0.00	359,353.80	25.0
4001.200 Assmt/Revenue-Standby	65,484.00	65,484.00	32,742.00	0.00	32,742.00	50.0
4001.300 Assmt/Revenue-Commercial	6,813.60	6,813.60	3,044.21	2,214.05	3,769.39	44.7
4003.000 Late Payment Revenue	2,800.00	2,800.00	-3.50	-17.57	2,803.50	-0.1
4056.000 Misc-Non Operating Income	0.00	0.00	858.00	0.00	-858.00	0.0
5004.000 Sewer Hook Up Fee	43,491.00	43,491.00	7,248.50	0.00	36,242.50	16.7
5005.000 Sewer Payment Contracts	252.00	252.00	0.00	0.00	252.00	0.0
5040.000 Gain on Sale of Equipment	4,500.00	4,500.00	0.00	0.00	4,500.00	0.0
5081.000 Interest Earned-RGV	3,400.00	3,400.00	0.00	0.00	3,400.00	0.0
Dept: 23 Green Waste Site						
4055.000 Misc Operational Income	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
<b>Revenues</b>	<b>609,174.20</b>	<b>609,174.20</b>	<b>163,969.01</b>	<b>2,196.48</b>	<b>445,205.19</b>	<b>26.9</b>
<b>Expenditures</b>						
Dept: 01 General Admin						
7001.000 Accounting Audit/Review	2,800.00	2,800.00	0.00	0.00	2,800.00	0.0
7002.000 Admin Overhead Alloc	154,587.32	154,587.32	34,904.78	10,139.62	119,682.54	22.6
7010.000 Capital Improvement	143,500.00	143,500.00	45,195.01	0.00	98,304.99	31.5
Less Reimbursement due from LAIF Savings	-143,500.00	-143,500.00	-45,195.01	0.00	-98,304.99	-31.5
7020.000 IT Contract Services/Server	4,200.00	4,200.00	836.32	330.00	3,363.68	19.9
7026.000 Contract Services	18,000.00	18,000.00	6,851.18	6,851.18	11,148.82	38.1
7033.000 Licenses, Permits, Fees	8,000.00	8,000.00	59.69	0.00	7,940.31	0.7
7034.000 Dues & Subscriptions	500.00	500.00	131.23	0.00	368.77	26.2
7035.000 Advertising	250.00	250.00	0.00	0.00	250.00	0.0
7040.000 Insurance (Liability)	14,000.00	14,000.00	13,879.56	0.00	120.44	99.1
7041.000 Legal	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7050.100 Off Exp-Supplies	400.00	400.00	0.00	0.00	400.00	0.0
7050.200 Off Exp-Postage	100.00	100.00	0.00	0.00	100.00	0.0
7055.000 Safety Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7061.000 Rental Equipment	500.00	500.00	0.00	0.00	500.00	0.0
7062.000 Repair & Maintenance	16,000.00	16,000.00	290.22	227.21	15,709.78	1.8
7063.000 Fuel	6,500.00	6,500.00	848.18	0.00	5,651.82	13.0
7064.000 Materials/Supplies/Small Tools	6,000.00	6,000.00	2,522.98	965.66	3,477.02	42.0
7065.000 Vehicle Repair/Maintenance	3,000.00	3,000.00	42.02	37.85	2,957.98	1.4
7080.000 Interest Expense	18,718.65	18,718.65	0.00	0.00	18,718.65	0.0
7085.000 Municipal Finance Principle	42,306.79	42,306.79	0.00	0.00	42,306.79	0.0
7100.000 Lease/Rent Expense	1,775.00	1,775.00	249.33	0.00	1,525.67	14.0
7105.100 Util-Telephone	490.00	490.00	98.15	49.24	391.85	20.0
7105.200 Util-Electric	52,000.00	52,000.00	6,861.48	5,355.70	45,138.52	13.2
7105.300 Util-Waste	510.00	510.00	42.50	0.00	467.50	8.3
7105.600 Utility - Internet	750.00	750.00	127.11	63.55	622.89	16.9
7501.000 Payroll Expense	171,024.24	171,024.24	21,898.65	16,670.93	149,125.59	12.8
7513.000 Payroll-TAXES	3,806.92	3,806.92	317.50	241.69	3,489.42	8.3
7514.000 Payroll-Benefits	44,294.39	44,294.39	5,959.98	2,979.99	38,334.41	13.5
7516.200 Pension Cost (CalPERS)	12,456.53	12,456.53	1,880.07	1,348.70	10,576.46	15.1
7516.400 CalPERS Fees	200.00	200.00	196.00	196.00	4.00	98.0
7516.500 CalPERS UAL Expense	18,754.86	18,754.86	18,632.69	0.00	122.17	99.3
7516.600 Pension Plan Fees (MPPP)	100.00	100.00	0.00	0.00	100.00	0.0
7518.000 Workers Comp	14,458.11	14,458.11	14,573.00	0.00	-114.89	100.8
7530.000 Payroll Reimbursement	-9,700.00	-9,700.00	-10,186.37	-9,646.35	486.37	105.0
7550.000 Travel & Training	4,000.00	4,000.00	0.00	0.00	4,000.00	0.0
7551.000 Meals	1,000.00	1,000.00	16.44	0.00	983.56	1.6
7552.000 Employee Physical Exams-Shots	500.00	500.00	0.00	0.00	500.00	0.0
7555.000 Personal Protective Equip PPE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
7556.000 Uniforms	1,200.00	1,200.00	105.73	105.73	1,094.27	8.8
Dept: 23 Green Waste Site						
7026.000 Contract Services	800.00	800.00	25.00	0.00	775.00	3.1
7063.000 Fuel	25.00	25.00	0.00	0.00	25.00	0.0
7064.000 Materials/Supplies/Small Tools	100.00	100.00	0.00	0.00	100.00	0.0
7530.000 Payroll Reimbursement	1,200.00	1,200.00	0.00	0.00	1,200.00	0.0
Dept: 36 Planning Grants						
7530.000 Payroll Reimbursement	0.00	0.00	246.89	246.89	-246.89	0.0
<b>Expenditures</b>	<b>619,107.81</b>	<b>619,107.81</b>	<b>121,410.31</b>	<b>36,163.59</b>	<b>497,697.50</b>	<b>19.6</b>

For the Period: 7/1/2019 to 6/30/2019

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Fund: 20 - LSCSD Water Dept</b>						
<b>Revenues</b>						
Dept: 00						
4001.100 Assmt/Revenue-Residential	337,662.52	337,662.52	85,440.65	0.00	252,221.87	25.3
4001.200 Assmt/Revenue-Standby	102,760.00	102,760.00	51,340.00	0.00	51,420.00	50.0
4001.300 Assmt/Revenue-Commercial	14,135.78	14,135.78	5,246.92	2,692.89	8,888.86	37.1
4003.000 Late Payment Revenue	9,000.00	9,000.00	898.71	900.11	8,101.29	10.0
4056.000 Misc-Non Operating Income	0.00	0.00	536.00	0.00	-536.00	0.0
4075.000 Water Capacity Expansion Fee	1,920.00	1,920.00	0.00	0.00	1,920.00	0.0
5006.000 Water Hook Up Fee	1,590.00	1,590.00	0.00	0.00	1,590.00	0.0
5040.000 Gain on Sale of Equipment	4,500.00	4,500.00	0.00	0.00	4,500.00	0.0
5081.000 Interest Earned-RSV	13,500.00	13,500.00	0.00	0.00	13,500.00	0.0
Dept: 22 Medical Clinic						
4054.000 Loan Principle Revenue	34,000.00	34,000.00	8,709.16	0.00	25,290.84	25.6
5081.000 Interest Earned-RSV	10,000.00	10,000.00	2,290.84	0.00	7,709.16	22.9
<b>Revenues</b>	<b>529,068.30</b>	<b>529,068.30</b>	<b>154,462.28</b>	<b>3,593.00</b>	<b>374,606.02</b>	<b>29.2</b>
<b>Expenditures</b>						
7001.000 Accounting Audit/Review	2,800.00	2,800.00	0.00	0.00	2,800.00	0.0
7002.000 Admin Overhead Alloc	173,910.73	173,910.73	39,267.89	11,407.08	134,642.84	22.6
7010.000 Capital Improvement	53,500.00	53,500.00	137,224.83	0.00	-83,724.83	256.5
Less Reimbursement due from LAIF Savings	-53,500.00	-53,500.00	-137,224.83	0.00	-83,724.83	-256.5
7020.000 IT Contract Services/Server	4,200.00	4,200.00	836.32	330.00	3,363.68	19.9
7026.000 Contract Services	24,000.00	24,000.00	1,548.80	898.00	22,451.20	6.5
7033.000 Licenses, Permits, Fees	3,500.00	3,500.00	59.69	0.00	3,440.31	1.7
7034.000 Dues & Subscriptions	1,300.00	1,300.00	713.98	0.00	586.02	54.9
7035.000 Advertising	250.00	250.00	0.00	0.00	250.00	0.0
7040.000 Insurance (Liability)	20,500.00	20,500.00	18,532.78	0.00	1,967.22	90.4
7041.000 Legal	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
7050.100 Off Exp-Supplies	650.00	650.00	0.00	0.00	650.00	0.0
7050.200 Off Exp-Postage	800.00	800.00	0.00	0.00	800.00	0.0
7055.000 Safety Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7062.000 Repair & Maintenance	33,000.00	33,000.00	-40.92	-54.56	33,040.92	-0.1
7063.000 Fuel	6,500.00	6,500.00	654.09	0.00	5,845.91	10.1
7064.000 Materials/Supplies/Small Tools	25,000.00	25,000.00	3,768.60	1,664.63	21,231.40	15.1
7065.000 Vehicle Repair/Maintenance	3,000.00	3,000.00	42.03	37.85	2,957.97	1.4
7100.000 Lease/Rent Expense	1,775.00	1,775.00	249.33	0.00	1,525.67	14.0
7105.100 Util-Telephone	1,000.00	1,000.00	98.17	49.25	901.83	9.8
7105.200 Util-Electric	97,000.00	97,000.00	16,308.76	12,426.86	80,691.24	16.8
7105.300 Util-Waste	510.00	510.00	42.50	0.00	467.50	8.3
7105.600 Utility - Internet	750.00	750.00	127.11	63.58	622.89	16.9
7501.000 Payroll Expense	107,511.10	107,511.10	17,614.27	13,415.60	89,896.83	16.4
7513.000 Payroll-TAXES	2,393.15	2,393.15	255.39	194.52	2,137.76	10.7
7514.000 Payroll-Benefits	27,844.81	27,844.81	5,077.02	2,538.51	22,767.79	18.2
7516.200 Pension Cost (CalPERS)	7,830.56	7,830.56	1,543.45	1,109.20	6,287.11	19.7
7516.400 CalPERS Fees	200.00	200.00	140.00	140.00	60.00	70.0
7516.500 CalPERS UAL Expense	11,790.51	11,790.51	11,912.69	0.00	-122.18	101.0
7516.600 Pension Plan Fees (MPPP)	100.00	100.00	0.00	0.00	100.00	0.0
7518.000 Workers Comp	9,088.81	9,088.81	9,161.00	0.00	-72.19	100.8
7550.000 Travel & Training	4,000.00	4,000.00	0.00	0.00	4,000.00	0.0
7551.000 Meals	1,000.00	1,000.00	16.43	0.00	983.57	1.6
7555.000 Personal Protective Equip PPE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
7556.000 Uniforms	1,200.00	1,200.00	105.72	105.72	1,094.28	8.8
<b>Expenditures</b>	<b>580,904.67</b>	<b>580,904.67</b>	<b>128,035.10</b>	<b>44,326.22</b>	<b>285,419.91</b>	<b>22.0</b>

For the Period: 7/1/2019 to 6/30/2019

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Fund: 25 - LSCSD Police Department</b>						
<b>Revenues</b>						
4001.100 Assmt/Revenue-Residential	137,390.00	137,390.00	34,457.50	0.00	102,932.50	25.1
4001.200 Assmt/Revenue-Standby	282,260.00	282,260.00	141,075.00	0.00	141,185.00	50.0
4001.300 Assmt/Revenue-Commercial	3,520.00	3,520.00	1,540.00	0.00	1,980.00	43.8
4003.000 Late Payment Revenue	10,000.00	10,000.00	-4.55	-8.90	10,004.55	0.0
4056.000 Misc-Non Operating Income	3,200.00	3,200.00	1,401.87	35.44	1,798.13	43.8
5054.000 Animal Control Fees - Other	300.00	300.00	0.00	0.00	300.00	0.0
5055.000 Animal License Fee	4,800.00	4,800.00	350.00	120.00	4,450.00	7.3
5056.000 Warrant	1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
5062.000 Event/Donations	500.00	500.00	0.00	0.00	500.00	0.0
5081.000 Interest Earned-RSV	5,700.00	5,700.00	0.00	0.00	5,700.00	0.0
<b>Revenues</b>	<b>449,170.00</b>	<b>449,170.00</b>	<b>178,819.82</b>	<b>146.54</b>	<b>270,350.18</b>	<b>39.8</b>

<b>Expenditures</b>						
7001.000 Accounting Audit/Review	2,800.00	2,800.00	0.00	0.00	2,800.00	0.0
7002.000 Admin Overhead Alloc	82,124.50	82,124.50	18,543.16	5,386.67	63,581.34	22.6
7010.000 Capital Improvement	7,500.00	7,500.00	0.00	0.00	7,500.00	0.0
Less Reimbursement due from LAIF Savings	-7,500.00	-7,500.00	0.00	0.00	-7,500.00	0.0
7020.000 IT Contract Services/Server	10,000.00	10,000.00	2,201.60	660.00	7,798.40	22.0
7026.000 Contract Services	2,500.00	2,500.00	412.18	183.75	2,087.82	16.5
7034.000 Dues & Subscriptions	3,000.00	3,000.00	537.49	60.00	2,462.51	17.9
7035.000 Advertising	250.00	250.00	278.50	0.00	-28.50	111.4
7040.000 Insurance (Liability)	5,100.00	5,100.00	7,249.06	0.00	-2,149.06	142.1
7041.000 Legal	2,500.00	2,500.00	50.00	0.00	2,450.00	2.0
7105.000 Utilities - CSD	600.00	600.00	172.69	172.69	427.31	28.8
7105.100 Util-Telephone	0.00	0.00	42.88	0.00	-42.88	0.0
7105.200 Util-Electric	3,000.00	3,000.00	291.87	231.81	2,708.13	9.7
7105.300 Util-Waste	480.00	480.00	40.00	0.00	440.00	8.3
7105.400 Utilities-Propane	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7105.600 Utility - Internet	1,025.00	1,025.00	170.86	85.43	854.14	16.7
7501.000 Payroll Expense	186,068.43	186,068.43	15,193.24	10,856.90	170,875.19	8.2
7513.000 Payroll-TAXES	15,536.23	15,536.23	1,162.28	830.55	14,373.95	7.5
7514.000 Payroll-Benefits	57,015.00	57,015.00	725.00	-2,135.00	56,290.00	1.3
7516.100 Pension Cost (MPPP)	8,871.72	8,871.72	547.32	413.05	8,324.40	6.2
7516.600 Pension Plan Fees (MPPP)	1,000.00	1,000.00	75.00	75.00	925.00	7.5
7518.000 Workers Comp	13,117.18	13,117.18	15,855.00	0.00	-2,737.82	120.9
7530.000 Payroll Reimbursement	1,200.00	1,200.00	1,071.47	972.38	128.53	89.3
7552.000 Employee Physical Exams-Shots	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
<b>Expenditures</b>	<b>398,188.06</b>	<b>398,188.06</b>	<b>64,619.60</b>	<b>17,793.23</b>	<b>333,568.46</b>	<b>16.2</b>

For the Period: 7/1/2019 to 6/30/2019

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Fund: 26 - COPS Grant</b>						
<b>Revenues</b>						
5075.000 Grant Income	130,000.00	130,000.00	0.00	0.00	130,000.00	0.0
<b>Revenues</b>	<b>130,000.00</b>	<b>130,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>130,000.00</b>	<b>0.0</b>
<b>Expenditures</b>						
7020.000 IT Contract Services/Server	2,200.00	2,200.00	-176.32	0.00	2,376.32	-8.0
7033.000 Licenses, Permits, Fees	5,000.00	5,000.00	2,255.00	0.00	2,745.00	45.1
7050.100 Off Exp-Supplies	1,300.00	1,300.00	80.43	59.25	1,219.57	6.2
7050.200 Off Exp-Postage	400.00	400.00	0.00	0.00	400.00	0.0
7050.400 Off Exp-Maint	2,000.00	2,000.00	226.42	134.26	1,773.58	11.3
7062.000 Repair & Maintenance	1,600.00	1,600.00	0.00	0.00	1,600.00	0.0
7063.000 Fuel	10,500.00	10,500.00	1,121.59	0.00	9,378.41	10.7
7064.000 Materials/Supplies/Small Tools	8,000.00	8,000.00	376.89	314.21	7,623.11	4.7
7065.000 Vehicle Repair/Maintenance	8,000.00	8,000.00	385.74	211.82	7,614.26	4.8
7068.000 Vehicle Equipment	7,000.00	7,000.00	0.00	0.00	7,000.00	0.0
7105.100 Util-Telephone	5,150.00	5,150.00	369.44	-25.37	4,780.56	7.2
7501.000 Payroll Expense	71,857.05	71,857.05	12,581.84	9,445.08	59,275.21	17.5
7513.000 Payroll-TAXES	5,931.06	5,931.06	962.51	722.55	4,968.55	16.2
7514.000 Payroll-Benefits	20,979.00	20,979.00	3,330.00	1,665.00	17,649.00	15.9
7516.100 Pension Cost (MPPP)	2,698.99	2,698.99	339.23	266.49	2,359.76	12.6
7516.600 Pension Plan Fees (MPPP)	200.00	200.00	0.00	0.00	200.00	0.0
7518.000 Workers Comp	6,107.85	6,107.85	6,123.00	0.00	-15.15	100.2
7550.000 Travel & Training	9,000.00	9,000.00	-850.75	-644.75	9,850.75	-9.5
7551.000 Meals	2,000.00	2,000.00	-266.00	-266.00	2,266.00	-13.3
7552.000 Employee Physical Exams-Shots	300.00	300.00	0.00	0.00	300.00	0.0
7555.000 Personal Protective Equip PPE	4,500.00	4,500.00	0.00	0.00	4,500.00	0.0
7556.000 Uniforms	3,000.00	3,000.00	133.25	133.25	2,866.75	4.4
<b>Expenditures</b>	<b>177,723.95</b>	<b>177,723.95</b>	<b>26,992.27</b>	<b>12,015.79</b>	<b>150,731.68</b>	<b>15.2</b>

For the Period: 7/1/2019 to 8/31/2019

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Fund: 30 - LSCSD Fire Department</b>						
<b>Revenues</b>						
Dept: 00						
4001.100 Assmt/Revenue-Residential	49,920.00	49,920.00	12,543.75	0.00	37,376.25	25.1
4001.200 Assmt/Revenue-Standby	64,150.00	64,150.00	32,062.50	0.00	32,087.50	50.0
4001.300 Assmt/Revenue-Commercial	1,100.00	1,100.00	485.00	0.00	615.00	44.1
4003.000 Late Payment Revenue	2,500.00	2,500.00	18.22	2.74	2,481.78	0.7
4055.000 Misc Operational Income	0.00	0.00	255.66	0.00	-255.66	0.0
4056.000 Misc-Non Operating Income	0.00	0.00	1,233.00	0.00	-1,233.00	0.0
4076.000 Fire Suppression Expansion Fee	948.00	948.00	0.00	0.00	948.00	0.0
5056.000 Warrant	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
5062.000 Event/Donations	5,000.00	5,000.00	5,000.00	5,000.00	0.00	100.0
5075.000 Grant Income	7,500.00	7,500.00	0.00	0.00	7,500.00	0.0
5081.000 Interest Earned-RSV	1,100.00	1,100.00	0.00	0.00	1,100.00	0.0
Dept: 34 Fire Fuels Removal						
4055.000 Misc Operational Income	22,000.00	22,000.00	17,812.50	17,812.50	4,187.50	81.0
5026.000 Fines/Violations	15,000.00	15,000.00	24,000.00	24,000.00	-9,000.00	160.0
Dept: 45 Mutual Aid Strike Team						
4080.000 Strike Team Rev Payroll Reimb	155,000.00	155,000.00	0.00	0.00	155,000.00	0.0
4081.000 Strike Team Rev Engine Reimb	60,000.00	60,000.00	0.00	0.00	60,000.00	0.0
4082.000 Strike Team Rev Admin OH Reimb	34,000.00	34,000.00	0.00	0.00	34,000.00	0.0
<b>Revenues</b>	<b>423,218.00</b>	<b>423,218.00</b>	<b>93,410.63</b>	<b>46,815.24</b>	<b>329,807.37</b>	<b>22.1</b>
<b>Expenditures</b>						
Dept: 01 General Admin						
7001.000 Accounting Audit/Review	2,800.00	2,800.00	0.00	0.00	2,800.00	0.0
7002.000 Admin Overhead Alloc	72,462.80	72,462.80	16,361.62	4,752.95	56,101.18	22.6
7020.000 IT Contract Services/Server	3,000.00	3,000.00	792.64	220.00	2,207.36	26.4
7026.000 Contract Services	2,000.00	2,000.00	412.17	183.75	1,587.83	20.6
7033.000 Licenses, Permits, Fees	450.00	450.00	0.00	0.00	450.00	0.0
7034.000 Dues & Subscriptions	925.00	925.00	1,317.00	0.00	-392.00	142.4
7040.000 Insurance (Liability)	6,300.00	6,300.00	10,747.09	0.00	-4,447.09	170.6
7041.000 Legal	2,000.00	2,000.00	52.50	0.00	1,947.50	2.6
7050.100 Off Exp-Supplies	650.00	650.00	106.20	76.97	543.80	16.3
7050.200 Off Exp-Postage	100.00	100.00	0.00	0.00	100.00	0.0
7051.000 Public Safety Supplies	2,500.00	2,500.00	613.93	191.47	1,886.07	24.6
7051.100 Mandatory Safety Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7062.000 Repair & Maintenance	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
7063.000 Fuel	6,000.00	6,000.00	988.85	0.00	5,011.15	16.5
7064.000 Materials/Supplies/Small Tools	3,000.00	3,000.00	334.22	334.22	2,665.78	11.1
7065.000 Vehicle Repair/Maintenance	15,000.00	15,000.00	209.06	209.06	14,790.94	1.4
7075.000 VFA Grant Equipment	15,000.00	15,000.00	0.00	0.00	15,000.00	0.0
7105.000 Utilities - CSD	850.00	850.00	189.19	189.19	660.81	22.3
7105.100 Util-Telephone	2,000.00	2,000.00	199.34	104.33	1,800.66	10.0
7105.200 Util-Electric	3,300.00	3,300.00	311.84	247.35	2,988.16	9.4
7105.300 Util-Waste	480.00	480.00	40.00	0.00	440.00	8.3
7105.400 Utilities-Propane	1,200.00	1,200.00	0.00	0.00	1,200.00	0.0
7105.600 Utility - Internet	260.00	260.00	42.72	21.36	217.28	16.4
7204.000 Events	500.00	500.00	0.00	0.00	500.00	0.0
7501.000 Payroll Expense	50,769.23	50,769.23	8,461.52	6,346.14	42,307.71	16.7
7513.000 Payroll-TAXES	4,174.62	4,174.62	647.28	485.46	3,527.34	15.5
7514.000 Payroll-Benefits	20,979.00	20,979.00	3,330.00	1,665.00	17,649.00	15.9
7516.100 Pension Cost (MPPP)	3,300.00	3,300.00	507.68	380.76	2,792.32	15.4
7516.600 Pension Plan Fees (MPPP)	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7518.000 Workers Comp	11,125.00	11,125.00	21,826.00	0.00	-10,701.00	196.2
7530.000 Payroll Reimbursement	500.00	500.00	922.67	823.58	-422.67	184.5
7549.000 Volunteer FF Stipend	12,000.00	12,000.00	0.00	0.00	12,000.00	0.0
7549.100 VFF Payroll Taxes	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
7550.000 Travel & Training	2,000.00	2,000.00	16.32	0.00	1,983.68	0.8
7551.000 Meals	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7552.000 Employee Physical Exams-Shots	600.00	600.00	0.00	0.00	600.00	0.0
7556.000 Uniforms	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
Dept: 34 Fire Fuels Removal						
7050.200 Off Exp-Postage	200.00	200.00	55.00	55.00	145.00	27.5
7061.000 Rental Equipment	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
7062.000 Repair & Maintenance	500.00	500.00	889.42	670.50	-389.42	177.9
7064.000 Materials/Supplies/Small Tools	0.00	0.00	850.83	850.83	-850.83	0.0
7501.000 Payroll Expense	14,450.00	14,450.00	10,399.65	7,576.94	4,050.35	72.0
7513.000 Payroll-TAXES	2,001.33	2,001.33	1,143.65	862.90	857.68	57.1
7518.000 Workers Comp	1,228.25	1,228.25	886.15	645.63	342.10	72.1
Dept: 45 Mutual Aid Strike Team						
7063.000 Fuel	350.00	350.00	0.00	0.00	350.00	0.0
7501.000 Payroll Expense	115,926.92	115,926.92	9,731.78	9,731.78	106,195.14	8.4
7513.000 Payroll-TAXES	4,925.51	4,925.51	492.85	492.85	4,432.66	10.0
7518.000 Workers Comp	9,867.12	9,867.12	20.45	20.45	9,846.67	0.2
7550.000 Travel & Training	0.00	0.00	234.00	234.00	-234.00	0.0
7551.000 Meals	0.00	0.00	249.86	249.86	-249.86	0.0
<b>Expenditures</b>	<b>407,674.78</b>	<b>407,674.78</b>	<b>93,383.48</b>	<b>37,622.33</b>	<b>314,291.30</b>	<b>22.9</b>
<b>Grand Total Net Effect:</b>	<b>-42,968.77</b>	<b>-42,968.77</b>	<b>137,198.68</b>	<b>-101,150.37</b>	<b>-180,167.45</b>	

**2.A.1 Fire Department – Written Report**

Document was not available for packet delivery; if provided, it will be forwarded to the Board prior to the meeting.



***LAKE SHASTINA COMMUNITY SERVICES DISTRICT***

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TO: LSCSD BOARD OF DIRECTORS  
FROM: Will Bullington, Acting Chief of Police  
MEETING DATE: Sept. 18, 2019  
SUBJECT: **August 2019 Police Monthly Board Report**

**POLICE ACTIVITY:** LSPD HAD 121 CALLS FOR SERVICE IN AUGUST, COMPARED TO 157 CALLS IN AUGUST OF 2018.

**SUMMARY:**

MISDEMEANOR ARRESTS: 3

FELONY ARRESTS: 4

TRAFFIC WARNINGS: 7

TRAFFIC CITATIONS: 1

ANIMAL RELATED: 13

PARKING CITES: 0

MISC. POLICE CALLS, INCLUDING NON-CRIMINAL: 93

## **Lake Shastina Sewer Department**

To: Lake Shastina CSD Board  
From: Robert Moser, General Manager  
Meeting Date: September 18, 2019  
Subject: Board Report –August 2019 (Sewer)

Cleaned debris out of pumps in B-111 on Lake Shore and the check valves in B-101 on Spearpoint.

Prepped and painted the Medical Clinic.

## **Lake Shastina Water Department**

To: Lake Shastina CSD Board  
From: Robert Moser, General Manager  
Meeting Date: September 18, 2019  
Subject: Board Report – August 2019 (Water)

Repainted signs for Administration Building and the Fire/Police Department.

Flushed and inspected air release valves in system. There are more to do; this is an ongoing project.

Prepped and painted 3 of our water stations.

Replaced several customer water meters after meter reads. This usually happens every time we read meters.



**LAKE SHASTINA COMMUNITY SERVICES DISTRICT****DRAFT  
RESOLUTION NO: \_\_-19****A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE SHASTINA  
COMMUNITY SERVICES DISTRICT MODIFYING METHOD OF OPERATION AND FEE  
SCHEDULE FOR GREEN WASTE DISPOSAL/BURN SITE AT THE LSCSD SEWER PONDS.**

**WHEREAS**, the Board of Directors of the Lake Shastina Community Services District (LSCSD) has enacted Ordinance #1-00 establishing a Green Waste Disposal/Burn Site (Site) for the purpose of Fire Fuel Abatement in the community of Lake Shastina; and

**WHEREAS**, after a fire at the Site on May 10, 2019, the District's Liability Insurance Carrier (GSRMA), Cal Fire and the LSCSD Fire Department reviewed the incident and Site Program and have each recommended that Site containment improvements and changes to the method of operating the Site be implemented; and

**WHEREAS**, since it is the LSCSD's intent to maintain a zero-cost endeavor with the Burn Site Program, the Board acknowledges that the Site Fee Schedule needs to be amended to implement recommended improvements and annually maintain and operate the Site.

**NOW THEREFORE BE IT RESOLVED** the Board of Directors authorizes the following changes to the Site Program:

1. Site containment improvements, which includes ground preparation and a 3-sided berm,
2. Paying two to three LSCSD firefighters (on each date of operation) to operate the Site, and
3. Site will be open for operation only when there is no Cal Fire Siskiyou County Burn Ban in place; dates of operation will be scheduled and announced as they are established.

**BE IT FURTHER RESOLVED** that the Site Fee Schedule will be amended to read:

SMALL LOAD:	Auto	\$10 per load
MEDIUM LOAD:	Pick Up Truck, Trailer (up to 6' x 10')	\$25 per load
LARGE LOAD:	Dump Truck, Trailer (over 6' x 10'), Flatbed	\$50 per load

**BE IT FURTHER RESOLVED** that the Lake Shastina Fire Department, in conjunction with the Public Works Department, will continue to be responsible for burning the Site.

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I hereby certify that the forgoing is a full, true and correct copy of a resolution duly passed and adopted by the Board of Directors of the Lake Shastina Community Services District, Siskiyou County, California, at a meeting thereof duly held on the 18th day of September 2019 by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Rick Thompson, President

ATTEST:

\_\_\_\_\_  
Robert Moser, Secretary

Item 4

Document is pending Closed Session Item B

Item 5

Document is pending Closed Session Item A

## Board Policy and Procedure Manual / Handbook

**POLICY TITLE: Training, Education and Conferences****POLICY NUMBER: 4090**

**4090.1** Members of the Board of Directors are encouraged to attend educational conferences and professional meetings when the purposes of such activities are to improve District operation. Hence, there is no limit as to the number of Directors attending a particular conference or seminar when it is apparent that their attendance is beneficial to the District.

**4090.1.1** "Junkets" (a tour or journey for pleasure at public expense), however, will not be permitted.

**4090.2** It is the policy of the District to encourage Board development and excellence of performance by reimbursing actual expenses incurred for tuition, travel, lodging and meals as a result of training, educational courses, participation with professional organizations, and attendance at local, state and national conferences associated with the interests of the District. Cash advances or use of District credit cards for these purposes is not permitted.

**4090.2.1** The Finance Division Manager is responsible for making arrangements for Directors for conference and registration expenses, and for per diem. Per diem, when appropriate, shall include reimbursement of expenses for meals, lodging, and travel. All expenses for which reimbursement is requested by Directors, or which are billed to the District by Directors, shall be submitted to the Finance Division Manager, together with validated receipts in accordance with State law.

**4090.2.2** Attendance by Directors of seminars, workshops, courses, professional organization meetings, and conferences shall be approved by the Board of Directors prior to incurring any reimbursable costs.

**4090.2.3** Expenses to the District for Board of Directors' training, education and conferences should be kept to a minimum by utilizing recommendations for transportation and housing accommodations put forth by the Finance Division Manager and by:

**4090.2.3.1** Utilizing hotel(s) recommended by the event sponsor in order to obtain discounted rates.

**4090.2.3.2** Directors traveling together whenever feasible and economically beneficial.

**4090.2.3.3** Requesting reservations sufficiently in advance, when possible, to obtain discounted air fares and hotel rates.

**4090.3** A Director shall not attend a conference or training event for which there is an expense to the District if it occurs after the District has announced his/her pending resignation, or if it occurs after an election in which it has been determined that the Director will not retain his/her seat on the Board. A Director shall not attend a conference or training event when it is apparent that there is no significant benefit to the District.

**4090.4** Upon returning from seminars, workshops, conferences, etc., where expenses are reimbursed by the District, Directors will either prepare a written report for distribution to the Board, or make a verbal report during the next regular meeting of the Board. Said report shall detail what was learned at the session(s) that will be of benefit to the District. Materials from the session(s) may be delivered to the District office to be included in the District library for the future use of other Directors and staff.