



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

AGENDA

Wednesday, August 21, 2019

Closed Session: 11:30 a.m. / Open Session: 1:00 p.m.

Administration Building

16320 Everhart Drive ▪ Weed, California 96094 ▪ (530) 938-3281

CALL TO ORDER: 11:30 a.m.

LSCSD Board Roll Call: Directors: Beck _____ Cupp _____ MacIntosh _____ Mitchell _____ Thompson _____

PUBLIC COMMENTS ON CLOSED SESSION:

ADJOURN TO CLOSED SESSION:

CLOSED SESSION:

A. Personnel (Gov. Code Section 54957): Public Employee Performance Evaluation: District Counsel

B. Personnel (Gov. Code Section 54957): Public Employee Performance Evaluation: General Manager

RETURN TO OPEN SESSION: 1:00 p.m.

PLEDGE OF ALLEGIANCE:

REPORT ON CLOSED SESSION:

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction. Each individual comment will be limited to three minutes. The public comment portion of the meeting will be limited to thirty minutes (total time). If needed, time limits may be extended with concurrence of the Board. No person may speak twice to the same item. For items that are on this agenda, speakers may request that their comments be heard instead at the time the item appears on the agenda prior to the Board addressing the agenda item. The Board may ask questions but may not act during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place the item on a future agenda.

Public Comments on Agenda Items: Those wishing to address the Board during a specific agenda item must complete a speaker card and present it to the District Secretary. Each individual comment will be limited to three minutes. If needed, time limit may be extended with concurrence of the Board. No person may speak twice to the same item.

CONSENT CALENDAR: Items on the Consent Calendar are considered routine, not requiring separate discussion. However, if discussion is wanted, the item may be removed from the Consent Calendar and considered separately. Board members may ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar, unless an item is pulled for separate consideration.

1. A. Approval of Minutes: Regular Meeting July 17, 2019 and Special Meeting/Workshop August 6, 2019
- B. Ratification of Disbursements: July 1 through July 31, 2019
- C. Budget Comparison: FY 2019/20
- D. LAIF Quarterly Report
- E. Ratification of transfer of funds in LAIF Savings

MONTHLY REPORTS: NO ACTION ITEMS:

2. Department Written Reports
 - A. Fire Department
 - B. Police Department
 - C. Sewer Department
 - D. Water Department

3. Committee Written Reports / Approved Minutes – Nothing to report.

DISCUSSION / REPORTS: ACTION ITEMS:

4. Consideration of adopting a resolution accepting Volunteer Fire Assistance Program Grant Funding of \$6,815.00 with CSD match of \$6,815.00 (FC Pappas)

5. Consideration of adoption of resolution to approve an amendment to contract between CalPERS and LSCSD (GM Moser)
6. Consideration of adopting a resolution regarding the Siskiyou County Hazard Mitigation Plan (GM Moser)
7. Burn Site: review / possible action regarding site preparation cost and operating recommendations (GM Moser)

STAFF COMMENTS:

BOARD MEMBER COMMENTS:

ADJOURNMENT: The next LSCSD Regular Board Meeting is scheduled to be held on September 18, 2019 1:00 p.m. at the Administration Building.

Supplementary documents and other materials distributed to the District board after their agenda packets have been distributed to the members may be viewed at the District office and obtained at the meeting.

**LAKE SHASTINA COMMUNITY SERVICES DISTRICT**

Regular Meeting
Wednesday, July 17, 2019, 1:00 p.m.
Administration Building
16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

Unapproved MINUTES

CALL TO ORDER AND ROLL CALL: 1:00 p.m.

LSCSD Board Roll Call: Beck ✓ Cupp ✓ MacIntosh ✓ Mitchell absent Thompson ✓

Also present: GM Moser and AA Charvez (SAC Nelle, APC Bullington and FC Pappas present for a portion of the meeting). There were approximately 18 people in the audience.

PLEDGE OF ALLEGIANCE: Carried out.

PUBLIC COMMENTS: Comments received.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting June 19, 2019
- B. Ratification of Disbursements: June 1 through June 30, 2019
- C. Budget Comparison: FY 2018/19
- D. Accounts Receivable Aging Analysis: FY 2018/19
- E. Ratification for transfer of funds in LAIF Savings

Motion by Dir. MacIntosh second Dir. Cupp to approve Consent Calendar.

Ayes: Directors Beck, Cupp, MacIntosh and Thompson

Noes: None

Absent: Director Mitchell

MONTHLY REPORTS: NO ACTION ITEMS:

2. Department Written Reports
 - A. Fire Department: FC Pappas reported.
 - B. Police Department: APC Bullington reported.
 - C. Sewer Department: GM Moser reported.
 - D. Water Department: GM Moser reported.
3. Committee Written Reports / Approved Minutes
(Pres. Thompson may make committee appointments/changes as necessary.)
 - A. Budget / Finance Committee: Nothing to report.
 - B. Fire Department Advisory Committee: GM Moser reported.
 - C. Police Department Advisory Committee: Dir. Cupp reported.
 - D. Policy Committee: Dir. MacIntosh reported.
 - E. Safety Committee: Dir. Beck reported.
 - F. Sewer and Water Systems Oversight Committee: Dir Beck reported.

DISCUSSION / REPORTS: ACTION ITEMS:

4. Consideration of adoption of Resolution of Intention to approve an amendment to contract between CalPERS and LSCSD: CalPERS representative Nate Jensen was present via teleconference. The Board discussed.

Motion by Dir. Cupp second Dir. MacIntosh to adopt Resolution 3-19, regarding the Board's intention to approve an amendment to contract between CalPERS and LSCSD.

Ayes: Directors Cupp, MacIntosh and Thompson

Noes: Director Beck

Absent: Director Mitchell

5. Public Hearing: Delinquent Charges [Government Code §61115(b)] to be sent to 2019 Tax Roll: Public Hearing to hear and consider all objections or protests to CSD's Impending Delinquency Report of taxes, assessment and other charges levied for the fiscal year 2018-2019, being delinquent, shall be declared tax-defaulted pursuant to Government Code §61115(b) and shall direct the General Manager to file with the Siskiyou County Auditor/Tax Collector a copy of the final report, on or before August 10, 2019.

Pres. Thompson opened the Public Hearing at 2:08 p.m. There were no comments from the audience. Pres. Thompson closed the Public Hearing at 2:08 p.m. The Board discussed.

Motion by Dir. Cupp second Dir. Beck to declare said delinquencies tax-defaulted pursuant to Government Code §61115(b) and direct the General Manager to file the final report with the Siskiyou County Auditor on or before August 10, 2019.

Ayes: Directors Beck, Cupp, MacIntosh and Thompson

Noes: None

Absent: Director Mitchell

6. Proposed Ordinance 2-19, Animal Control: introduce by title only, waive second reading and consideration of adoption: Pres. Thompson introduced proposed ordinance by title.

Motion by Dir. Cupp second Dir. Beck to waive reading of proposed Ordinance 2-19.

Ayes: Directors Beck, Cupp, MacIntosh and Thompson

Noes: None

Absent: Director Mitchell

Motion by Dir. Cupp second Dir. MacIntosh to adopt Ordinance 2-19, Animal Control, as presented.

Ayes: Directors Cupp, MacIntosh and Thompson

Noes: Director Beck

Absent: Director Mitchell

7. Discussion / Possible Action regarding Burn Site program: GM Moser reported. The Board discussed and agreed to set a special meeting to discuss options for continuing the Burn Site program. Direction was given to staff to keep the Site closed until further Board direction is given.
8. Discussion / Possible Action regarding a Fire Department Tax Measure: GM Moser reported. The Board discussed and agreed to include this item on the agenda for the special meeting discussed in Item 7 above.
9. Consideration of resolution regarding the General Manager's purchasing authority: GM Moser reported. The Board discussed.

Motion by Dir. Cupp second Dir. MacIntosh to adopt Resolution 4-10 regarding the General Manager's purchasing authority.

Ayes: Directors Beck, Cupp, MacIntosh and Thompson

Noes: None

Absent: Director Mitchell

STAFF COMMENTS: None

BOARD MEMBER COMMENTS: Comments received.

ADJOURNMENT: With no objections by the Board, Pres. Thompson adjourned the meeting at 2:52 p.m. The next LSCSD Regular Board Meeting is on Wednesday, August 21, 2019, 1:00 p.m. at the Administration Building.

Approval Date: _____

Rick Thompson, President

ATTEST:

Robert Moser, General Manager/Secretary



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Special Meeting/Workshop
 Tuesday, August 6, 2019, 10:00 a.m.
 Administration Building
 16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

Unapproved MINUTES

CALL TO ORDER AND ROLL CALL: 10:02 a.m.

LSCSD Board Roll Call: Beck ✓ Cupp ✓ MacIntosh ✓ Mitchell ✓ Thompson ✓

Also present: GM Moser, FC Pappas and AA Charvez

There were approximately 8 people in the audience.

PLEDGE OF ALLEGIANCE: Carried out.

PUBLIC COMMENTS: Comments received.

DISCUSSION / ACTION ITEMS:

1. Discussion / Possible Action: Burn Site Program: GM Moser and FC Pappas reported. The Board discussed.

Motion by Dir. Mitchell second Dir. Beck to approve having the Burn Site open only when CalFire is allowing backyard burning.

Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson

Noes: None

Absent: None

Direction was given to staff to provide details of how the Burn Site will be prepped and operated; item to be on August 21, 2019 agenda.

2. Discussion / Possible Action: Fire Department Tax Measure: GM Moser and FC Pappas reported. The Board discussed placing a Fire Department Tax Measure on the November 2020 General Election Ballot.

Motion by Dir. Cupp second Dir. Mitchell direct staff to proceed with a Board initiated Fire Department Tax Measure.

Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson

Noes: None

Absent: None

BOARD MEMBER COMMENTS: Comments received.

ADJOURNMENT: With no objections by the Board, Pres. Thompson adjourned the meeting at 11:48 a.m.

The next LSCSD Regular Board Meeting is on Wednesday August 21, 2019, 1:00 p.m. at the Administration Building.

Approval Date: _____

 Rick Thompson, President

ATTEST:

 Robert Moser, General Manager/Secretary

TREASURER'S REPORT - RATIFICATION OF DISBURSEMENTS
LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1B

Board motion "To ratify the checks for expenses, including payroll and liabilities, issued on behalf of the District for the period of July 1 thru July 31, 2019 for a total of: "

\$ 378,234.79

Each check has been signed by two directors with documentation attached to each check.

Submitted for July 2019

\$ 378,234.79

Expenses - Regular Checks Mechanics Bank Account	\$ 306,142.46
Expenses - Payroll & Liability Checks Mechanics Bank Account	\$ 72,092.33
<u>Subtotal</u>	<u>\$ 378,234.79</u>
<u>Total CSD Expenses</u>	<u>\$ 378,234.79</u>

LAKE SHASTINA COMMUNITY SERVICES DISTRICT
ACCOUNTS PAYABLE - MECHANICS BANK

1B

Date	JE or Cr #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10 General	15 Sewer	20 Water	25 Police	26 COPS Grant	30 Fire
7/2/2019	23413	GSRMA	146,133.00	146,133.00		28,186.51	28,452.56	27,693.78	23,104.06	6,123.00	32,573.09
7/3/2019	23407-23411	Payroll Checks (Live Checks)	4,439.15		4,439.15		3,017.94				1,421.21
7/3/2019	504161	EDD EFT	1,135.03		1,135.03	314.21	416.10		123.40	84.03	197.29
7/3/2019	504162	EFTPS EFT	4,587.77		4,587.77	935.87	1,403.82		864.04	481.85	902.19
7/3/2019	504163	American Funds EFT	368.18		368.18				135.76	105.50	126.92
7/3/2019	504164	CalPERS Classic EFT	3,581.18		3,581.18	1,083.27	2,497.91				
7/3/2019	504165	CalPERS PEPRA EFT	586.48		586.48	215.20	371.28				
7/3/2019	504166	CalPERS 457 EFT	669.68		669.68	230.00	243.62		100.00	96.06	
7/3/2019	504167	MB EFT - Payroll Checks (Direct Deposits)	20,563.70		20,563.70	6,202.83	5,471.04		3,547.11	2,345.34	2,997.38
7/10/2019	916	First Ntl Bank-WB	1,676.62	1,676.62					29.95	1,646.67	
7/11/2019	903	CalPERS Financial & Acct Svc-Classic	173.90	173.90		86.95	43.48	43.47			
7/11/2019	904	CalPERS Financial & Acct Svc-Pepara	282.00	282.00		141.00	70.50	70.50			
7/11/2019	907	US Bank Equipment Finance	138.24	138.24						138.24	
7/11/2019	908	Verizon Wireless	61.26	61.26					42.88		18.38
7/11/2019	909	Verizon Wireless	327.72	327.72						285.00	42.72
7/11/2019	23414	Allstar Fire Equipment	794.95	794.95							794.95
7/11/2019	23415	Cal Ore Telephone Co	426.11	426.11		192.21	63.56	63.55	85.43		21.36
7/11/2019	23416	Consolidated Electrical Dist.	1,160.40	1,160.40			1,160.40				
7/11/2019	23417	Deepwoods Embroidery & Design	6.00	6.00						6.00	
7/11/2019	23419	Don Erickson Oil, Inc.	10,295.60	10,295.60		3,207.65	1,776.38	1,383.57		2,054.43	1,873.57
7/11/2019	23420	Gatehouse Media, Inc.	86.38	86.38			86.38				
7/11/2019	23421	Golden State Emergency	266.10	266.10							266.10
7/11/2019	23422	Heckers Power Equipment	93.93	93.93							93.93
7/11/2019	23423	Hue & Cry	38.00	38.00		38.00					
7/11/2019	23424	LSCSD Utilities	597.06	597.06		440.58			69.99		86.49
7/11/2019	23425	MRJC Inc.	25.00	25.00			25.00				
7/11/2019	23426	Mt.Shasta IT Services	2,200.00	2,200.00		660.00	330.00	330.00	660.00		220.00
7/11/2019	23427	Prentice, Long & Epperson	1,872.50	1,872.50		875.00			630.00		367.50
7/11/2019	23428	Quill Corp	345.71	345.71		267.03				2.78	75.90
7/11/2019	23429	Shasta Auto Supply	178.52	178.52		162.06				25.65	(9.19)
7/11/2019	23430	Shasta Valley Tire Service	562.96	562.96							562.96
7/11/2019	23431	Siskiyou Disposal	250.00	250.00		85.00	42.50	42.50	40.00		40.00
7/11/2019	23432	Solano's Inc.	430.45	430.45			421.26	8.19			
7/11/2019	23433	Suds City Auto Spa	11.00	11.00						11.00	
7/11/2019	23434	US Postal Services	1,698.16	1,698.16		1,698.16					
7/11/2019	23435	USA Bluebook	706.31	706.31			381.55	324.76			
7/11/2019	23436	Valley Pump & Motor Works Inc.	22,576.37	22,576.37				22,576.37			
7/11/2019	23437	Weco Industries, LLC	2,035.09	2,035.09			2,035.09				
7/11/2019	23438	Western Business Products	202.33	202.33		202.33					
7/11/2019	23439	Will Johnson Electric	2,234.00	2,234.00			504.00	1,730.00			
7/11/2019	JE #79197	Wire in fee - tranfer from LAIF	10.00	10.00		10.00					
7/18/2019	23440-23446	Payroll Checks (Live Checks)	4,087.21		4,087.21	7.84	2,763.18				1,316.19
7/18/2019	23447	Union Dues	607.48		607.48	256.00	216.00		77.24	58.24	
7/18/2019	504181	EDD EFT	1,206.17		1,206.17	340.17	447.25		123.36	102.07	193.32
7/18/2019	504182	EFTPS EFT	4,662.40		4,662.40	988.85	1,451.83		863.46	562.42	795.84

LAKE SHASTINA COMMUNITY SERVICES DISTRICT
ACCOUNTS PAYABLE - MECHANICS BANK

1B

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10 General	15 Sewer	20 Water	25 Police	26 COPS Grant	30 Fire
7/18/2019	504183	American Funds EFT	333.93		333.93				134.27	72.74	126.92
7/18/2019	504184	CalPERS Classic EFT	2,340.57		2,340.57	1,041.29	1,299.28				
7/18/2019	504186	CalPERS PEPRA EFT	576.85		576.85	211.76	365.09				
7/18/2019	504187	Aflac EFT	202.60		202.60	33.12	169.48				
7/18/2019	504188	CalPERS 457 EFT	679.19		679.19	230.00	243.62		100.00	105.57	
7/18/2019	504189	MB EFT - Payroll Checks (Direct Deposits)	21,464.76		21,464.76	6,542.40	5,728.88		3,541.63	2,576.54	3,075.31
7/25/2019	910	AT&T	97.83	97.83			48.91	48.92			
7/25/2019	911	CalPERS Financial & Account Services-Classic	65,575.00	65,575.00		35,410.50	18,400.35	11,764.15			
7/25/2019	912	CalPERS Financial & Account Services-Pepira	828.00	828.00		447.12	232.34	148.54			
7/25/2019	913	First Ntl Bank-DN	1,255.78	1,255.78		1,225.78			30.00		
7/25/2019	914	First Ntl Bank-RM	713.46	713.46		350.22	181.62	181.62			
7/25/2019	915	First Ntl Bank-SP	2,064.21	2,064.21							2,064.21
7/25/2019	917	Utility Telephone	651.04	651.04		390.62				195.31	65.11
7/25/2019	918	Williams Scotsman	293.33	293.33			146.66	146.67			
7/25/2019	919	Pacific Power	17,205.61	17,205.61		668.92	4,517.31	11,645.73	180.18		193.47
7/25/2019	23448	Alanna DeBon	54.75	54.75		38.43					16.32
7/25/2019	23449	Basic Lab	268.80	268.80				268.80			
7/25/2019	23450	Central Valley Toxicology, Inc.	78.00	78.00					78.00		
7/25/2019	23451	City of Medford	3,005.23	3,005.23							3,005.23
7/25/2019	23452	Cowley D&L Inc	90.76	90.76		21.40	34.68	34.68			
7/25/2019	23453	Gatehouse Media, Inc.	523.75	523.75		112.90			410.85		
7/25/2019	23454	George M. Drake	65.00	65.00							65.00
7/25/2019	23455	GT Construction	1,663.13	1,663.13			1,663.13				
7/25/2019	23456	Hue & Cry	38.00	38.00		38.00					
7/25/2019	23457	Kellie Power	530.00	530.00		400.00			65.00		65.00
7/25/2019	23458	Municipal Emergency Services	449.22	449.22							449.22
7/25/2019	23459	Norman MacIntosh	393.70	393.70		393.70					
7/25/2019	23460	Quill Corp	213.80	213.80		171.45				21.18	21.17
7/25/2019	23461	Shasta Valley Chainsaw	30.00	30.00							30.00
7/25/2019	23462	SHN Consulting Engineers	3,772.73	3,772.73			3,772.73				
7/25/2019	23463	Skinnners Roadside Truck Repair	5,823.60	5,823.60							5,823.60
7/25/2019	23464	Stan Beck	379.84	379.84		379.84					
7/25/2019	23465	Suburban Propane	175.00	175.00		175.00					
7/25/2019	23466	Taryn L. Burkleo	275.00	275.00							275.00
7/25/2019	23467	Tyler Technologies, Inc.	420.00	420.00		420.00					
7/25/2019	23468	Will Bullington	28.95	28.95						28.95	
7/25/2019	23469	Woods Pests Control	166.00	166.00		83.00			41.50		41.50
7/25/2019	23470	XIO, Inc	382.00	382.00				382.00			
7/26/2019	921	Ca State Board of Equalization	676.00	676.00		118.95	82.39	82.39	5.00	38.27	349.00
7/31/2019	JE #79198	Returned Deposit Item Charges - Various Custom	30.00	30.00		30.00					
7/31/2019	JE #79198	Online ACH Item Fee	14.40	14.40		14.40					
7/31/2019	920	State of Ca EDD	14.87	14.87		14.87					
			378,234.79	306,142.46	72,092.33	95,790.39	90,579.10	78,971.19	35,083.11	17,166.84	60,644.16

LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1C

July 2019 Detailed Budget Comparison 2018/2019 YTD

For the Period: 7/1/2019 to 6/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	8/14/2019 % Bud
Fund: 10 - LSCSD General Fund						
Revenues						
Dept: 00						
4055.000 Misc Operational Income	500.00	500.00	0.00	0.00	500.00	0.0
4056.000 Misc-Non Operating Income	0.00	0.00	1,501.00	1,501.00	-1,501.00	0.0
4070.000 Antenna Lease Revenue	23,439.39	23,439.39	8,449.75	8,449.75	14,989.64	36.0
5050.000 Transfer Fees	4,000.00	4,000.00	260.00	260.00	3,740.00	6.5
5080.000 Interest Earned-OPS	100.00	100.00	3.18	3.18	96.82	3.2
5081.000 Interest Earned-RSV	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
Dept: 22 Medical Clinic						
4053.000 Medical Clinic Revenue	60,264.00	60,264.00	0.00	0.00	60,264.00	0.0
Revenues	89,303.39	89,303.39	10,213.93	10,213.93	79,089.46	11.4
Expenditures						
Dept: 01 General Admin						
7002.000 Admin Overhead Alloc	-483,085.35	-483,085.35	-77,391.13	-77,391.13	-405,694.22	16.0
7020.000 IT Contract Services/Server	12,500.00	12,500.00	1,528.07	1,528.07	10,971.93	12.2
7026.000 Contract Services	15,000.00	15,000.00	279.50	279.50	14,720.50	1.9
7033.000 Licenses, Permits, Fees	2,600.00	2,600.00	54.40	54.40	2,545.60	2.1
7034.000 Dues & Subscriptions	7,500.00	7,500.00	160.18	160.18	7,339.82	2.1
7035.000 Advertising	250.00	250.00	56.45	56.45	193.55	22.6
7040.000 Insurance (Liability)	675.00	675.00	794.34	794.34	-119.34	117.7
7041.000 Legal	15,000.00	15,000.00	94.26	94.26	14,905.74	0.6
7050.100 Off Exp-Supplies	5,000.00	5,000.00	171.34	171.34	4,828.66	3.4
7050.200 Off Exp-Postage	6,000.00	6,000.00	1,684.00	1,684.00	4,316.00	28.1
7050.400 Off Exp-Maint	7,750.00	7,750.00	6,116.09	6,116.09	1,633.91	78.9
7062.000 Repair & Maintenance	3,500.00	3,500.00	0.00	0.00	3,500.00	0.0
7063.000 Fuel	1,000.00	1,000.00	3.77	3.77	996.23	0.4
7064.000 Materials/Supplies/Small Tools	1,500.00	1,500.00	94.77	94.77	1,405.23	6.3
7065.000 Vehicle Repair/Maintenance	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
7101.000 Property Taxes	140.00	140.00	0.00	0.00	140.00	0.0
7105.000 Utilities - CSD	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7105.100 Util-Telephone	2,300.00	2,300.00	195.31	195.31	2,104.69	8.5
7105.200 Util-Electric	5,500.00	5,500.00	91.42	91.42	5,408.58	1.7
7105.400 Utilities-Propane	500.00	500.00	87.50	87.50	412.50	17.5
7105.600 Utility - Internet	1,550.00	1,550.00	128.14	128.14	1,421.86	8.3
7204.000 Events	600.00	600.00	0.00	0.00	600.00	0.0
7501.000 Payroll Expense	306,716.29	306,716.29	10,639.24	10,639.24	296,077.05	3.5
7513.000 Payroll-TAXES	7,051.39	7,051.39	208.04	208.04	6,843.35	3.0
7514.000 Payroll-Benefits	83,550.60	83,550.60	4,787.50	4,787.50	78,763.10	5.7
7516.200 Pension Cost (CalPERS)	26,319.20	26,319.20	1,098.14	1,098.14	25,221.06	4.2
7516.400 CalPERS Fees	400.00	400.00	0.00	0.00	400.00	0.0
7516.500 CalPERS UAL Expense	35,857.62	35,857.62	35,857.62	35,857.62	0.00	100.0
7518.000 Workers Comp	26,146.56	26,146.56	26,135.00	26,135.00	11.56	100.0
7530.000 Payroll Reimbursement	8,000.00	8,000.00	179.06	179.06	7,820.94	2.2
7530.100 PR Reimbursement Admin	-79,781.92	-79,781.92	-3,624.82	-3,624.82	-76,157.10	4.5
7550.000 Travel & Training	5,000.00	5,000.00	643.24	643.24	4,356.76	12.9
7551.000 Meals	1,000.00	1,000.00	142.50	142.50	857.50	14.3
Dept: 22 Medical Clinic						
7026.000 Contract Services	3,000.00	3,000.00	400.00	400.00	2,600.00	13.3
7040.000 Insurance (Liability)	700.00	700.00	779.23	779.23	-79.23	111.3
7062.000 Repair & Maintenance	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
7063.000 Fuel	0.00	0.00	7.54	7.54	-7.54	0.0
7080.000 Interest Expense	9,500.00	9,500.00	2,290.84	2,290.84	7,209.16	24.1
7084.000 Loan Principle Expense	34,500.00	34,500.00	8,709.16	8,709.16	25,790.84	25.2
7530.000 Payroll Reimbursement	2,500.00	2,500.00	127.38	127.38	2,372.62	5.1
Medical Building Reserves	7,064.00	7,064.00	588.67	588.67	6,475.33	8.3
Expenditures	89,303.39	89,303.39	23,116.75	23,116.75	66,186.64	25.9

For the Period: 7/1/2019 to 6/30/2020

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Fund: 15 - LSCSD Sewer Dept						
Revenues						
Dept: 00						
4001.100 Assml/Revenue-Residential	479,433.60	479,433.60	120,079.80	120,079.80	359,353.80	25.0
4001.200 Assml/Revenue-Standby	65,484.00	65,484.00	32,742.00	32,742.00	32,742.00	50.0
4001.300 Assml/Revenue-Commercial	6,813.60	6,813.60	830.16	830.16	5,983.44	12.2
4003.000 Late Payment Revenue	2,800.00	2,800.00	14.07	14.07	2,785.93	0.5
4056.000 Misc-Non Operating Income	0.00	0.00	858.00	858.00	-858.00	0.0
5004.000 Sewer Hook Up Fee	43,491.00	43,491.00	7,248.50	7,248.50	36,242.50	16.7
5005.000 Sewer Payment Contracts	252.00	252.00	0.00	0.00	252.00	0.0
5040.000 Gain on Sale of Equipment	4,500.00	4,500.00	0.00	0.00	4,500.00	0.0
5081.000 Interest Earned-RSV	3,400.00	3,400.00	0.00	0.00	3,400.00	0.0
Dept: 23 Green Waste Site						
4055.000 Misc Operational Income	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
Revenues	609,174.20	609,174.20	161,772.53	161,772.53	447,401.67	26.6
Expenditures						
Dept: 01 General Admin						
7001.000 Accounting Audit/Review	2,800.00	2,800.00	0.00	0.00	2,800.00	0.0
7002.000 Admin Overhead Alloc	154,587.32	154,587.32	24,765.16	24,765.16	129,822.16	16.0
7010.000 Capital Improvement	143,500.00	143,500.00	45,195.01	45,195.01	98,304.99	31.5
Less Reimbursement due from LAIF Savings	-143,500.00	-143,500.00	-45,195.01	-45,195.01	-98,304.99	-31.5
7020.000 IT Contract Services/Server	4,200.00	4,200.00	506.32	506.32	3,693.68	12.1
7026.000 Contract Services	18,000.00	18,000.00	0.00	0.00	18,000.00	0.0
7033.000 Licenses, Permits, Fees	8,000.00	8,000.00	59.69	59.69	7,940.31	0.7
7034.000 Dues & Subscriptions	500.00	500.00	131.23	131.23	368.77	26.2
7035.000 Advertising	250.00	250.00	0.00	0.00	250.00	0.0
7040.000 Insurance (Liability)	14,000.00	14,000.00	13,879.56	13,879.56	120.44	99.1
7041.000 Legal	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7050.100 Off Exp-Supplies	400.00	400.00	0.00	0.00	400.00	0.0
7050.200 Off Exp-Postage	100.00	100.00	0.00	0.00	100.00	0.0
7055.000 Safety Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7061.000 Rental Equipment	500.00	500.00	0.00	0.00	500.00	0.0
7062.000 Repair & Maintenance	16,000.00	16,000.00	63.01	63.01	15,936.99	0.4
7063.000 Fuel	6,500.00	6,500.00	848.18	848.18	5,651.82	13.0
7064.000 Materials/Supplies/Small Tools	6,000.00	6,000.00	1,445.01	1,445.01	4,554.99	24.1
7065.000 Vehicle Repair/Maintenance	3,000.00	3,000.00	4.17	4.17	2,995.83	0.1
7080.000 Interest Expense	18,718.65	18,718.65	0.00	0.00	18,718.65	0.0
7085.000 Municipal Finance Principle	42,306.79	42,306.79	0.00	0.00	42,306.79	0.0
7100.000 Lease/Rent Expense	1,775.00	1,775.00	249.33	249.33	1,525.67	14.0
7105.100 Util-Telephone	490.00	490.00	48.91	48.91	441.09	10.0
7105.200 Util-Electric	52,000.00	52,000.00	1,505.78	1,505.78	50,494.22	2.9
7105.300 Util-Waste	510.00	510.00	42.50	42.50	467.50	8.3
7105.600 Utility - Internet	750.00	750.00	63.56	63.56	686.44	8.5
7501.000 Payroll Expense	171,024.24	171,024.24	5,227.72	5,227.72	165,796.52	3.1
7513.000 Payroll-TAXES	3,806.92	3,806.92	75.81	75.81	3,731.11	2.0
7514.000 Payroll-Benefits	44,294.39	44,294.39	2,979.99	2,979.99	41,314.40	6.7
7516.200 Pension Cost (CalPERS)	12,456.53	12,456.53	531.37	531.37	11,925.16	4.3
7516.400 CalPERS Fees	200.00	200.00	0.00	0.00	200.00	0.0
7516.500 CalPERS UAL Expense	18,754.86	18,754.86	18,632.69	18,632.69	122.17	99.3
7516.600 Pension Plan Fees (MPPP)	100.00	100.00	0.00	0.00	100.00	0.0
7518.000 Workers Comp	14,458.11	14,458.11	14,573.00	14,573.00	-114.89	100.8
7530.000 Payroll Reimbursement	-9,700.00	-9,700.00	-540.02	-540.02	-9,159.98	5.6
7550.000 Travel & Training	4,000.00	4,000.00	0.00	0.00	4,000.00	0.0
7551.000 Meals	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7552.000 Employee Physical Exams-Shots	500.00	500.00	0.00	0.00	500.00	0.0
7555.000 Personal Protective Equip PPE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
7556.000 Uniforms	1,200.00	1,200.00	0.00	0.00	1,200.00	0.0
Dept: 23 Green Waste Site						
7026.000 Contract Services	800.00	800.00	0.00	0.00	800.00	0.0
7063.000 Fuel	25.00	25.00	0.00	0.00	25.00	0.0
7064.000 Materials/Supplies/Small Tools	100.00	100.00	0.00	0.00	100.00	0.0
7530.000 Payroll Reimbursement	1,200.00	1,200.00	0.00	0.00	1,200.00	0.0
Expenditures	619,107.81	619,107.81	85,092.97	85,092.97	534,014.84	13.7

For the Period: 7/1/2019 to 6/30/2020

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Fund: 20 - LSCSD Water Dept						
Revenues						
Dept: 00						
4001.100 Assm/Revenue-Residential	337,662.52	337,662.52	85,440.65	85,440.65	252,221.87	25.3
4001.200 Assm/Revenue-Standby	102,760.00	102,760.00	51,340.00	51,340.00	51,420.00	50.0
4001.300 Assm/Revenue-Commercial	14,135.78	14,135.78	2,554.03	2,554.03	11,581.75	18.1
4003.000 Late Payment Revenue	9,000.00	9,000.00	-1.40	-1.40	9,001.40	0.0
4056.000 Misc-Non Operating Income	0.00	0.00	536.00	536.00	-536.00	0.0
4075.000 Water Capacity Expansion Fee	1,920.00	1,920.00	0.00	0.00	1,920.00	0.0
5006.000 Water Hook Up Fee	1,590.00	1,590.00	0.00	0.00	1,590.00	0.0
5040.000 Gain on Sale of Equipment	4,500.00	4,500.00	0.00	0.00	4,500.00	0.0
5081.000 Interest Earned-RSV	13,500.00	13,500.00	0.00	0.00	13,500.00	0.0
Dept: 22 Medical Clinic						
4054.000 Loan Principle Revenue	34,000.00	34,000.00	8,709.16	8,709.16	25,290.84	25.6
5081.000 Interest Earned-RSV	10,000.00	10,000.00	2,290.84	2,290.84	7,709.16	22.9
Revenues	529,068.30	529,068.30	150,869.28	150,869.28	378,199.02	28.5
Expenditures						
7001.000 Accounting Audit/Review	2,800.00	2,800.00	0.00	0.00	2,800.00	0.0
7002.000 Admin Overhead Alloc	173,910.73	173,910.73	27,860.81	27,860.81	146,049.92	16.0
7010.000 Capital Improvement	53,500.00	53,500.00	134,099.83	134,099.83	-80,599.83	250.7
Less Reimbursement due from LAIF Savings	-53,500.00	-53,500.00	-134,099.83	-134,099.83	-80,599.83	-250.7
7020.000 IT Contract Services/Server	4,200.00	4,200.00	506.32	506.32	3,693.68	12.1
7026.000 Contract Services	24,000.00	24,000.00	650.80	650.80	23,349.20	2.7
7033.000 Licenses, Permits, Fees	3,500.00	3,500.00	59.69	59.69	3,440.31	1.7
7034.000 Dues & Subscriptions	1,300.00	1,300.00	713.98	713.98	586.02	54.9
7035.000 Advertising	250.00	250.00	0.00	0.00	250.00	0.0
7040.000 Insurance (Liability)	20,500.00	20,500.00	18,532.78	18,532.78	1,967.22	90.4
7041.000 Legal	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
7050.100 Off Exp-Supplies	650.00	650.00	0.00	0.00	650.00	0.0
7050.200 Off Exp-Postage	800.00	800.00	0.00	0.00	800.00	0.0
7055.000 Safety Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7062.000 Repair & Maintenance	33,000.00	33,000.00	13.64	13.64	32,986.36	0.0
7063.000 Fuel	6,500.00	6,500.00	654.09	654.09	5,845.91	10.1
7064.000 Materials/Supplies/Small Tools	25,000.00	25,000.00	1,445.02	1,445.02	23,554.98	5.8
7065.000 Vehicle Repair/Maintenance	3,000.00	3,000.00	4.18	4.18	2,995.82	0.1
7100.000 Lease/Rent Expense	1,775.00	1,775.00	249.33	249.33	1,525.67	14.0
7105.100 Util-Telephone	1,000.00	1,000.00	48.92	48.92	951.08	4.9
7105.200 Util-Electric	97,000.00	97,000.00	3,881.90	3,881.90	93,118.10	4.0
7105.300 Util-Waste	510.00	510.00	42.50	42.50	467.50	8.3
7105.600 Utility - Internet	750.00	750.00	63.55	63.55	686.45	8.5
7501.000 Payroll Expense	107,511.10	107,511.10	4,198.67	4,198.67	103,312.43	3.9
7513.000 Payroll-TAXES	2,393.15	2,393.15	60.87	60.87	2,332.28	2.5
7514.000 Payroll-Benefits	27,844.81	27,844.81	2,538.51	2,538.51	25,306.30	9.1
7516.200 Pension Cost (CalPERS)	7,830.56	7,830.56	434.25	434.25	7,396.31	5.5
7516.400 CalPERS Fees	200.00	200.00	0.00	0.00	200.00	0.0
7516.500 CalPERS UAL Expense	11,790.51	11,790.51	11,912.69	11,912.69	-122.18	101.0
7516.600 Pension Plan Fees (MPPP)	100.00	100.00	0.00	0.00	100.00	0.0
7518.000 Workers Comp	9,088.81	9,088.81	9,161.00	9,161.00	-72.19	100.8
7550.000 Travel & Training	4,000.00	4,000.00	0.00	0.00	4,000.00	0.0
7551.000 Meals	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7555.000 Personal Protective Equip PPE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
7556.000 Uniforms	1,200.00	1,200.00	0.00	0.00	1,200.00	0.0
Expenditures	580,904.67	580,904.67	83,033.50	83,033.50	336,671.51	14.3

For the Period: 7/1/2019 to 6/30/2020

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Fund: 25 - LSCSD Police Department						
Revenues						
4001.100 Assm/Revenue-Residential	137,390.00	137,390.00	34,457.50	34,457.50	102,932.50	25.1
4001.200 Assm/Revenue-Standby	282,260.00	282,260.00	141,075.00	141,075.00	141,185.00	50.0
4001.300 Assm/Revenue-Commercial	3,520.00	3,520.00	1,540.00	1,540.00	1,980.00	43.8
4003.000 Late Payment Revenue	10,000.00	10,000.00	4.35	4.35	9,995.65	0.0
4056.000 Misc-Non Operating Income	3,200.00	3,200.00	1,366.43	1,366.43	1,833.57	42.7
5054.000 Animal Control Fees - Other	300.00	300.00	0.00	0.00	300.00	0.0
5055.000 Animal License Fee	4,800.00	4,800.00	230.00	230.00	4,570.00	4.8
5056.000 Warrant	1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
5062.000 Event/Donations	500.00	500.00	0.00	0.00	500.00	0.0
5081.000 Interest Earned-RSV	5,700.00	5,700.00	0.00	0.00	5,700.00	0.0
Revenues	449,170.00	449,170.00	178,673.28	178,673.28	270,496.72	39.8

Expenditures						
7001.000 Accounting Audit/Review	2,800.00	2,800.00	0.00	0.00	2,800.00	0.0
7002.000 Admin Overhead Alloc	82,124.50	82,124.50	13,156.49	13,156.49	68,968.01	16.0
7010.000 Capital Improvement	7,500.00	7,500.00	0.00	0.00	7,500.00	0.0
Less Reimbursement due from LAIF Savings	-7,500.00	-7,500.00	0.00	0.00	-7,500.00	0.0
7020.000 IT Contract Services/Server	10,000.00	10,000.00	1,541.60	1,541.60	8,458.40	15.4
7026.000 Contract Services	2,500.00	2,500.00	228.43	228.43	2,271.57	9.1
7034.000 Dues & Subscriptions	3,000.00	3,000.00	477.49	477.49	2,522.51	15.9
7035.000 Advertising	250.00	250.00	278.50	278.50	-28.50	111.4
7040.000 Insurance (Liability)	5,100.00	5,100.00	7,249.06	7,249.06	-2,149.06	142.1
7041.000 Legal	2,500.00	2,500.00	50.00	50.00	2,450.00	2.0
7105.000 Utilities - CSD	600.00	600.00	0.00	0.00	600.00	0.0
7105.100 Util-Telephone	0.00	0.00	42.88	42.88	-42.88	0.0
7105.200 Util-Electric	3,000.00	3,000.00	60.06	60.06	2,939.94	2.0
7105.300 Util-Waste	480.00	480.00	40.00	40.00	440.00	8.3
7105.400 Utilities-Propane	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7105.600 Utility - Internet	1,025.00	1,025.00	85.43	85.43	939.57	8.3
7501.000 Payroll Expense	186,068.43	186,068.43	4,336.34	4,336.34	181,732.09	2.3
7513.000 Payroll-TAXES	15,536.23	15,536.23	331.73	331.73	15,204.50	2.1
7514.000 Payroll-Benefits	57,015.00	57,015.00	2,860.00	2,860.00	54,155.00	5.0
7516.100 Pension Cost (MPPP)	8,871.72	8,871.72	134.27	134.27	8,737.45	1.5
7516.600 Pension Plan Fees (MPPP)	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7518.000 Workers Comp	13,117.18	13,117.18	15,855.00	15,855.00	-2,737.82	120.9
7530.000 Payroll Reimbursement	1,200.00	1,200.00	99.09	99.09	1,100.91	8.3
7552.000 Employee Physical Exams-Shots	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
Expenditures	398,188.06	398,188.06	46,826.37	46,826.37	351,361.69	11.8

For the Period: 7/1/2019 to 6/30/2020

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Fund: 26 - COPS Grant						
Revenues						
5075.000 Grant Income	130,000.00	130,000.00	0.00	0.00	130,000.00	0.0
Revenues	130,000.00	130,000.00	0.00	0.00	130,000.00	0.0

Expenditures						
Dept: 01 General Admin						
7020.000 IT Contract Services/Server	2,200.00	2,200.00	-176.32	-176.32	2,376.32	-8.0
7033.000 Licenses, Permits, Fees	5,000.00	5,000.00	2,255.00	2,255.00	2,745.00	45.1
7050.100 Off Exp-Supplies	1,300.00	1,300.00	21.18	21.18	1,278.82	1.6
7050.200 Off Exp-Postage	400.00	400.00	0.00	0.00	400.00	0.0
7050.400 Off Exp-Maint	2,000.00	2,000.00	92.16	92.16	1,907.84	4.6
7062.000 Repair & Maintenance	1,600.00	1,600.00	0.00	0.00	1,600.00	0.0
7063.000 Fuel	10,500.00	10,500.00	1,121.59	1,121.59	9,378.41	10.7
7064.000 Materials/Supplies/Small Tools	8,000.00	8,000.00	62.68	62.68	7,937.32	0.8
7065.000 Vehicle Repair/Maintenance	8,000.00	8,000.00	0.00	0.00	8,000.00	0.0
7068.000 Vehicle Equipment	7,000.00	7,000.00	0.00	0.00	7,000.00	0.0
7105.100 Util-Telephone	5,150.00	5,150.00	394.81	394.81	4,755.19	7.7
7501.000 Payroll Expense	71,857.05	71,857.05	3,136.76	3,136.76	68,720.29	4.4
7513.000 Payroll-TAXES	5,931.06	5,931.06	239.96	239.96	5,691.10	4.0
7514.000 Payroll-Benefits	20,979.00	20,979.00	1,665.00	1,665.00	19,314.00	7.9
7516.100 Pension Cost (MPPP)	2,698.99	2,698.99	72.74	72.74	2,626.25	2.7
7516.600 Pension Plan Fees (MPPP)	200.00	200.00	0.00	0.00	200.00	0.0
7518.000 Workers Comp	6,107.85	6,107.85	6,123.00	6,123.00	-15.15	100.2
7550.000 Travel & Training	9,000.00	9,000.00	-206.00	-206.00	9,206.00	-2.3
7551.000 Meals	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
7552.000 Employee Physical Exams-Shots	300.00	300.00	0.00	0.00	300.00	0.0
7555.000 Personal Protective Equip PPE	4,500.00	4,500.00	0.00	0.00	4,500.00	0.0
7556.000 Uniforms	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
Expenditures	177,723.95	177,723.95	14,802.56	14,802.56	162,921.39	8.3

For the Period: 7/1/2019 to 6/30/2020

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Fund: 30 - LSCSD Fire Department						
Revenues						
Dept: 00						
4001.100 Assmt/Revenue-Residential	49,920.00	49,920.00	12,543.75	12,543.75	37,376.25	25.1
4001.200 Assmt/Revenue-Standby	64,150.00	64,150.00	32,062.50	32,062.50	32,087.50	50.0
4001.300 Assmt/Revenue-Commercial	1,100.00	1,100.00	485.00	485.00	615.00	44.1
4003.000 Late Payment Revenue	2,500.00	2,500.00	15.48	15.48	2,484.52	0.6
4055.000 Misc Operational Income	0.00	0.00	255.66	255.66	-255.66	0.0
4056.000 Misc-Non Operating Income	0.00	0.00	1,233.00	1,233.00	-1,233.00	0.0
4076.000 Fire Suppression Expansion Fee	948.00	948.00	0.00	0.00	948.00	0.0
5056.000 Warrant	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
5062.000 Event/Donations	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
5075.000 Grant Income	7,500.00	7,500.00	0.00	0.00	7,500.00	0.0
5081.000 Interest Earned-RSV	1,100.00	1,100.00	0.00	0.00	1,100.00	0.0
Dept: 34 Fire Fuels Removal						
4055.000 Misc Operational Income	22,000.00	22,000.00	0.00	0.00	22,000.00	0.0
5026.000 Fines/Violations	15,000.00	15,000.00	0.00	0.00	15,000.00	0.0
Dept: 45 Mutual Aid Strike Team						
4080.000 Strike Team Rev Payroll Reimb	155,000.00	155,000.00	0.00	0.00	155,000.00	0.0
4081.000 Strike Team Rev Engine Reimb	60,000.00	60,000.00	0.00	0.00	60,000.00	0.0
4082.000 Strike Team Rev Admin OH Reimb	34,000.00	34,000.00	0.00	0.00	34,000.00	0.0
Revenues	423,218.00	423,218.00	46,595.39	46,595.39	376,622.61	11.0
Expenditures						
Dept: 01 General Admin						
7001.000 Accounting Audit/Review	2,800.00	2,800.00	0.00	0.00	2,800.00	0.0
7002.000 Admin Overhead Alloc	72,462.80	72,462.80	11,608.67	11,608.67	60,854.13	16.0
7020.000 IT Contract Services/Server	3,000.00	3,000.00	572.64	572.64	2,427.36	19.1
7026.000 Contract Services	2,000.00	2,000.00	228.42	228.42	1,771.58	11.4
7033.000 Licenses, Permits, Fees	450.00	450.00	0.00	0.00	450.00	0.0
7034.000 Dues & Subscriptions	925.00	925.00	1,317.00	1,317.00	-392.00	142.4
7040.000 Insurance (Liability)	6,300.00	6,300.00	10,747.09	10,747.09	-4,447.09	170.6
7041.000 Legal	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
7050.100 Off Exp-Supplies	650.00	650.00	29.23	29.23	620.77	4.5
7050.200 Off Exp-Postage	100.00	100.00	0.00	0.00	100.00	0.0
7051.000 Public Safety Supplies	2,500.00	2,500.00	85.98	85.98	2,414.02	3.4
7051.100 Mandatory Safety Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7062.000 Repair & Maintenance	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
7063.000 Fuel	6,000.00	6,000.00	988.85	988.85	5,011.15	16.5
7064.000 Materials/Supplies/Small Tools	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
7065.000 Vehicle Repair/Maintenance	15,000.00	15,000.00	0.00	0.00	15,000.00	0.0
7075.000 VFA Grant Equipment	15,000.00	15,000.00	0.00	0.00	15,000.00	0.0
7105.000 Utilities - CSD	850.00	850.00	0.00	0.00	850.00	0.0
7105.100 Util-Telephone	2,000.00	2,000.00	95.01	95.01	1,904.99	4.8
7105.200 Util-Electric	3,300.00	3,300.00	64.49	64.49	3,235.51	2.0
7105.300 Util-Waste	480.00	480.00	40.00	40.00	440.00	8.3
7105.400 Utilities-Propane	1,200.00	1,200.00	0.00	0.00	1,200.00	0.0
7105.600 Utility - Internet	260.00	260.00	21.36	21.36	238.64	8.2
7204.000 Events	500.00	500.00	0.00	0.00	500.00	0.0
7501.000 Payroll Expense	50,769.23	50,769.23	2,115.38	2,115.38	48,653.85	4.2
7513.000 Payroll-TAXES	4,174.62	4,174.62	161.82	161.82	4,012.80	3.9
7514.000 Payroll-Benefits	20,979.00	20,979.00	1,665.00	1,665.00	19,314.00	7.9
7516.100 Pension Cost (MPPP)	3,300.00	3,300.00	126.92	126.92	3,173.08	3.8
7516.600 Pension Plan Fees (MPPP)	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7518.000 Workers Comp	11,125.00	11,125.00	21,826.00	21,826.00	-10,701.00	196.2
7530.000 Payroll Reimbursement	500.00	500.00	99.09	99.09	400.91	19.8
7549.000 Volunteer FF Stipend	12,000.00	12,000.00	0.00	0.00	12,000.00	0.0
7549.100 VFF Payroll Taxes	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
7550.000 Travel & Training	2,000.00	2,000.00	16.32	16.32	1,983.68	0.8
7551.000 Meals	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7552.000 Employee Physical Exams-Shots	600.00	600.00	0.00	0.00	600.00	0.0
7556.000 Uniforms	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
Dept: 34 Fire Fuels Removal						
7050.200 Off Exp-Postage	200.00	200.00	0.00	0.00	200.00	0.0
7061.000 Rental Equipment	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
7062.000 Repair & Maintenance	500.00	500.00	218.92	218.92	281.08	43.8
7501.000 Payroll Expense	14,450.00	14,450.00	2,822.71	2,822.71	11,627.29	19.5
7513.000 Payroll-TAXES	2,001.33	2,001.33	280.75	280.75	1,720.58	14.0
7518.000 Workers Comp	1,228.25	1,228.25	240.52	240.52	987.73	19.6
Dept: 45 Mutual Aid Strike Team						
7063.000 Fuel	350.00	350.00	0.00	0.00	350.00	0.0
7501.000 Payroll Expense	115,926.92	115,926.92	0.00	0.00	115,926.92	0.0
7513.000 Payroll-TAXES	4,925.51	4,925.51	0.00	0.00	4,925.51	0.0
7518.000 Workers Comp	9,867.12	9,867.12	0.00	0.00	9,867.12	0.0
Expenditures	407,674.78	407,674.78	55,372.17	55,372.17	352,302.61	13.6
Grand Total Net Effect:	-42,968.77	-42,968.77	239,880.09	239,880.09	-282,848.86	

QUARTERLY REPORT TO THE BOARD

Meeting Date: 8/21/19

April 2019 - June 2019

LAIF ACCOUNT

Fund Balance Acct # 0015

Interest Effective
6/30/2019

Interest total
10,445.90

Current Rate
2.570%

	Balance 6/30/19 (after transaction activity)	Calculation of Interest (% of total)	Interest Earned on 6/30/19	Ending Balance at 6/30/19
10 General	167,983.20	10.001%	1,044.73	169,027.93
15 Sewer	299,837.29	17.852%	1,864.76	301,702.05
20 Water	764,428.30	45.512%	4,754.18	769,182.46
25 Police	246,507.18	14.676%	1,533.09	248,040.27
30 Fire	200,854.69	11.958%	1,249.16	202,103.85
26 COPS	-	0.000%	-	-
	1,679,610.66	100.000%	10,445.90	1,690,056.56

Transaction activity: April 2019

Board Resolution 3-15 on 4/15/2019 for \$500,000 owed from General Fund to Water Fund for Clinic building, transfer was made in LAIF for payment of \$11,000 which includes interest posted quarterly. April 2019 payment posted on 4/15/2019. Amounts and ending balance shown below:

	Beginning Balance 4/1/19	Interfund LAIF transfer posted 4/15/19	Balance after transfers 4/30/19	% of total
10 General	3,983.20	(11,000.00)	(7,016.80)	-0.474%
15 Sewer	154,837.29		154,837.29	10.465%
20 Water	959,428.30	11,000.00	970,428.30	65.597%
25 Police	310,507.18		310,507.18	20.986%
30 Fire	50,854.69		50,854.69	3.437%
26 COPS	-		-	0.000%
	1,479,610.66	-	1,479,610.66	100.000%

Transaction activity: May 2019

Transferred \$350,000 from LSCSD Mechanics Bank checking account to LAIF on 5/2/19. \$200,000 was approved by the Board on 2/20/19 and \$150,000 was ratified by the Board on 5/15/19. Transferred \$150,000 from LAIF to LSCSD Mechanics Bank checking on 5/16/19. This was approved by the Board on 5/15/19. Amounts and ending balance shown below:

	Beginning Balance 5/1/19	Transfer to LAIF posted on 5/2/19	Transfer from LAIF posted on 5/16/19	Balance after transfer on 5/31/19	% of total
10 General	(7,016.80)	55,000.00		47,983.20	2.857%
15 Sewer	154,837.29	145,000.00		299,837.29	17.852%
20 Water	970,428.30		(150,000.00)	820,428.30	48.846%
25 Police	310,507.18			310,507.18	18.487%
30 Fire	50,854.69	150,000.00		200,854.69	11.958%
26 COPS	-			-	0.000%
	1,479,610.66	350,000.00	(150,000.00)	1,679,610.66	100.000%

Transaction activity: June 2019

GM authorized book transfer of \$120,000 to LAIF from LSCSD Mechanics Bank checking account and transfer of \$120,000 from LAIF to LSCSD Mechanics Bank checking account. These posted on 6/28/19 and was ratified by the Board on 7/17/19. Amounts and ending balance shown below:

	Beginning Balance 6/1/19	Transfer to LAIF posted on 6/28/19	Transfer from LAIF posted on 6/28/19	Balance after transfers 6/30/19	% of total
10 General	47,983.20	120,000.00		167,983.20	10.001%
15 Sewer	299,837.29			299,837.29	17.852%
20 Water	820,428.30		(56,000.00)	764,428.30	45.512%
25 Police	310,507.18		(64,000.00)	246,507.18	14.676%
30 Fire	200,854.69			200,854.69	11.958%
26 COPS	-			-	0.000%
	1,679,610.66	120,000.00	(120,000.00)	1,679,610.66	100.000%



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1E

MEMORANDUM

To: LSCSD Board of Directors

From: Debbie Nelle, Senior Accounting Clerk

Meeting Date: August 21, 2019

Re: Ratification of transfer from LAIF Savings to CSD Operating account

This is a request to ratify transfer of funds from LSCSD Savings in LAIF to the LSCSD Operating checking account at Mechanics Bank.

General Manager Moser contacted LAIF to process the transfer which was received in the Mechanics Bank checking account on July 11, 2019. This transfer was for capital expenditures approved in the 18/19 and 19/20 Budgets for the Sewer and Water Departments. 18/19 expenditures for Sewer included refurbishment of Sewer Lift Stations B-115, B-104 and B-108. The Water expenditures included Well #9 rehab work. The 19/20 expenditures consisted of the purchase of the mini excavator for both Departments use.

Staff recommends ratification of transfer to Mechanics Bank Operating account from LAIF savings account for a total of **\$275,000**. This is for **\$75,000** from Sewer Fund and **\$200,000** from Water Fund.

<u>Operating funds for transfer to LAIF:</u>		
	<u>Sewer</u>	<u>Water</u>
Sewer Funds	75,000.00	
Water Funds		200,000.00
Costs per fund:	75,000.00	200,000.00



Lake Shastina Fire Department

16309 Everhart Drive
Weed CA 96094

Item 2.A.

For the Month of July Lake Shastina Fire Department responded to a total of 30 calls. These calls included:

- 4 Wildland fire
- 12 Medical Aids
- 1 locomotive fire
- 1 Vehicle fire
- 1 Hazmat (Electrical hazard)
- 6 Public Assists
- 5 Traffic Collisions

In 2018 LSFD had on average 29 calls per month putting July slightly higher than last year.

LSFD News:

LSFD recently acquired two grants. The VFA and the CSFA Grant. The CSFA Grant will provide the department with 6 sets of structure fighting gear that is 100% covered. The VFA grant is a 50% match grant that will include various safety equipment and protective gear.



ITEM 2.B

LAKE SHASTINA COMMUNITY SERVICES DISTRICT

TO: LSCSD BOARD OF DIRECTORS

FROM: Will Bullington, Acting Chief of Police

MEETING DATE: August 21, 2019

SUBJECT: **July 2019 Police Monthly Board Report**

POLICE ACTIVITY: LSPD HAD 173 CALLS FOR SERVICE IN JULY, COMPARED TO 150 CALLS IN JULY OF 2018.

SUMMARY:

MISDEMEANOR ARRESTS: 4

FELONY ARRESTS: 0

TRAFFIC WARNINGS: 7

TRAFFIC CITATIONS: 2

ANIMAL RELATED: 28

PARKING CITES: 0

MISC. POLICE CALLS, INCLUDING NON-CRIMINAL: 132

Lake Shastina Sewer Department

To: Lake Shastina CSD Board
From: Robert Moser, Public Works Supervisor
Meeting Date: August 21, 2019
Subject: Board Report – July 2019 (Sewer)

Rodney Villa has been promoted to Leadman for the Public Works Department. He has also received his Grade 1 Operator certificate for the Wastewater Plant and is the designated operator for Lake Shastina CSD.

Found a short in B-106 that was causing a complete malfunction in the controls for this station. It has been corrected and station is running well.

B-114 pump had tipped slightly and caused some irregular pumping of this station. We corrected the problem and seems to be fine right now. We received the repaired pump back from the repair shop as well. This is a spare for this station.

Lake Shastina Water Department

To: Lake Shastina CSD Board
From: Robert Moser, Public Works Supervisor
Meeting Date: August 21, 2019
Subject: Board Report – July 2019 (Water)

Well #9 in Rancho Hills has received a complete renovation and should be running on the SCADA system soon.

Repaired a couple of hydrants that were hard to turn.

Repaired and added some irrigation to the Admin Building grounds.

Worked on the irrigation and landscaping at the Medical Clinic.

Committee Written Reports / Approved Minutes – Nothing to report.

**LAKE SHASTINA COMMUNITY SERVICES DISTRICT****DRAFT****BEFORE THE BOARD OF DIRECTORS OF THE
LAKE SHASTINA COMMUNITY SERVICES DISTRICT
COUNTY OF SISKIYOU, STATE OF CALIFORNIA****IN THE MATTER OF:****Resolution Number: -19**

Approving the Department of Forestry and Fire Protection Agreement #7FG19058 for services from the date of last signatory on page 6 of the Agreement to June 30, 2020 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the Board of Directors of the Lake Shastina Community Services District, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 6 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2019-20 up to and no more than the amount of \$6,815.00.

BE IT FURTHER RESOLVED that Robert Moser, General Manager/Secretary of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Lake Shastina Community Service District Fire Department.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Lake Shastina Community Services District, at a regular meeting thereof, held on the 21st day of August 2019, by the following vote:

AYES:

NAYS:

ABSENT:

Signature, Board of Directors MemberRick Thompson, President
Printed Name and Title_____
Signature, Board of Directors MemberPaula Mitchell, Vice President
Printed Name and Title**-----CERTIFICATION OF RESOLUTION-----****ATTEST:**

I Robert Moser, Clerk of the Lake Shastina Community Services District, County of Siskiyou California do hereby certify that this is a true and correct copy of the original Resolution Number -19.

WITNESS MY HAND OR THE SEAL OF THE LAKE SHASTINA COMMUNITY SERVICES DISTRICT, on this 21st day of August 2019.

**OFFICIAL SEAL
OR NOTARY CERTIFICATION**_____
SignatureRobert Moser, General Manager/Secretary
Lake Shastina Community Services District
Title and Name of Local Agency

State of California
Dept. of Forestry and Fire Protection (CAL FIRE)
Cooperative Fire Programs
GRANT AGREEMENT

APPLICANT: Lake Shastina Community Services District Fire Department
PROJECT TITLE: Volunteer Fire Assistance Program
GRANT AGREEMENT: 7FG19058

PROJECT PERFORMANCE PERIOD IS from Upon Approval through June 30, 2020.

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Dept. of Forestry & Fire Protection, agrees to fund the project up the total state grant amount indicated.

PROJECT DESCRIPTION: Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

Total State Grant not to exceed **\$6,815.00** (or project costs, whichever is less)

**The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

Lake Shastina Community Services District
Fire Department

**STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY
AND FIRE PROTECTION**

Applicant

By _____
Signature of Authorized Representative

Title Robert Moser, General Manager

Date _____

By _____
Title: **Gabrielle Avina**
Staff Chief, Cooperative Fire Programs

Date _____

CERTIFICATION OF FUNDING

AMOUNT OF ESTIMATE FUNDING \$6,815.00	GRANT AGREEMENT NUMBER 7FG19058		PO ID	
ADJ. INCREASING ENCUMBRANCE \$ 0.00	SUPPLIER ID			
ADJ. DECREASING ENCUMBRANCE \$ 0.00	PROJECT ID 354019DG2012128		ACTIVITY ID SUBGNT	
UNENCUMBERED BALANCE \$6,815.00	GL UNIT 3540	BUD REF 001	FUND 0001	ENY 2019
REPORTING STRUCTURE 35409206	SERVICE LOC	ACCOUNT 5340580	ALT ACC 5340580002	

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

SIGNATURE OF CAL FIRE ACCOUNTING OFFICER _____

DATE _____

**VOLUNTEER FIRE ASSISTANCE PROGRAM
TERMS AND CONDITIONS**

DEPARTMENT OF FORESTRY AND FIRE PROTECTION

**STATE OF CALIFORNIA
Natural Resources Agency**

Agreement for the Volunteer Fire Assistance Program of the
Cooperative Forestry Assistance Act of 1978

THIS AGREEMENT, made and entered into **ON THE LAST SIGNATORY DATE ON PAGE 6**, by and between the STATE of California, acting through the Director of the Department of Forestry and Fire Protection hereinafter called "STATE", and Lake Shastina Community

Services District Fire Department hereinafter called "LOCAL AGENCY", covenants as follows:

RECITALS:

1. STATE has been approved as an agent of the United States Department of Agriculture, (USDA), Forest Service for the purpose of administering the Cooperative Forestry Assistance Act (CFAA) of 1978 (PL 95-313, United States Code, Title 16, Chapter 41, Section 2010 et seq., Volunteer Fire Assistance Program), hereinafter referred to as "VFA", and
2. The VFA has made funds available to STATE for redistribution, under certain terms and conditions, to LOCAL AGENCY to assist LOCAL AGENCY to upgrade its fire protection capability, and
3. LOCAL AGENCY desires to participate in said VFA.

NOW THEREFORE, it is mutually agreed between the parties as follows:

4. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. LOCAL AGENCY may not commence performance until such approval has been obtained.
5. **TIMELINESS:** Time is of the essence in this Agreement.
6. **FORFEITURE OF AWARD:** LOCAL AGENCY must return this Agreement and required resolution properly signed and executed to STATE at the address specified in paragraph 11, with a postmark no later than December 1, 2019 or LOCAL AGENCY will forfeit the funds.
7. **GRANT AND BUDGET CONTINGENCY CLAUSE:** It is mutually understood between the parties that this Agreement may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the Agreement were executed after that determination was made.

This **Agreement** is valid and enforceable only if sufficient funds are made available to the STATE by the United States Government for the State Fiscal Year 2019 for the purpose of this program. In addition, this **Agreement** is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this **Agreement** in any manner.

The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this **Agreement** shall be amended to reflect any reduction in funds.

The STATE has the option to invalidate the **Agreement** under the 30-day cancellation clause or to amend the **Agreement** to reflect any reduction in funds.

8. **REIMBURSEMENT:** STATE will reimburse LOCAL AGENCY, from funds made available to STATE by the Federal Government, an amount not to exceed on a 50/50 matching funds basis, for the performance of specific projects and/or purchase of specific items identified in Proposed Project, Application for Funding, attached hereto. **Reimbursement will be only for those projects accomplished and/or items purchased between THE LAST SIGNATORY DATE ON PAGE 1 and JUNE 30, 2020.** This sum is the sole and maximum payment that STATE will make pursuant to this Agreement. **LOCAL AGENCY must bill STATE at the address specified in paragraph 11, with a postmark no later than September 1, 2020 in order to receive the funds.** The bill submitted by LOCAL AGENCY must clearly delineate the projects performed and/or items purchased. A vendor's invoice or proof of payment to vendor(s) must be included for items purchased.
9. **LIMITATIONS:** Expenditure of the funds distributed by STATE herein is subject to the same limitations as placed by the VFA, upon expenditure of United States Government Funds. Pursuant to Title 7 of the Code of Federal Regulations, Section 3016.32 subject to the obligations and conditions set forth in that section; title to any equipment and supplies acquired under this **Agreement** vests with the LOCAL AGENCY. For any equipment items over \$5,000, the federal government may retain a vested interest in accordance with paragraph 16 below.
10. **MATCHING FUNDS:** Any and all funds paid to LOCAL AGENCY under the terms of this **Agreement**, hereinafter referred to as "VFA Funds", shall be matched by LOCAL AGENCY on a dollar-for-dollar basis, for each project listed on attachment(s) hereto identified as "Proposed Project". No amount of unpaid "contributed" or "volunteer" labor or services shall be used or consigned in calculating the matching amount "actually spent" by LOCAL AGENCY.
LOCAL AGENCY shall not use VFA Funds as matching funds for other federal grants, including Department of Interior (USDI) Rural Fire Assistance grants, nor use funds from other federal grants, including USDI Rural Fire Assistance grants, as matching funds for VFA Funds.

11. ADDRESSES: The mailing addresses of the parties hereto, for all notices, billings, payments, repayments, or any other activity under the terms of the Agreement, are:

LOCAL AGENCY: Lake Shastina Community Services District Fire Department
 16309 Everhart Drive
 Weed CA 96094
 Attention: Fire Chief Steven Pappas
 Telephone Number(s): 530-938-3161
 FAX Number: 530-938-3179
 E-mail firechief@lakeshastina.com

STATE: Department of Forestry and Fire Protection
 Grants Management Unit, Attn: Megan Esfandiary
 P. O. Box 944246
 Sacramento, California 94244-2460
 PHONE: (916) 653-3649

12. PURPOSE: Any project to be funded hereunder must be intended to specifically assist LOCAL AGENCY to organize, train, and/or equip local firefighting forces in the aforementioned rural area and community to prevent or suppress fires which threaten life, resources, and/or improvements within the area of operation of LOCAL AGENCY.
13. COMBINING: In the event funds are paid for two or more separate, but closely related projects, the 50/50 cost-sharing formula will be applied to the total cost of such combined projects.
14. OVERRUNS: In the event that the total cost of a funded project exceeds the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request additional funds to cover the Agreement share of the amount exceeded. However, there is no assurance that any such funds are, or may be, available for reimbursement. Any increase in funding will require an amendment.
15. UNDERRUNS: In the event that the total cost of a funded project is less than the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request that additional eligible projects/items be approved by STATE for Agreement funding. However, there is no assurance that any such approval will be funded. Approval of additional projects/items, not listed on the Proposed Project application, made by STATE, will be in writing and will require an amendment.
16. FEDERAL INTEREST IN EQUIPMENT: The Federal Government has a vested interest in any item purchased with VFA funding in excess of \$5,000 regardless of the length of this Agreement, until such time as the fair market value is less than \$5,000. The VFA percentage used to purchase the equipment will be applied to the sale price and recovered for the Government during the sale. This percentage will remain the same even following depreciation. The Federal Government may not have to be reimbursed if the disposal sale amounts to a fair market value of less than \$5,000. LOCAL AGENCY will notify STATE of the disposal of such items.

17. EQUIPMENT INVENTORY: Any single item purchased in excess of \$5,000 will be assigned a VFA Property Number by the STATE. LOCAL AGENCY shall forward a copy of the purchase documents listing the item, brand, model, serial number, any LOCAL AGENCY property number assigned, and a LOCAL AGENCY contact and return address to STATE at the address specified in paragraph 11. The STATE will advise the LOCAL AGENCY contact of the VFA Property Number assigned.
18. AUDIT: LOCAL AGENCY agrees that the STATE, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. LOCAL AGENCY agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. LOCAL AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, LOCAL AGENCY agrees to include a similar right of the State of California to audit records and interview staff in any subcontract related to performance of this **Agreement**. (GC 8546.7, PCC 10115 et seq., CCR Title 2, Section 1896).
19. DISPUTES: In the event of any dispute over qualifying matching expenditures of LOCAL AGENCY, the dispute will be decided by STATE and its decision shall be final and binding.
20. INDEMNIFICATION: LOCAL AGENCY agrees to indemnify, defend, and save harmless, the STATE, its officers, agents, and employees, from any and all claims and losses, accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this **Agreement**, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by LOCAL AGENCY in the performance of this **Agreement**.
21. DRUG-FREE WORKPLACE REQUIREMENTS: LOCAL AGENCY will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:
 - 1) the dangers of drug abuse in the workplace;
 - 2) the person's or organization's policy of maintaining a drug-free workplace;

- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed **Agreement** will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the **Agreement**.

Failure to comply with these requirements may result in suspension of payments under the **Agreement** or termination of the **Agreement** or both and LOCAL AGENCY may be ineligible for funding of any future State **Agreement** if the department determines that any of the following has occurred: (1) the LOCAL AGENCY has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

- 22. **TERM:** The term of the **Agreement** SHALL COMMENCE ON THE LAST SIGNATORY DATE ON PAGE 1 and continue through June 30, 2020.
- 23. **TERMINATION:** This **Agreement** may be terminated by either party giving 30 days written notice to the other party or provisions herein amended upon mutual consent of the parties hereto.
- 24. **AMENDMENTS:** No amendment or variation of the terms of this **Agreement** shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or **Agreement** not incorporated in the **Agreement** is binding on any of the parties.
- 25. **INDEPENDENT CONTRACTOR:** LOCAL AGENCY, and the agents and employees of LOCAL AGENCY, in the performance of this **Agreement**, shall act in an independent capacity and not as officers or employees or agents of the STATE or the Federal Government.



CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION
APPLICATION FOR FUNDING
COOPERATIVE FORESTRY ASSISTANCE ACT OF 1978
VOLUNTEER FIRE ASSISTANCE (VFA) PROGRAM
Agreement #7FG 19058



A. DEPARTMENT/ORGANIZATION:

Organization Name : Lake Shastina Fire Department

Contact's First Name : Steven Contact's Last Name : Pappas

Street Address : 16309 Everhart Drive

Mailing Address : same

City : Weed County : Siskiyou Zip Code : 96094

State : California CAL FIRE Unit : SKU - Siskiyou Unit

Phone Number : (530) 938-3161 Email Address : FIRECHIEF@LAKESHASTINA.COM

DUNS Number : 784378254 To check to see what your DUNS number is, or to apply for one, please go to:
<https://iupdate.dnb.com/iUpdate/companylookup.htm>

B. AREA TO BE SERVED BY AWARD (Include areas covered by contract or written mutual aid agreements).

Number of Communities : 1 Area : 72 sq. miles Congressional District # : CA-##

Population : 2,836 Annual Budget : 124,091

Latitude N 41 ° 31 ' 696 " Longitude W 122 ° 21 ' 813 "

Latitude must be between 32 and 42 degrees. Longitude must be between 114 and 125 degrees. Latitude and Longitude minutes and seconds must be between 0 and 60. Use a central point in the Applicant's service area for the general area covered by the project.

*All projects **must** have a project area.*

C. ACTIVITY : Annual number of emergency incidents.

Fire : 103 + EMS : 213 + Other : 34 = **TOTAL : 350**

D. INDIAN TRIBAL COMMUNITY (If project includes an Indian Tribal Community, please provide) :

Population : Size (acres) : # of structures : Distance to nearest fire station (miles) :

CAL FIRE USE ONLY (Formula-driven)

Project Total Cost : \$100,000.00 (Total Project Cost - Value of In-Kind Contributions) = \$0.00

AMOUNT FUNDED FOR THIS AGREEMENT

6,813.00

E. Proposed Project (List individual items for funding. Please put in funding priority order) :

	Type	Item	Quantity	Unit Cost	Item Total
1.	Equipment - Wildland	Coupling and Fitting assortment	1	\$500.00	X \$500.00
2.	Equipment - Wildland	Stihl 362 Chain Saw	1	\$599.00	X \$599.00
3.	Equipment - Wildland	Garmin Etrex 30x GPS	3	\$195.00	X \$585.00
4.	Equipment - Wildland	Fireline Hose Pack	6	\$89.00	X \$534.00
5.	Equipment - Wildland	Backpack Tank Bag with pump	2	\$150.00	X \$300.00
6.	Equipment - Wildland	2500 gallon folding water tank	1	\$950.00	X \$950.00
7.	Equipment - Wildland	Kestrel 3500 Weather Meter	2	\$200.00	X \$400.00
8.	Equipment - Structural	Seek Thermal Pro Imaging Camera	2	\$600.00	X \$1,200.00
9.	Safety - Wildland	Haix Missoula Wildland Boot	4	\$250.00	✓ \$1,000.00
10.	Safety - Wildland	Chainsaw Chaps	3	\$40.00	✓ \$120.00
11.	Safety - Wildland	Wildland Gloves	10	\$35.00	✓ \$350.00
12.	Safety - Wildland	Goggles	5	\$65.00	✓ \$325.00
13.	Safety - Wildland	Headlamp	10	\$35.00	✓ \$350.00
14.	Safety - Wildland	Bullard Full brim helmet	5	\$55.00	✓ \$275.00
15.	Safety - Wildland	Nomex Pant	10	\$185.00	✓ \$1,850.00
16.	Safety - Wildland	Nomex Jacket	10	\$220.00	✓ \$2,200.00
17.	Safety - Wildland	Nomex Shroud	10	\$28.00	✓ \$280.00
18.	Safety - Wildland	True North Fireball Wildland Pack	6	\$180.00	✓ \$1,080.00
19.	Safety - Wildland	Hot Shield Firefighter Face Mask	10	\$80.00	✓ \$800.00
20.	Equipment - Wildland	Meleod style hand tool	2	\$200.00	X \$400.00
21.	Safety - Structural	Bunker Pant and Jacket with suspenders	2	\$2,200.00	✓ \$4,400.00
22.	Safety - Structural	Structural firefighting boots	2	\$300.00	✓ \$600.00

\$13630.00

G. ADDITIONAL INFORMATION 1. Briefly describe the area to be served: fire protection system, water system, equipment, facilities, staffing, hazards, etc. and purpose of proposed project. 2. How will the request(s) maintain or bring your organization into compliance with NFPA 1977 : Limited to space below.

The 72 square miles protected by the Lake Shastina Fire Department is very rural. The area surrounding the subdivision is predominantly sagebrush, buck brush and bitter brush. There are mixed conifer forestlands adjacent to the southern portion of the subdivision. The local forestland conifer is currently suffering bark beetle related death at a significant rate.

The area in which the subdivision is located is prone to high winds during all times of the year due to the natural channeling effect of the airflow between the Cascade Range (Mount Shasta) on the east and the Coast Range (Mount Eddy) on the west. The Weed/Lake Shastina area classified as a "High Fire Hazard Severity Zone" and is listed in the federal registry as a community "at risk" in California.

In the last 16 years there have been eight significant fires within eight miles of the subdivision, two of them were stopped just short of our primary roadways. Three years ago the Boles Fire which destroyed 152 structures in Weed, was heading our way and put is in a path of significant destruction had the volume of fire suppression resources not been in place due to the demobilization of other major fires in our county the day it occurred. Each of the eight fires were fast moving wind driven which created long range firebrand spotting and low smoke columns in front of the lines. Two of the other significant fires, the Hotlum and Hoy Fires, burned over 4000 acres next to the Lake Shastina Subdivision near several structures. The Lake Shastina Fire department protects 1236 homes in its district and several more (2500+) in the surrounding unincorporated area including Weed, Mayten and Mount Shasta Vista.

Our Department runs with an average of 20 volunteers, 2 seasonal firefighters, 2 sleeper volunteers and a paid Chief. The district provides superior water system with fire hydrants approximately ever 500 feet. The department has one station housing one Type 1 structural engine, 3 Type 3 wildland engines and 1 medium rescue. Our department complies with NFPA and OSHA guidelines and standards in our operation.

Obtaining VFA funding has been a huge asset to our department over the past few years. We cannot thank you guys enough for all you have done thus far. We have used all funding to assist the department in the continued operation and to ensure continued compliance with NFPA 1977 standards. In addition the funding for equipment will allow volunteers assigned to the Fire Department to safely conduct wildland fire suppression activities in our community and those communities in which personnel are assigned as a resource.

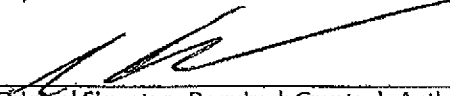
In addition to the original request(s), Applicants may list alternative projects for excess or unused funds, which the State will review during the initial application process. The State will determine which of the Applicant's projects are eligible for funding if excess or unused funds become available. Upon advanced written approval by the State, the applicant may use additional/excess funding up to the contract maximum amount to purchase State approved items in listed order of priority on their application.

Deviations from the original application are considered an amendment and require prior approval before the amended expenditures can be made.

The funds will be only for those projects accomplished and/or items purchased between Agreement Approval Date and June 30, 2020. The Recipient agrees to provide CAL FIRE with itemized documentation of the Agreement project expenditures and bill CAL FIRE as soon as the project is complete, but no later than September 1, 2020.

The Recipient gives CAL FIRE or any authorized representative access to examine all records, books, papers, or documents relating to the Agreement. The Recipient shall hold harmless CAL FIRE and its employees for any liability or injury suffered through the use of property or equipment acquired under this Agreement. The applicant certifies that to the best of applicant's knowledge and belief, the data in this application is true.

I certify that the above and attached information is true and correct:


Original Signature Required: Grantee's Authorized Representative

3-29-2019

Date Signed

Printed Name Steven Pappas

Title Fire Chief

Executed on: 03/29/2019

Date

at Lake Shastina

City

Organization Name : Lake Shastina Fire Department

**Grant Assurances
for
Cooperative Forestry Assistance Act of 1978
Volunteer Fire Assistance (VFA)**

Organization Name : Lake Shastina Fire Department

Contact's First Name : Steven

Contact's Last Name : Pappas

Street Address : 16309 Everhart Drive

Mailing Address : same

City : Weed

County : Siskiyou

Zip Code : 96094

State : California

CAL FIRE Unit : SKU - Siskiyou Unit

Phone Number : 5309383161

Email Address : FIRECHIEF@LAKESHASTINA.COM

DUNS Number : 784378254

To check to see what your DUNS number is, or to apply for one, please go to:
<https://iupdate.dnb.com/iUpdate/companylookup.htm>

As the duly authorized representative of the applicant, I certify that the applicant named above:

1. Has the legal authority to apply for the Volunteer Fire Assistance grant, of the Cooperative Forestry Assistance Act of 1978 and has the institutional, managerial and financial capability to ensure proper planning, management and completion of the grant.
2. Will assure that grant funds are used only for items requested and approved in the application.
3. Assures that all wildland fire response employees (full-time, part-time or volunteer) are fully equipped with appropriate wildland fire response personal protective equipment that meets NFPA 1977, *Standard on Protective Clothing and Equipment for Wildland Fire Fighting*, and are trained to a proficient level in the use of the personal protective equipment. Wildland fire suppression safety clothing and equipment includes :
 - Safety helmet
 - Goggles
 - Ear Protection
 - Fire-resistant (i.e. Nomex) hood, shroud, or equivalent face and neck protection
 - Fire-resistant (i.e. Nomex) shirt and pants
 - Gloves
 - Safety work boots
 - Wildland fire shelter
 - Communications Equipment
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain for themselves or others, particularly those with whom they have a family, business or other ties.
6. Will comply with all applicable requirements of all other Federal laws, Executive orders, regulations, Program and Administrative requirements, policies and other requirements governing this program.
7. Will comply with USDA Forest Service Civil Rights requirements. See Forest Service Civil Rights literature [here](#).
8. Understands that failure to comply with any of the above assurances may result in suspension, termination or reduction of grant funds.

Organization Name : Lake Shastina Fire Department

☒ In compliance with NFPA 1977 and trained in the use of Wildland PPE.

☐ Not in compliance with NFPA 1977 but applying for grant funding to purchase Wildland PPE and/or provide required training.

The undersigned represents that he/she is authorized by the above named applicant to enter into this agreement for and on behalf of the said applicant.

Printed Name of Authorized Agent: Robert Moser

Signature of Authorized Agent:



Title of Authorized Agent: Interim General Manager

Date: 03/29/2019

Submit this completed application electronically to: CALFIRE.Grants@fire.ca.gov In addition, print this application, sign and date and mail to:

CAL FIRE

ATTN: Megan Esfandlary, Grants Management Unit

P.O. Box 944246

Sacramento, CA 94244-2460

Hard copy must be postmarked by May 21, 2019.

Electronic copy must be submitted by May 21, 2019 at 11:59pm.



P. 1

LAKE SHASTINA COMMUNITY SERVICES DISTRICT

**DRAFT
RESOLUTION ____-19****BOARD OF DIRECTORS****LAKE SHASTINA COMMUNITY SERVICES DISTRICT
RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT**

WHEREAS, the Board of Administration of the California Public Employees' Retirement System and the Board of Directors of the Lake Shastina Community Services District entered into a contract effective on June 22, 2002 providing for the participation of said public agency in the California Public Employees' Retirement System; and

WHEREAS, it is now desirable to take advantage of certain benefits provided under said Retirement System and not included in said contract.

NOW, THEREFORE, BE IT RESOLVED, that said governing body authorized, and it does hereby authorize, an amendment to said contract, a copy of said amendment attached hereto and by such reference made a part hereof as though herein set out in full; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the presiding officer of said governing body is hereby authorized, empowered and directed to execute said amendment for and on behalf of said public agency.

I hereby certify that the forgoing is a full, true and correct copy of Resolution ____-19 duly passed and adopted by the Board of Directors of the Lake Shastina Community Services District, Siskiyou County, California, at a meeting thereof duly held on the 21th day of August 2019, by the following vote:

AYES:

NOES:

ABSENT:

ATTEST:

Rick Thompson, President

Robert Moser, Secretary



California
Public Employees' Retirement System

AMENDMENT TO CONTRACT

**Between the
Board of Administration
California Public Employees' Retirement System
and the
Board of Directors
Lake Shastina Community Services District**

The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective June 22, 2002, and witnessed 6/26/02, which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 10 are hereby stricken from said contract as executed effective June 22, 2002, and hereby replaced by the following paragraphs numbered 1 through 13 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for classic local miscellaneous members, age 62 for new local miscellaneous members and age 57 for local safety members.
 2. Public Agency shall participate in the Public Employees' Retirement System from and after June 22, 2002 making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.

3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
 - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
 - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
 - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. Local Police Officers (herein referred to as local safety members);
 - b. Employees other than local safety members (herein referred to as local miscellaneous members).
5. Any exclusion(s) shall remain in effect until such time as the Public Employees' Retirement System determines that continuing said exclusion(s) would risk a finding of non-compliance with any federal tax laws or regulations. If such a determination is contemplated, the Public Employees' Retirement System will meet with the Public Agency to discuss the matter and coordinate any required changes or amendments to the contract.

In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:

- a. **FIREFIGHTERS; AND**

b. MEMBERS OF THE GOVERNING BODY FIRST ELECTED OR APPOINTED PRIOR TO JULY 1, 1994. (Elected or appointed officials who are first elected or appointed on or after July 1, 1994 or to a term of office not consecutive with a term held on June 30, 1994 are excluded pursuant to Government Code Section 20322)

6. The percentage of final compensation to be provided for local miscellaneous members for each year of credited prior service is 0% and the percentage of final compensation to be provided for each year of credited current service is 100% and determined in accordance with Section 21354 of said Retirement Law (2% at age 55 Full).
7. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Full).
8. The percentage of final compensation to be provided for local police members for each year of credited prior service is 0% and the percentage of final compensation to be provided for each year of credited current service is 100% and determined in accordance with Section 7522.25(d) of said Retirement Law (2.7% at age 57 Full).
9. Public Agency elected and elects to be subject to the following optional provisions:
 - a. Section 21031 (Public Service Credit for Limited Prior Service) for local miscellaneous members only.
10. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members and local safety members of said Retirement System.
11. Public Agency shall also contribute to said Retirement System as follows:
 - a. Contributions required per covered member on account of the 1959 Survivor Benefits provided under Section 21574 of said Retirement Law. (Subject to annual change.) In addition, all assets and liabilities of Public Agency and its employees shall be pooled in a single account, based on term insurance rates, for survivors of all local miscellaneous members and local safety members.
 - b. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.

- c. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
12. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.
13. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF DIRECTORS
LAKE SHASTINA COMMUNITY
SERVICES DISTRICT

BY _____
ARNITA PAIGE, CHIEF
PENSION CONTRACTS AND PREFUNDING
PROGRAMS DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest:

Clerk



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

DRAFT **RESOLUTION ____-19**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE SHASTINA COMMUNITY SERVICES DISTRICT ADOPTING THE SISKIYOU COUNTY LOCAL HAZARD MITIGATION PLAN.

Whereas, the Lake Shastina Community Services District (LSCSD) recognizes the threat that natural hazards pose to people and property within our community; and

Whereas, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

Whereas, the U.S. Congress passed the Disaster Mitigation Act of 2000 ("Disaster Mitigation Act") emphasizing the need for pre-disaster mitigation of potential hazards; and

Whereas, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments; and

Whereas, an adopted Local Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

Whereas, LSCSD fully participated in the FEMA-prescribed mitigation planning process to prepare this local hazard mitigation plan; and

Whereas, the California Office of Emergency Services and Federal Emergency Management Agency, Region IX officials have reviewed the Siskiyou County Local Hazard Mitigation Plan and approved it contingent upon this official adoption of the participating governing body; and

Whereas, the LSCSD desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Siskiyou County Local Hazard Mitigation Plan; and

Whereas, adoption by the governing body for the LSCSD demonstrates the jurisdiction's commitment to fulfilling the mitigation goals and objectives outlined in this Local Hazard Mitigation Plan; and

Whereas, adoption of this legitimizes the plan and authorizes responsible agencies to carry out their responsibilities under the plan. (Siskiyou County Public Review Draft Local Hazard Mitigation Plan Update August 2018.)

Now, therefore, be it resolved, that the LSCSD adopts the Siskiyou County Local Hazard Mitigation Plan as an official plan; and

Be it resolved, that the LSCSD adopts the Siskiyou County Local Hazard Mitigation Plan by reference into the safety element of their general plan in accordance with the requirements of AB 2140, and

Be it further resolved, LSCSD will submit this adoption resolution to the California Office of Emergency Services and FEMA Region IX officials to enable the plan's final approval in accordance with the requirements of the Disaster Mitigation Act of 2000 and to establish conformance with the requirements of AB 2140.

I hereby certify that the forgoing is a full, true and correct copy of Resolution ____-19 duly passed and adopted by the Board of Directors of the Lake Shastina Community Services District, Siskiyou County, California, at a meeting thereof duly held on the 21st day of August 2019, by the following vote:

AYES:

NOES:

ABSENT:

Rick Thompson, President

ATTEST:

Robert Moser, Secretary



FEMA

July 16, 2019

Jasen Vela
Deputy Director
Siskiyou County Office of Emergency Services
806 S. Main St.
Yreka, CA 96097

Dear Mr. Vela:

We have completed our review of the *Siskiyou County Hazard Mitigation Plan* and have determined that this plan is eligible for final approval pending its adoption by Siskiyou County and all participating jurisdictions. Please see the enclosed list of approvable pending adoption jurisdictions.

Formal adoption documentation must be submitted to the FEMA Region IX office by the lead jurisdiction within one calendar year of the date of this letter, or the entire plan must be updated and resubmitted for review. We will approve the plan upon receipt of the documentation of formal adoption.

If you have any questions regarding the planning or review processes, please contact the FEMA Region IX Hazard Mitigation Planning Team at fema-r9-mitigation-planning@fema.dhs.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "for Juliette Hayes", is written over a horizontal line.

Juliette Hayes
Director
Mitigation Division
FEMA, Region IX

Enclosure

cc: Adam Sutkus, Hazard Mitigation Planning Chief, California Governor's Office of
Emergency Services
Jennifer Hogan, State Hazard Mitigation Officer, California Governor's Office of
Emergency Services

Status of Participating Jurisdictions as of July 16, 2019

Jurisdictions – Adopted and Approved

#	Jurisdiction	Date of Adoption
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		

Jurisdictions – Approvable Pending Adoption

#	Jurisdiction
1	Dorris, City of
2	Dunsmuir, City of
3	Etna, City of
4	Fort Jones, Town of
5	Happy Camp Community Services District
6	Happy Camp Sanitary District
7	Lake Shastina Community Services District
8	Montague, City of
9	Mt. Cloud Community Services District
10	Mt. Shasta, City of
11	Siskiyou, County of
12	Tulelake, City of
13	Weed, City of
14	Yreka, City of



Hazard Mitigation Planning Division Requirements to Adopt Local Hazard Mitigation Plans (LHMPs) to Be Compliant for AB 2140

To be compliant for AB 2140 approval, the local agency must:

- Adopt the current LHMP into the Safety Element of the General Plan. The local jurisdiction can either cross reference the LHMP and AB 2140 Eligibility resolution, or they can actually include the LHMP language specific to AB 2140 as part of their safety element. If the jurisdiction chooses to adopt “by reference,” they must state that in the AB 2140 Eligibility resolution.
- Submit proof of their adoption to the California Governor’s Office of Emergency Services (Cal OES), Mitigation Planning Division. This proof must be submitted as a certified hard copy of a Governing Body Resolution (Resolution of Adoption) with original signatures and certification stamp. Scanned documents will not be accepted.
- If the LHMP is a multiple-jurisdiction plan, each city or county jurisdiction involved must adopt the plan into the Safety Element of its own General Plan. It is not sufficient for only the lead plan to adopt because the annexes will not be covered. There are two exceptions as follows:
 - If a jurisdiction does not have a general plan (as in the case of a special district, small township, unincorporated area, etc.) and is an annex within a multiple-jurisdiction plan, the jurisdiction is covered by the lead jurisdiction’s general plan if the lead jurisdiction is AB 2140 compliant.
 - If a special district covers two or more counties, it may reach out to the county, if applicable, that is AB 2140 compliant in the event of a disaster declaration.
- Adopt the LHMP into the Safety Element of the General Plan after the LHMP has received final approval from FEMA. Adoptions before plan approval will not be accepted.
- Adoption into the Safety Element of the General Plan after the plan has expired will be not accepted, nor will it apply to the next LHMP.
- Renew the adoption into the Safety Element of the General Plan each time an LHMP is updated. The adoption expires when the LHMP expires, and must be renewed once the LHMP update has received final approval from FEMA.
- The date of the AB 2140 adoption resolution must be on or before the Legislature approves CDAA funding after a specific disaster.
- In determining AB 2140 compliance, the local hazard mitigation plan shall incorporate, at a minimum, all elements required under federal guidance, regulation, and statute for local hazard mitigation plans. (Section 65302.6(a))

Revised November 7, 2017

Siskiyou County

Hazard Mitigation Plan

Volume 1: Planning-Area-Wide Elements

DRAFT

August 2018

(241 Pages)

Siskiyou County
HAZARD MITIGATION PLAN
VOLUME 1: PLANNING-AREA-WIDE ELEMENTS

DRAFT
AUGUST 2018

Siskiyou County
Hazard Mitigation Plan;
Volume 1—Planning-Area-Wide Elements

TABLE OF CONTENTS

Executive Summary	ES-1
Plan Purpose.....	ES-1
The Planning Partnership.....	ES-1
Plan Development Methodology	ES-1
Mitigation Guiding Principle, Goals and Objectives	ES-3
Mitigation Initiatives.....	ES-3
Conclusion	ES-4

PART 1 — THE PLANNING PROCESS

Chapter 1. Introduction to the Planning Process.....	1-1
1.1 Why Prepare This Plan?.....	1-1
1.1.1 The Big Picture	1-1
1.1.2 Local Concerns	1-1
1.1.3 Purposes for Planning	1-2
1.2 Who Will Benefit From This Plan?.....	1-2
1.3 How to Use This Plan	1-2
Chapter 2. Plan Methodology	2-1
2.1 Grant Funding	Error! Bookmark not defined.
2.2 Formation of the Planning Team.....	2-1
2.3 Establishment of the Planning Partnership.....	2-1
2.4 Defining the Planning Area.....	2-2
2.5 The Steering Committee	2-2
2.6 Coordination with Other Agencies.....	2-4
2.7 Review of Existing Programs.....	2-5
2.8 Plan Development Chronology/Milestones	2-5
Chapter 3. Public Involvement	3-1
3.1 Strategy	3-1
3.1.1 Stakeholders and the Steering Committee	3-1
3.1.2 Questionnaire	3-1
3.1.3 Opportunity for Public Comment.....	3-2
3.2 Public Involvement Results.....	3-7
Chapter 4. Guiding Principle, Goals and Objectives	4-1
4.1 Guiding Principle	4-1
4.2 Goals	4-1
4.3 Objectives.....	4-1
Chapter 5. Plan Adoption	5-1
Chapter 6. Plan Maintenance Strategy	6-1
6.1 Plan Implementation	6-1
6.2 Steering Committee.....	6-1
6.3 Annual Progress Report	6-2

6.4	Plan.....	6-3
6.5	Continuing Public Involvement	6-3
6.6	Incorporation into Other Planning Mechanisms	6-3

PART 2 — RISK ASSESSMENT

Chapter 7. Identified Hazards and Risk Assessment Methodology7-1

7.1	Identified Hazards	7-1
7.1.1	Hazards of Concern.....	7-1
7.1.2	Hazards of Interest	7-1
7.1.3	Climate Change.....	7-2
7.2	Methodology	7-2
7.3	Risk Assessment Tools	7-3
7.3.1	Dam Failure, Earthquake and Flood—HAZUS-MH	7-3
7.3.2	Landslide, Severe Weather, Volcano and Wildfire.....	7-4
7.3.3	Drought	7-5
7.3.4	Limitations	7-5

Chapter 8. Siskiyou County Profile.....7-1

8.1	Communities	7-2
8.2	Historical Overview	7-2
8.3	Physical Setting.....	7-3
8.3.1	Geology.....	7-3
8.3.2	Soils.....	7-4
8.3.3	Surface Water.....	7-4
8.3.4	Climate	7-5
8.4	Major Past Hazard Events	7-5
8.5	Critical Facilities and Infrastructure.....	7-6
8.6	Demographics	7-7
8.6.1	Siskiyou County Population Characteristics	7-8
8.6.2	Income.....	7-8
8.6.3	Age Distribution.....	7-9
8.6.4	Race, Ethnicity and Language.....	7-10
8.6.5	Disabled Populations.....	7-11
8.7	Economy	7-12
8.7.1	Industry, Businesses and Institutions	7-12
8.7.2	Employment Trends and Occupations	7-13
8.8	Future Trends in Development.....	7-14
8.9	Laws and Ordinances	7-14
8.9.1	Federal.....	7-14
8.9.2	State.....	7-16
8.9.3	Cities and County	7-19

Chapter 9. Dam Failure.....7-1

9.1	General Background.....	7-1
9.1.1	Causes of Dam Failure.....	7-1
9.1.2	Regulatory Oversight	7-2
9.2	Hazard Profile	7-3
9.2.1	Past Events	7-3
9.2.2	Location	7-3
9.2.3	Frequency.....	7-5
9.2.4	Severity	7-5

9.2.5	Warning Time	7-5
9.3	Secondary Hazards.....	7-6
9.4	Climate Change Impacts	7-6
9.5	Exposure.....	7-6
9.5.1	Population	7-6
9.5.2	Property	7-6
9.5.3	Critical Facilities	7-6
9.5.4	Environment.....	7-8
9.6	Vulnerability	7-9
9.6.1	Population	7-9
9.6.2	Property	7-9
9.6.3	Critical Facilities	7-9
9.6.4	Environment.....	7-10
9.7	Future Trends in Development.....	7-10
9.8	Scenario.....	7-10
9.9	Issues	7-10
Chapter 10.	Drought.....	7-12
10.1	General Background.....	7-12
10.1.1	Drought in California	7-12
10.2	Hazard Profile	7-12
10.2.1	Past Events	7-13
10.2.2	Location	7-13
10.2.3	Frequency.....	7-17
10.2.4	Severity	7-17
10.2.5	Warning Time	7-17
10.3	Secondary Hazards.....	7-18
10.4	Climate Change Impacts	7-18
10.5	Exposure.....	7-19
10.6	Vulnerability	7-19
10.6.1	Population	7-19
10.6.2	Property.....	7-19
10.6.3	Critical Facilities	7-19
10.6.4	Environment.....	7-19
10.6.5	Economic Impact	7-20
10.7	Future Trends in Development.....	7-20
10.8	Scenario.....	7-20
10.9	Issues.....	7-20
Chapter 11.	Earthquake	7-1
11.1	General Background.....	7-1
11.1.1	How Earthquakes Happen.....	7-1
11.1.2	Earthquake Classifications	7-2
11.1.3	Ground Motion.....	7-2
11.1.4	Effect of Soil Types	7-2
11.2	Hazard Profile	7-2
11.2.1	Past Events	7-5
11.2.2	Location	7-5
11.2.3	Frequency.....	7-6
11.2.4	Severity	7-8
11.2.5	Warning Time	7-8
11.3	Secondary Hazards.....	7-8

11.4	Climate Change Impacts	7-8
11.5	Exposure.....	7-9
11.5.1	Population	7-9
11.5.2	Property.....	7-9
11.5.3	Critical Facilities and Infrastructure.....	7-9
11.5.4	Environment.....	7-9
11.6	Vulnerability	7-9
11.6.1	Population	7-10
11.6.2	Property.....	7-10
11.6.3	Critical Facilities and Infrastructure.....	7-14
11.6.4	Environment.....	7-15
11.7	Future Trends in Development.....	7-15
11.8	Scenario.....	7-15
11.9	Issues	7-16
Chapter 12. Flood.....		7-1
12.1	General Background.....	7-1
12.1.1	Measuring Floods and Floodplains	7-1
12.1.2	Floodplain Ecosystems.....	7-2
12.1.3	Effects of Human Activities.....	7-2
12.1.4	Federal Flood Programs	7-2
12.2	Hazard Profile	7-4
12.2.1	Past Events	7-5
12.2.2	Location	7-8
12.2.3	Frequency.....	7-8
12.2.4	Severity	7-8
12.2.5	Warning Time	7-10
12.3	Secondary Hazards.....	7-10
12.4	Climate Change Impacts	7-10
12.5	Exposure.....	7-11
12.5.1	Population	7-11
12.5.2	Property.....	7-12
12.5.3	Critical Facilities and Infrastructure.....	7-12
12.5.4	Environment.....	7-17
12.6	Vulnerability	7-17
12.6.1	Population	7-17
12.6.2	Property.....	7-18
12.6.3	Critical Facilities and Infrastructure.....	7-20
12.6.4	Environment.....	7-20
12.7	Future Trends	7-21
12.8	Scenario.....	7-21
12.9	Issues	7-21
Chapter 13. Landslides and Other Earth Movements.....		7-1
13.1	General Background.....	7-1
13.2	Hazard Profile	7-1
13.2.1	Past Events	7-3
13.2.2	Location	7-4
13.2.3	Frequency.....	7-5
13.2.4	Severity	7-5
13.2.5	Warning Time	7-5
13.3	Secondary Hazards.....	7-6

13.4	Climate Change Impacts	7-6
13.5	Exposure.....	7-6
13.5.1	Population	7-6
13.5.2	Property	7-6
13.5.3	Critical Facilities and Infrastructure.....	7-7
13.5.4	Environment.....	7-7
13.6	Vulnerability	7-8
13.6.1	Population	7-8
13.6.2	Property	7-8
13.6.3	Critical Facilities and Infrastructure.....	7-9
13.6.4	Environment.....	7-9
13.7	Future Trends in Development.....	7-9
13.8	Scenario.....	7-10
13.9	Issues	7-10
Chapter 14.	Severe Weather.....	14-1
14.1	General Background.....	14-1
14.1.1	Thunderstorms	14-1
14.1.2	Damaging Winds.....	14-3
14.1.3	Cold Waves	14-4
14.2	Hazard Profile	14-5
14.2.1	Past Events	14-5
14.2.2	Location	14-8
14.2.3	Frequency.....	14-8
14.2.4	Severity	14-8
14.2.5	Warning Time	14-8
14.3	Secondary Hazards.....	14-8
14.4	Climate Change Impacts	14-8
14.5	Exposure.....	14-9
14.5.1	Population	14-9
14.5.2	Property	14-9
14.5.3	Critical Facilities and Infrastructure.....	14-9
14.5.4	Environment.....	14-9
14.6	Vulnerability	14-10
14.6.1	Population	14-10
14.6.2	Property	14-10
14.6.3	Critical Facilities and Infrastructure.....	14-10
14.6.4	Environment.....	14-11
14.7	Future Trends in Development.....	14-11
14.8	Scenario.....	14-11
14.9	Issues	14-11
Chapter 15.	Volcano.....	15-1
15.1	General Background.....	15-1
15.1.1	Volcanos of Siskiyou County.....	15-1
15.1.2	Debris Avalanches	15-3
15.2	Hazard Profile	15-5
15.2.1	Past Events	15-5
15.2.2	Location	15-6
15.2.3	Frequency.....	15-6
15.2.4	Severity	15-7
15.2.5	Warning Time	15-7

15.3	Secondary Hazards.....	15-8
15.4	Climate Change Impacts	15-8
15.5	Exposure.....	15-8
15.5.1	Population	15-8
15.5.2	Property	15-9
15.5.3	Critical Facilities	15-9
15.5.4	Environment.....	15-9
15.6	Vulnerability	15-10
15.6.1	Population	15-10
15.6.2	Property	15-10
15.6.3	Critical Facilities	15-10
15.6.4	Environment.....	15-11
15.7	Future Trends in Development.....	15-11
15.8	Scenario.....	15-11
15.9	Issues	15-11
Chapter 16. Wildfire		16-1
16.1	General Background.....	16-1
16.2	Hazard Profile	16-3
16.2.1	Past Events	16-4
16.2.2	Location	16-4
16.2.3	Frequency	16-6
16.2.4	Severity	16-6
16.2.5	Warning Time	16-7
16.3	Secondary Hazards.....	16-7
16.4	Climate Change Impacts	16-7
16.5	Exposure.....	16-8
16.5.1	Population	16-8
16.5.2	Property.....	16-8
16.5.3	Critical Facilities and Infrastructure.....	16-8
16.5.4	Environment.....	16-8
16.6	Vulnerability	16-9
16.6.1	Population	16-9
16.6.2	Property	16-10
16.6.3	Critical Facilities and Infrastructure.....	16-10
16.7	Future Trends in Development.....	16-10
16.8	Scenario.....	16-10
16.9	Issues	16-11
Chapter 17. Planning Area Risk Ranking		17-1
17.1	Probability of Occurrence	17-1
17.2	Impact.....	17-1
17.3	Risk Rating and Ranking	17-4
Chapter 18. Other Hazards of Interest		18-1
18.1	Air Quality/Smoke Pollution.....	18-1
18.2	Avalanches	18-1
18.2.1	How Avalanches Occur.....	18-1
18.2.2	Local Avalanche History.....	18-2
18.2.3	Potential Avalanche Scenario	18-3
18.3	Energy Shortages	18-3
18.4	Fish Disease	18-3

18.5 Hazardous Materials.....	18-4
18.6 Noxious Weeds	18-5

PART 3 — MITIGATION STRATEGY

Chapter 19. Mitigation Alternatives	19-1
--	-------------

Chapter 20. Area-Wide Mitigation Initiatives	20-1
---	-------------

20.1 Selected County-Wide Mitigation Initiatives.....	20-1
---	------

20.2 Benefit/Cost review.....	20-1
-------------------------------	------

20.3 County-Wide Action Plan Prioritization	20-3
---	------

References	1
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Appendices

A. Acronyms and Definitions

B. Public Outreach

C. Example Progress Report

D. Plan Adoption Resolutions from Planning Partners

LIST OF TABLES

No.	Title	Page No.
Table ES-1.	Action Plan—Countywide Mitigation Initiatives	ES-5
Table 2-1.	Planning Partners.....	2-2
Table 2-2.	Steering Committee Members.....	2-4
Table 2-3.	Plan Development Milestones.....	2-6
Table 3-1.	Summary of Public Meetings	3-8
Table 8-1.	Presidential Disaster Declarations for Hazard Events in siskiyou County	7-5
Table 8-2.	Critical Facilities by Jurisdiction and Category.....	7-7
Table 8-3.	Critical Infrastructure by Jurisdiction and Category	7-7
Table 8-4.	City and County Population Data.....	7-9
Table 8-5.	Disability Status of Non-Institutionalized Population.....	7-12
Table 9-1.	Dams in Siskiyou County.....	7-4
Table 9-2.	Corps of Engineers Hazard Potential Classification.....	7-5
Table 9-3.	Population at Risk from Dam Failure.....	7-7
Table 9-4.	Value of Property Exposed to Dam Failure.....	7-7
Table 9-5.	Critical Facilities in Dam Failure Inundation Areas.....	7-8
Table 9-6.	Critical Infrastructure in Dam Failure Inundation Areas.....	7-8
Table 9-7.	Loss Estimates for Dam Failure	7-9
Table 11-1.	Earthquake Magnitude Classes.....	7-3
Table 11-2.	Earthquake Magnitude and Intensity	7-3
Table 11-3.	Mercalli Scale and Peak Ground Acceleration Comparison	7-4
Table 11-4.	NEHRP Soil Classification System	7-4
Table 11-5.	Historical Earthquakes Impacting the Planning area.....	7-5
Table 11-6.	Recent Earthquakes Magnitude 5.0 or Greater Felt Within Siskiyou County	7-7
Table 11-7.	Estimated Earthquake Impact on Person and Households.....	7-10
Table 11-8.	Earthquake Building Loss Potential—Probabilistic	7-11
Table 11-9.	Estimated Earthquake-Caused Debris	7-11
Table 11-10.	Age of Structures in Siskiyou County	7-12
Table 11-11.	Critical Facility Vulnerability to 100-Year Earthquake Event	7-14
Table 11-12.	Functionality of Critical Facilities for 100-Year Event.....	7-14
Table 12-1.	Siskiyou County Flood Events	7-6
Table 12-2.	Summary of Peak Discharges Within Siskiyou County	7-9
Table 12-3.	Area and Structures Within the 100-Year Floodplain	7-12
Table 12-4.	Area and Structures Within the 500-Year Floodplain	7-13
Table 12-5.	Value of Exposed Buildings Within 100-Year Floodplain.....	7-13
Table 12-6.	Value of Exposed Buildings Within 500-Year Floodplain.....	7-14
Table 12-7.	Critical Facilities in the 100-Year Floodplain	7-14
Table 12-8.	Critical Facilities in the 500-Year Floodplain	7-15
Table 12-9.	Critical Infrastructure in the 100-Year Floodplain	7-15
Table 12-10.	Critical Infrastructure in the 500-Year Floodplain	7-15
Table 12-11.	Estimated Flood Loss for the 100-Year Flood Event	7-18
Table 12-12.	Flood Insurance Statistics for Siskiyou County.....	7-19
Table 12-13.	Repetitive Loss Properties in Siskiyou County	Error! Bookmark not defined.
Table 13-1.	Siskiyou County Structures in all Landslide Risk Areas	7-7
Table 13-2.	Critical Facilities Exposed to Landslide Hazards	7-8
Table 13-3.	Estimated Building Losses in the Landslide Risk Areas	7-9

Table 14-1. Severe Weather Events Impacting Planning Area Since 1990	14-5
Table 14-2. Buildings Vulnerable to Severe Weather Hazard	14-10
Table 15-1. Structures Exposed to Volcano/Lahar/Debris Avalanche	15-9
Table 15-2. Critical Facilities Exposed to Lahar Hazards	15-10
Table 16-1. Fires by Cause—Siskiyou County Unit, 2005-2010	16-4
Table 16-2. Population Estimates Within Fire Hazard Severity Zones	Error! Bookmark not defined.
Table 16-3. Planning Area Structures Exposed to Moderate Wildfire Hazards	Error! Bookmark not defined.
Table 16-4. Planning Area Structures Exposed to High Wildfire Hazards	Error! Bookmark not defined.
Table 16-5. Planning Area Structures Exposed to Very High Wildfire Hazards	Error! Bookmark not defined.
Table 16-6. Critical Facilities Exposed to Wildfire Hazards	Error! Bookmark not defined.
Table 16-7. Buildings Vulnerable to Wildfire Hazard	Error! Bookmark not defined.
Table 17-1. Probability of Hazards	17-1
Table 17-2. Impact on People from Hazards	17-3
Table 17-3. Impact on Property from Hazards	17-3
Table 17-4. Impact on Economy from Hazards	17-4
Table 17-5. Hazard Risk Rating	17-4
Table 17-6. Hazard Risk Ranking	17-5
Table 19-1. Catalog of Mitigation Alternatives—Dam Failure	19-2
Table 19-2. Catalog of Mitigation Alternatives—Drought	19-3
Table 19-3. Catalog of Mitigation Alternatives—Earthquake	19-4
Table 19-4. Catalog of Mitigation Alternatives—Flood	19-5
Table 19-5. Catalog of Mitigation Alternatives—Landslide	19-7
Table 19-6. Catalog of Mitigation Alternatives—Severe Weather	19-8
Table 19-7. Catalog of Risk Reduction Measures—Volcano	19-9
Table 19-8. Catalog of Mitigation Alternatives—Wildfire	19-10
Table 20-1. Action Plan—Countywide Mitigation Initiatives	20-2
Table 20-2. Prioritization of Countywide Mitigation Initiatives	20-3

LIST OF FIGURES

<i>No.</i>	<i>Title</i>	<i>Page No.</i>
Figure 2-1.	Hazard Mitigation Planning Area	2-3
Figure 3-1.	Sample Pages from Questionnaire Distributed to the Public	3-2
Figure 3-2.	Yreka Public Meeting Photo 1	3-3
Figure 3-3.	Yreka Public Meeting Photo 2	3-3
Figure 3-4.	Mt. Shasta Public Meeting Photo 3	3-4
Figure 3-5.	Mt. Shasta Public Meeting Photo 4	3-4
Figure 3-6.	Open House Flyers Posted Throughout County	3-5
Figure 3-7.	News Article from the May 4, 2011 Mount Shasta Area Newspapers	3-6
Figure 3-8.	Sample Page from Hazard Mitigation Plan Web Site	Error! Bookmark not defined.
Figure 8-1.	Main Features of Siskiyou County	7-1
Figure 8-2.	California and Siskiyou County Population Growth	7-8
Figure 8-3.	Siskiyou County Age Distribution	7-10
Figure 8-4.	Siskiyou County Race Distribution	7-11

Figure 8-5. Industry in Siskiyou County	7-12
Figure 8-6. California and Siskiyou County Unemployment Rate	7-13
Figure 8-7. Occupations in Siskiyou County	7-14
Figure 9-1. Historical Causes of Dam Failure	7-2
Figure 10-1. Palmer Z Index Short-Term Drought Conditions (March 2011).....	7-14
Figure 10-2. Palmer Drought Index Long-Term Drought Conditions (March 2011).....	7-15
Figure 10-3. Palmer Hydrological Drought Index Long-Term Hydrologic Conditions (March 2011)	Error! Bookmark not defined.
Figure 10-4. 24-Month Standardized Precipitation Index (April 2009—March 2011)	7-16
Figure 10-5. Dry Hills and Shrub Lands in Northern Siskiyou County.....	7-18
Figure 11-1. PGA with 2-Percent Probability of Exceedance in 50 Years	7-7
Figure 11-2. The Creamery Building (1912) in Fort Jones.....	7-13
Figure 11-3. Historic Etna Museum (Original Town Hall).....	7-13
Figure 11-4. Soft-Story Damage from Earthquake	7-13
Figure 12-1. CRS Communities by Class Nationwide as of May 1, 2010.....	7-4
Figure 12-2. The Broad, Flat Scott Valley Is Subject to Shallow Flooding	7-10
Figure 12-3. Horse Creek Road, January 4, 2006	7-16
Figure 13-1. Deep Seated Slide.....	7-2
Figure 13-2. Shallow Colluvial Slide.....	7-2
Figure 13-3. Bench Slide	7-2
Figure 13-4. Large Slide	7-2
Figure 13-5. California State Route 3—Fort Jones Road Rock Slide Area.....	7-4
Figure 14-1. The Thunderstorm Life Cycle	14-2
Figure 14-2. Severe Weather Probabilities in Warmer Climates.....	14-9
Figure 15-1. The Formation of Cascade Volcanoes.....	15-2
Figure 15-2. Mount Shasta.....	15-2
Figure 15-3. Extent of Mount Shasta Debris Avalanche Deposits	15-4
Figure 15-4. Hummocky, Volcanic Deposits from Mount Shasta Debris Avalanche	15-5
Figure 15-5. Past Eruptions in the Cascade Range	15-6
Figure 16-1. Wildfire-Prone Mountains in Northern Siskiyou County	Error! Bookmark not defined.
Figure 16-2. CAL FIRE Station in Fort Jones, California	16-3

LIST OF MAPS

Maps are inserted at the end of each chapter

8-1 Critical Facilities

- 11-1 Peak Ground Acceleration; USGS 100-Year Probabilistic Event
- 11-2 Peak Ground Acceleration; USGS 500-Year Probabilistic Event
- 11-3 Klamath Falls Peak Ground Acceleration; 6.5 Magnitude Scenario
- 11-4 National Earthquake Hazard Reduction Program (NEHRP) Soil Site Classes

12-1 Special Flood Hazard Areas

12-2 Repetitive Loss Areas

13-1 Landslide Risk Areas Mapped by Siskiyou County

13-2 Landslide Risk Areas Mapped by Klamath National Forest

14-1 Average Annual Precipitation

14-2 Average Annual Maximum Temperature

14-3 Average Annual Minimum Temperature

14-4 Wind Power

15-1 Lahar Inundation Zones

16-1 Wildfire Hazard Areas

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Project Manager

Jasen Vela
Office of Emergency Services Deputy Director
Siskiyou County
806 S. Main Street
Yreka, CA 96097
Phone: 530-841-2155
FAX: 530-841-4076
Email: jvela@co.siskiyou.ca.us

For questions or comments please email Jasen.

Other Siskiyou County Staff

Christy Dawson, Siskiyou County Planning Department
Tom Morton, Siskiyou County Public Health
Holly Bunn, GIS specialist Siskiyou County Ag Department
Katie Eastman, Siskiyou County Public Health
Mike Mallory, Siskiyou County Assessor

Consultants

Robert Goyeneche, CAL OES
Greg Routh, CAL FIRE
Phil Anzo, CAL FIRE
Jackie Nushi, Local Resident

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EXECUTIVE SUMMARY

EXECUTIVE SUMMARY

The Disaster Mitigation Act (DMA) is federal legislation enacted to promote proactive pre-disaster planning as a condition of receiving financial assistance under the Robert T. Stafford Act. The DMA emphasizes planning for disasters before they occur. It established a Pre-Disaster Mitigation Program and new requirements for the national post-disaster Hazard Mitigation Grant Program.

The DMA encourages state and local authorities to work together on pre-disaster planning, and it promotes sustainability as a strategy for disaster resistance. Sustainable hazard mitigation includes the sound management of natural resources, local economic and social resiliency, and the recognition that hazards and mitigation must be understood in the largest possible social and economic context. The enhanced planning network called for by the DMA helps local governments articulate accurate needs for mitigation, resulting in faster allocation of funding and more cost-effective risk-reduction projects.

Siskiyou County and nine local government planning partners worked together to create this Siskiyou County Hazard Mitigation Plan, fulfilling the DMA requirements for all participating partners. This effort was funded by a Hazard Mitigation Planning grant from the Federal Emergency Management Agency (FEMA), administered by the California Office of Emergency Services (Cal OES).

PLAN PURPOSE

Several factors initiated this planning effort for Siskiyou County and its planning partners:

- The Siskiyou County area has significant exposure to numerous natural hazards that have caused millions of dollars in past damage.
- Local resources for risk reduction are limited. Being able to leverage federal financial assistance is paramount to successful hazard mitigation in the area.
- The partners wanted to be proactive in preparing for the impacts of natural hazards

With these factors in mind, Siskiyou County committed to meeting with local partners and move forward with planning for the future and continuing to evaluate our risk in county. We set down as a committee to reevaluate our risk and perform a risk assessment sense the plan was developed in 2012. After closely looking at past events and disasters that have plagued the county in the past 5 years we determined that the risk have not changed. We still are dealing with the same hardships as we were in the past.

THE PLANNING PARTNERSHIP

A planning partnership was assembled consisting of Siskiyou County, nine incorporated cities and four special purpose districts, all defined as “local governments” under the DMA. This partnership represents approximately 30 percent of the eligible local governments in the planning area. Jurisdictional annexes are included in Volume 2 of this plan for the 10 planning partners who completed all required phases of the plan’s development. Jurisdictions not covered by this process can link to this plan at a future date by following prescribed linkage procedures identified in Appendix B of Volume 2.

PLAN DEVELOPMENT METHODOLOGY

Under Chapter 44 of the Code of Federal regulations (44 CFR), a local hazard mitigation plan must include the following:

- A description of the planning process

- Risk assessment (applicable to each planning partner)
- Mitigation strategy
 - Goals
 - Review of alternatives
 - Prioritized “action plan”
- A plan maintenance section
- Documentation of adoption.

The Siskiyou County Hazard Mitigation Plan was developed as follows to meet federal requirements:

- **Phase 1, Organize Resources**— A Planning Partnership was formed, and a 10-member Steering Committee was assembled to oversee development of the plan, consisting of planning partners and other planning area stakeholders. A multimedia public involvement strategy, centered on the plan being put on the county website for public review, was implemented. Coordination occurred with local, state and federal agencies involved in hazard mitigation. A review was conducted of existing programs in the planning area that may support hazard mitigation actions.
- **Phase 2, Hazard Identification & Profiling; Phase 3, Asset Inventory and Vulnerability Analysis**—Risk assessment is the process of assessing the vulnerability of people, buildings and infrastructure to natural hazards by estimating potential hazard-related loss of life, personal injury, economic loss, and property damage. It focuses on the following:
 - Hazard identification and profiling
 - The impact of hazards on physical, social and economic assets
 - Vulnerability identification
 - Estimates of the cost of damage or costs that can be avoided through mitigation.
- **Phase 4, Develop Mitigation Initiatives**—This phase included development of a guiding principle, goals and measurable objectives; comprehensive review of mitigation alternatives; development of a benefit/cost review methodology for prioritizing actions; ranking of risk to support prioritization of actions; review of jurisdiction-specific capabilities; identification of recommended mitigation initiatives (actions); and prioritization of the actions.
- **Phase 5, Prepare Draft Plan**—The Steering Committee assembled key information from Phases 1 and 2 into a document to meet the DMA requirements. The document was produced in two volumes: Volume 1 including all information that applies to the entire planning area; and Volume 2, including jurisdiction-specific information.
- **Phase 6, Plan Review and Revision**—The draft plan was circulated to planning partners, stakeholders, and agencies to solicit comment on the recommended actions. The plan was presented to the public for review and comment via the public involvement strategy developed under Phase 1. The means of engaging the public were web-based tools. A pre-adoption review draft of the plan was prepared along with a DMA compliance “crosswalk,” which was submitted to Cal OES for review and approval. Cal OES will forward the plan to FEMA Region IX for approval upon determining that the plan is compliant with federal requirements.

- **Phase 7, Plan Adoption and Submittal**— Final plan adoption occurs once pre-adoption approval has been granted by Cal OES and FEMA. Each planning partner is required to adopt the plan according to its own formal adoption protocol.

MITIGATION GUIDING PRINCIPLE, GOALS AND OBJECTIVES

The following guided the Steering Committee and the Planning Partners in selecting the initiatives contained in this plan:

- **Guiding Principle**—Through partnerships among local jurisdictions, identify and reduce the vulnerability to natural hazards in order to protect the health, safety, quality of life, environment and economy of the diverse communities within Siskiyou County.
- **Goals:**
 - 1. Protect life, health, property and the environment.
 - 2. Increase public awareness of vulnerability and enable the public to mitigate, prepare for, respond to and recover from the impacts of hazards and disasters.
 - 3. Reduce the adverse impacts of disasters on the economy.
 - 4. Improve cooperative emergency management capabilities among all entities.
 - 5. Facilitate the development and implementation of long-term, cost-effective and environmentally sound mitigation projects and programs
- **Objectives:**
 - 1. Eliminate or minimize disruption of local government operations caused by natural hazards.
 - 2. Increase resilience of (or protect and maintain) infrastructure and critical facilities.
 - 3. Consider the impacts of natural hazards on future land uses within the planning area.
 - 4. Sustain reliable local emergency operations and facilities during and after a disaster.
 - 5. Educate the public on the risk from natural hazards and increase awareness, preparation, mitigation, response, and recovery activities.
 - 6. Retrofit, relocate or elevate structures in high hazard areas including those known to be repetitively damaged.
 - 7. Improve understanding of the location, causes and potential impacts of natural hazards.
 - 8. Encourage coordination among all jurisdictions, adjoining communities and stakeholders.
 - 9. Develop or improve early warning emergency response systems, communications and evacuation procedures.

MITIGATION INITIATIVES

In this document, mitigation initiatives are defined as activities designed to reduce or eliminate losses resulting from natural hazards. The mitigation initiatives are the key element of the hazard mitigation plan. Implementing the initiatives will help the Planning Partners become disaster-resistant.

Although grant funding eligibility was a driving influence for preparing this plan, the plan's purpose goes beyond access to federal funding. It was important to the Planning Partnership and the Steering

**TABLE ES-1.
ACTION PLAN—COUNTYWIDE MITIGATION INITIATIVES**

Hazards Addressed	Lead Agency	Possible Funding Sources or Resources	Time Line ^a	Objectives
CW-1—Continue to maintain a countywide hazard mitigation plan website to house the plan and plan updates, in order to provide the public an opportunity to monitor plan implementation and progress. Each planning partner may support the initiative by including an initiative in its action plan and creating a web link to the website.				
All Hazards	County OES	General Fund	Short term/ongoing	1, 5, 7, 8
CW-2—Leverage public outreach partnering capabilities to inform and educate the public about hazard mitigation and preparedness.				
All Hazards	County OES	General Fund	Short term/ongoing	1, 5, 7, 8, 9
CW-3—Coordinate all mitigation planning and project efforts, including grant application support, to maximize all resources available to the planning partnership.				
All Hazards	County OES	General Fund, FEMA mitigation grants	Short term/ongoing	1, 2, 3, 4, 5, 7, 8, 9
CW-4—Support the collection of improved data (hydrologic, geologic, topographic, volcanic, historical, etc.) to better assess risks and vulnerabilities.				
All Hazards	County OES	General Fund, FEMA mitigation grants	Short term/ongoing	1, 3, 5, 7, 8
CW-5—Provide coordination and technical assistance in grant application preparation that includes assistance in cost vs. benefit analysis for grant-eligible projects.				
All Hazards	County OES	General Fund, FEMA mitigation grants	Short term/ongoing	1, 8
CW-6—Where appropriate, support retrofitting, purchase, or relocation of structures or infrastructure located in hazard-prone areas to protect structures/infrastructure from future damage, with repetitive loss and severe repetitive loss properties as priority when applicable.				
All Hazards	County OES	FEMA mitigation grants	Long term	1, 2, 4, 5, 6
CW-7— Continue to maintain the Steering Committee as a viable committee to monitor the progress of the hazard mitigation plan, provide technical assistance to Planning Partners and oversee the update of the plan as necessary.				
All Hazards	County OES	General Fund	Short term/ongoing	1, 8
CW-8— In areas of the County with urban/wildland fire interface exposure, continue to promote access for ingress and egress as part of a defensible space initiative.				
Wildfire	Siskiyou Area Fire Safe Council	FEMA mitigation Grants, Fire Safe Council funding sources	Short term/ongoing	1,5,7,8,9
CW-9— Promote landscape approach to fuel reduction as part of a defensible space initiative in areas with high wildfire exposure.				
Wildfire	Siskiyou Area Fire Safe Council	FEMA mitigation Grants, Fire Safe Council funding sources	Short term/ongoing	1,5,7,8,9

Committee to look at initiatives that will work through all phases of emergency management. Some of the initiatives outlined in this plan are not grant eligible—grant eligibility was not the focus of the selection. Rather, the focus was the initiatives' effectiveness in achieving the goals of the plan and whether they are within each jurisdiction's capabilities.

This planning process resulted in the identification 156 mitigation actions to be targeted for implementation by the Planning Partners. Jurisdiction-specific initiatives are listed in Volume 2 of this plan. In addition, a series of countywide initiatives were identified by the Steering Committee and the Planning Partnership. These are initiatives that benefit the whole partnership, to be implemented by pooling resources based on capability. These initiatives are summarized in Table ES-1.

CONCLUSION

Full implementation of the recommendations of this plan will take time and resources. The measure of the plan's success will be the coordination and pooling of resources within the Planning Partnership. Keeping this coordination and communication intact will be the key to the successful implementation of this plan. Teaming together to seek financial assistance at the state and federal level will be a priority to initiate projects that are dependent on alternative funding sources. This plan was built upon the effective leadership of a multi-disciplined Steering Committee and a process that relied heavily on public input and support. The plan will succeed for the same reasons.

Each jurisdiction wishing to join the planning partnership was asked to provide a “letter of intent to participate” that designated a point of contact and confirmed the jurisdiction’s commitment to the process and understanding of expectations. Procedures have been established for any jurisdiction wishing to link to this plan in the future (see Volume 2). Letters of intent were received from 14 planning partners, establishing a 15-member planning partnership including the County (see Table 2-1).

TABLE 2-1. PLANNING PARTNERS		
Jurisdiction	Point of Contact	Title
Siskiyou County	Jasen Vela	OES Deputy Director
City of Dorris	Wayne Frost	Fire Chief
City of Dunsmuir	Mark Brannigan	City Manager
City of Etna	Sara Griggs	City Clerk
City of Montague	Dave Dunn	Public Works Supervisor
City of Mt. Shasta	Juliana Lucchesi	City Planner
City of Tulelake	Jenny Coelho	City Clerk
City of Weed	Ron Stock	City Administrator
City of Yreka	Steve Baker	City Manager
Lake Shastina Community Services District	Mike Wilson Robert Moser	General Manager
McCloud Community Services District	Kimberly Paul	General Manager

2.3. DEFINING THE PLANNING AREA

The defined planning area for this planning effort consists of all of Siskiyou County as shown in Figure 2-1. All partners to this plan have jurisdictional authority over specific locations within this planning area.

2.4. THE STEERING COMMITTEE

Hazard mitigation planning enhances collaboration and support among diverse parties whose interests can be affected by hazard losses. A steering committee was formed to oversee development of this plan. Committee members included key planning partner staff and other planning area stakeholders. The planning team assembled a list of interests within the planning area that could have recommendations for the plan or be impacted by its recommendations. The partnership confirmed a committee of 14 members at the kickoff meeting. Table 2-2 lists the committee members.

8.1 COMMUNITIES

Some of the county's cities and towns are located along major transportation corridors, including Interstate 5, while others are located along small rural highways that connect the scenic valleys:

Yreka, located on Interstate 5 and near State Routes 96 and 3, has the largest population in the county. Yreka was a gold rush boomtown and its downtown district, museum and monuments attract many tourists each year.

Mount Shasta is the County's second largest city.

The City of Dunsmuir is a hub for tourism and once was an important railroad yard.

The city of Montague is home to a historic preservation district, an annual hot air balloon fair and several old-fashioned farms and ranches.

Tulelake, in the eastern corner of the county, is known for its volcanic cinder cones, lava bed landscapes and a wildlife refuge visited by millions of migrating birds.

Weed is named after a lumber mill pioneer, although the timber industry has scaled back. The town's economy is now supported by tourism, the College of the Siskiyous and the Crystal Geyser bottled water company.

The community of Dorris is located in the Butte Valley at the California-Oregon boundary.

Surrounded by ranch lands in the Scott Valley, the City of Etna attracts anglers in search of stillwater rainbow trout.

The Scott River runs through the Town of Fort Jones, which is an historical military post.

Significant unincorporated communities in Siskiyou County include Callahan, Edgewood, Forks of Salmon, Gazelle, Greenview, Grenada, Happy Camp, Hornbrook, Horse Creek, Klamath River, Lake Shastina, Macdoel, McCloud, Sawyers Bar, Scott Bar, Seiad Valley, and Somes Bar.

8.2 HISTORICAL OVERVIEW

The presence of Native Americans in Siskiyou County has been traced back over 7,000 years, and oral histories of local tribes extend even further back. The historical distribution of tribes in the area was as follows:

The area north of Mount Shasta and west into Scott Valley was the territory of the Shasta Indians. The tribe had a vast land base encompassing a substantial proportion of Northern California and Southern Oregon.

The Karuk Tribe lived along the Klamath River and across the Marble and Salmon Mountains in the Scott Valley area. People of the Karuk Tribe lived sustainably within their ancestral lands using land management techniques such as burning. The rivers and surrounding forests sustained the population with fish, game and acorns.

The traditional homelands of the Modocs were east of Mount Shasta and up into Butte Valley and the Klamath Basin. In the late 1800s, the federal government relocated the Modoc people to Oklahoma reservations where the majority of tribe remains.

The Wintu people lived south of Mount Shasta, including most of Shasta and Trinity Counties.

The Achomawi and Klamath native peoples had some historical territory within what is now Siskiyou County.

15.5.2 Property

Most of the County would be exposed to ash fall and tephra accumulation in the event of a volcanic eruption. Property located along the lahar inundation areas would be exposed to lahar flows as well as a potential debris avalanche (see Figure 15-3). Table 15-1 lists the total number of Siskiyou County structures located in the lahar zones or debris avalanche zones and their values. The majority of the properties exposed to lahar are in unincorporated Siskiyou County. The Cities of Weed and Montague as well as Lake Shastina CSD could have significant exposure to debris avalanches.

TABLE 15-1.
STRUCTURES EXPOSED TO VOLCANO/LAHAR/DEBRIS AVALANCHE

	Buildings Exposed	Assessed Value			% of Total Assessed Value
		Structure	Contents	Total	
Dorris	0	0	0	0	0
Dunsmuir	0	0	0	0	0
Etna	0	0	0	0	0
Fort Jones	0	0	0	0	0
Montague	558 ^a	\$41,485,718	\$30,267,898	\$71,754,174	100.00%
Mt. Shasta	0	0	0	0	0
Tulelake	0	0	0	0	0
Weed	1,003 ^a	\$125,492,838	\$108,474,307	\$233,968,148	100.00%
Yreka	0	0	0	0	0
Unincorporated	2,862	\$389,519,391	\$287,823,099	\$677,345,352	25.87%
Total	4,423	\$556,497,947	\$426,565,304	\$983,067,674	22.37%

a. Structures exposed to potential debris avalanches (see Figure 15-3).

15.5.3 Critical Facilities

Infrastructure exposed to lahar inundation includes bridges that cross the Shasta and Little Shasta Rivers in the lahar zone. All transportation routes are exposed to ash fall and tephra accumulation, which could create hazardous driving conditions on roads and highways and hinder evacuations and response. Seventeen school facilities and six fire stations are exposed to lahar outflow zones. Table 15-2 summarizes the exposed critical facilities in the County.

15.5.4 Environment

The environment is highly exposed to the effects of a volcanic eruption. Even if ash fall from a volcanic eruption were to fall elsewhere, it could still be spread throughout the County by the surrounding rivers and streams. A volcanic blast would expose the local environment to many effects such as lower air quality, and many other elements that could harm local vegetation and water quality.

Siskiyou County
HAZARD MITIGATION PLAN
VOLUME 2: PLANNING PARTNER ANNEXES

DRAFT

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Prepared for:
Siskiyou County Office of Emergency Services
806 South Main
Yreka, California 96097

**Siskiyou County
Hazard Mitigation Plan;
Volume 2—Planning Partner Annexes**

TABLE OF CONTENTS

PART 1— INTRODUCTION	1
Chapter 1. Planning Partner Participation.....	1-1
1.1. Background	1-1
1.2. The Planning Partnership	1-1
1.3. Annex-Preparation Process	1-3
1.4. Final Coverage Under the Plan	1-6
PART 2— ANNEXES FOR MUNICIPALITIES	1
Chapter 2. Unincorporated Siskiyou County Annex.....	2-1
2.1. Hazard Mitigation Plan Point of Contact	2-1
2.2. Jurisdiction Profile	2-1
2.3. Jurisdiction-Specific Natural Hazard Event History	2-3
2.4. Hazard Risk Ranking	2-4
2.5. Capability Assessment	2-4
2.6. Hazard Mitigation Action Plan and Evaluation of Recommended Initiatives	2-4
2.7. Future Needs to Better Understand Risk/Vulnerability	2-4
2.8. Hazard Area Extent and Location	2-4
Chapter 3. City of Dorris Annex	3-1
3.1. Hazard Mitigation Plan Point of Contact	3-1
3.2. Jurisdiction Profile	3-1
3.3. Jurisdiction-Specific Natural Hazard Event History	3-2
3.4. Hazard Risk Ranking	3-2
3.5. Capability Assessment	3-2
3.6. Hazard Mitigation Action Plan and Evaluation of Recommended Initiatives	3-2
3.7. Future Needs to Better Understand Risk/Vulnerability	3-3
3.8. Additional Comments	3-3
3.9. Hazard Area Extent and Location	3-3
Chapter 4. City of Etna Annex	4-1
4.1. Hazard Mitigation Plan Point of Contact	4-1
4.2. Jurisdiction Profile	4-1
4.3. Jurisdiction-Specific Natural Hazard Event History	4-2
4.4. Hazard Risk Ranking	4-2
4.5. Capability Assessment	4-3
4.6. Hazard Mitigation Action Plan and Evaluation of Recommended Initiatives	4-3
4.7. Hazard Area Extent and Location	4-3
Chapter 5. Town of Fort Jones Annex	5-1
5.1. Hazard Mitigation Plan Point of Contact	5-1

5.2. Jurisdiction Profile	5-1
5.3. Jurisdiction-Specific Natural Hazard Event History	5-2
5.4. Hazard Risk Ranking	5-2
5.5. Capability Assessment	5-2
5.6. Hazard Mitigation Action Plan and Evaluation of Recommended Initiatives	5-2
5.7. Hazard Area Extent and Location	5-3
Chapter 6. City of Mt. Shasta Annex	9
6.1. Hazard Mitigation Plan Point of Contact	Error! Bookmark not defined.
6.2. Jurisdiction Profile	Error! Bookmark not defined.
6.3. Jurisdiction-Specific Natural Hazard Event History	Error! Bookmark not defined.
6.4. Hazard Risk Ranking	Error! Bookmark not defined.
6.5. Capability Assessment	Error! Bookmark not defined.
6.6. Hazard Mitigation Action Plan and Evaluation of Recommended Initiatives	Error! Bookmark not defined.
6.7. Future Needs to Better Understand Risk/Vulnerability	Error! Bookmark not defined.
6.8. Hazard Area Extent and Location	Error! Bookmark not defined.
Chapter 7. City of Tulelake Annex	7-1
7.1. Hazard Mitigation Plan Point of Contact	Error! Bookmark not defined.
7.2. Jurisdiction Profile	Error! Bookmark not defined.
7.3. Jurisdiction-Specific Natural Hazard Event History	Error! Bookmark not defined.
7.4. Hazard Risk Ranking	Error! Bookmark not defined.
7.5. Capability Assessment	Error! Bookmark not defined.
7.6. Hazard Mitigation Action Plan and Evaluation of Recommended Initiatives	Error! Bookmark not defined.
7.7. Future Needs to Better Understand Risk/Vulnerability	Error! Bookmark not defined.
7.8. Additional Comments	Error! Bookmark not defined.
7.9. Hazard Area Extent and Location	Error! Bookmark not defined.
Chapter 8. City of Weed Annex	8-13
8.1. Hazard Mitigation Plan Point of Contact	8-13
8.2. Jurisdiction Profile	8-13
8.3. Jurisdiction-Specific Natural Hazard Event History	8-15
8.4. Hazard Risk Ranking	8-15
8.5. Capability Assessment	8-15
8.6. Hazard Mitigation Action Plan and Evaluation of Recommended Initiatives	8-15
8.7. Hazard Area Extent and Location	8-16
Chapter 9. City of Yreka Annex	9-1
9.1. Hazard Mitigation Plan Point of Contact	9-1
9.2. Jurisdiction Profile	9-1
9.3. Jurisdiction-Specific Natural Hazard Event History	9-2
9.4. Hazard Risk Ranking	9-3
9.5. Capability Assessment	9-3
9.6. Hazard Mitigation Action Plan and Evaluation of Recommended Initiatives	9-3
9.7. Future Needs to Better Understand Risk/Vulnerability	9-4
9.8. Additional Comments	9-4
9.9. Hazard Area Extent and Location	9-4
PART 3— SPECIAL PURPOSE DISTRICT ANNEXES	1
Chapter 10. Lake Shastina Community Services District Annex	10-1
10.1. Hazard Mitigation Plan Point of Contact	Error! Bookmark not defined.
10.2. Jurisdiction Profile	10-1

10.3. Jurisdiction-Specific Natural Hazard Event History	10-3
10.4. Hazard Risk Ranking	10-3
10.5. Applicable Regulations and Plans.....	10-4
10.6. Classification in Hazard Mitigation Programs.....	10-4
10.7. Hazard Mitigation Action Plan and Evaluation of Recommended Initiatives	10-4
Chapter 11. McCloud Community Services District Annex.....	11-1
11.1. Hazard Mitigation Plan Point of Contact.....	11-1
11.2. Jurisdiction Profile	11-1
11.3. Jurisdiction-Specific Natural Hazard Event History	11-2
11.4. Hazard Risk Ranking	11-2
11.5. Applicable Regulations and Plans.....	11-2
11.6. Classification in Hazard Mitigation Programs.....	11-2
11.7. Hazard Mitigation Action Plan and Evaluation of Recommended Initiatives	11-3
11.8. Future Needs to Better Understand Risk/Vulnerability	11-3

Appendices

- A. Planning Partner Expectations
- B. Procedures for Linking to the Hazard Mitigation Plan
- C. Jurisdictional Annex Instructions and Template for Municipalities
- D. Jurisdictional Annex Instructions and Template for Special-Purpose Districts

PART 1— INTRODUCTION

CHAPTER 1.

PLANNING PARTNER PARTICIPATION

1.1. BACKGROUND

The Federal Emergency Management Agency (FEMA) encourages multi-jurisdictional planning for hazard mitigation. Such planning efforts require all participating jurisdictions to fully participate in the process and formally adopt the resulting planning document. Chapter 44 of the Code of Federal Regulations (44CFR) states:

“Multi-jurisdictional plans (e.g. watershed plans) may be accepted, as appropriate, as long as each jurisdiction has participated in the process and has officially adopted the plan.”
(Section 201.6.a(4))

In the preparation of the Siskiyou County Hazard Mitigation Plan, a planning partnership was formed to leverage resources and to meet requirements of the federal Disaster Mitigation Act of 2000 (DMA) for as many eligible local governments in Siskiyou County as possible. The DMA defines a local government as follows:

“Any county, municipality, city, town, township, public authority, school district, special district, intrastate district, council of governments (regardless of whether the council of governments is incorporated as a nonprofit corporation under State law), regional or interstate government entity, or agency or instrumentality of a local government; any Indian tribe or authorized tribal organization, or Alaska Native village or organization; and any rural community, unincorporated town or village, or other public entity.”

There are two types of planning partners in this process, with distinct needs and capabilities:

- Incorporated municipalities (cities and the County)
- Special purpose districts.

1.2. THE PLANNING PARTNERSHIP

Initial Solicitation and Letters of Intent

The planning team solicited the participation of the County and all County-recognized special purpose districts at the outset of this project. A meeting was held on July 28, 2010 at the Siskiyou County Department of Public Health and Community Development in Yreka to identify potential stakeholders for this process. The purpose of the meeting was to introduce the planning process to jurisdictions in the County that could have a stake in the outcome of the planning effort, to solicit planning partners, and to inform potential partners of the benefits of participation. All eligible local governments within the planning area were invited to attend. Various agency and citizen stakeholders were also invited to this meeting. The goals of the meeting were as follows:

- Provide an overview of the Disaster Mitigation Act.
- Provide an update on the planning grant.
- Outline the Siskiyou County plan development work plan.
- Describe the benefits of multi-jurisdictional planning.

- Solicit planning partners.
- Confirm a Steering Committee.

All interested local governments were provided with a list of planning partner expectations developed by the planning team and were informed of the obligations required for participation. Local governments wishing to join the planning effort were asked to provide the planning team with a “notice of intent to participate” that agreed to the planning partner expectations (see Appendix A) and designated a point of contact for their jurisdiction. In all, formal commitment was received from 15 planning partners by the planning team, and the Siskiyou County Planning Partnership was formed.

Maps for each participating city are provided in the individual annex for that city. These maps will be updated periodically as changes to the partnership occur, either through linkage or by a partner dropping out due to a failure to participate.

Planning Partner Expectations

The planning team developed the following list of planning partner expectations, which were confirmed at the kickoff meeting held on July 28, 2010.

- Each partner will provide a “Letter of Intent to Participate.”
- Each partner will support and participate in the selection and function of the Steering Committee overseeing the development of the plan. Support includes allowing this body to make decisions regarding plan development and scope on behalf of the partnership.
- Each partner will provide support for the public involvement strategy developed by the Steering Committee in the form of mailing lists, possible meeting space, and media outreach such as newsletters, newspapers or direct-mailed brochures.
- Each partner will participate in plan development activities such as:
 - Steering Committee meetings
 - Public meetings or open houses
 - Workshops and planning partner training sessions
 - Public review and comment periods prior to adoption.

Attendance will be tracked at such activities, and attendance records will be used to track and document participation for each planning partner. No minimum level of participation will be established, but each planning partner should attempt to attend all such activities.

- Each partner will be expected to perform a “consistency review” of all technical studies, plans, and ordinances specific to hazards identified within the planning area to determine the existence of plans, studies or ordinances not consistent with the equivalent documents reviewed in preparation of the County plan. For example: if a planning partner has a floodplain management plan that makes recommendations that are not consistent with any of the County’s basin plans, that plan will need to be reviewed for probable incorporation into the plan for the partner’s area.
- Each partner will be expected to review the risk assessment and identify hazards and vulnerabilities specific to its jurisdiction. Contract resources will provide jurisdiction-specific mapping and technical consultation to aid in this task, but the determination of risk and vulnerability will be up to each partner.

- Each partner will be expected to review the mitigation recommendations chosen for the overall county and determine if they will meet the needs of its jurisdiction. Projects within each jurisdiction consistent with the overall plan recommendations will need to be identified, prioritized and reviewed to determine their benefits and costs.
- Each partner will be required to create its own action plan that identifies each project, who will oversee the task, how it will be financed and when it is estimated to occur.
- Each partner will be required to sponsor at least one public meeting to present the draft plan at least two weeks prior to adoption.
- Each partner will be required to formally adopt the plan.

It should be noted that by adopting this plan, each planning partner also agrees to the plan implementation and maintenance protocol established in Volume 1. Failure to meet these criteria may result in a partner being dropped from the partnership by the Steering Committee, and thus losing eligibility under the scope of this plan.

Linkage Procedures

Eligible local jurisdictions that did not participate in development of this hazard mitigation plan may comply with DMA requirements by linking to this plan following the procedures outlined in Appendix B. Linkage is also an option for any planning partner that did not meet its planning partner expectations during the initial plan development process.

1.3. ANNEX-PREPARATION PROCESS

Templates

Templates were created to help the planning partners prepare their jurisdiction-specific annexes. Since special purpose districts operate differently from incorporated municipalities, separate templates were created for the two types of jurisdictions. The templates were created so that all criteria of Section 201.6 of 44CFR would be met, based on the partners' capabilities and mode of operation. Each partner was asked to participate in a technical assistance workshop during which key elements of the template were completed by a designated point of contact for each partner and a member of the planning team. The templates were set up to lead each partner through a series of steps that would generate the DMA-required elements that are specific for each partner. The templates and their instructions can be found in Appendices C and D to this volume of the Hazard Mitigation Plan.

Workshop

A workshop was held for planning partners to learn about the templates and the overall planning process. Topics included the following:

- DMA
- Siskiyou County plan background
- The templates
- Risk ranking
- Developing your action plan
- Cost/benefit review.

The workshop was segregated by special districts and municipalities, in order to better address each type of partner's needs. The sessions provided technical assistance and an overview of the template completion process. Attendance at this workshop was mandatory under the planning partner expectations established by the Steering Committee. This workshop was attended by 11 planning partners.

In the risk-ranking exercise, each planning partner was asked to rank each risk specifically for its jurisdiction, based on the impact of the hazard on the area within its jurisdictional boundary. The concept stressed by this exercise is that each planning partner will have different concerns regarding the hazards addressed by this plan. Cities were asked to base this ranking on probability of occurrence and the potential impact on people, property and the economy. Special purpose districts were asked to base this ranking on probability of occurrence and the potential impact on their constituency, their vital facilities and the facilities' functionality after an event. The methodology followed that used for the countywide risk ranking presented in Volume 1. A principal objective of this exercise was to familiarize the partnership with how to use the risk assessment as a tool to support other planning and hazard mitigation processes. A "tool kit" was provided to each participant that included the following:

- The risk assessment results developed for this plan
- Hazard maps for all hazards of concern
- Special district boundary maps that illustrated the sphere of influence for each special purpose district partner
- The guiding principal, goals and objectives of the plan
- Hazard mitigation catalogs
- Federal funding and technical assistance catalogs
- Historical loss data (SHELDUS, FEMA, Cal OES)
- The California State Hazard Mitigation Plan
- Results from the hazard mitigation survey
- A fact sheet on FEMA Hazard Mitigation Assistance (HMA) grants.

Prioritization

44CFR requires actions identified in the action plan to be prioritized (Section 201.c.3.iii). The planning team and steering committee developed a methodology for prioritizing the action plans that meets the needs of the partnership and the requirements of 44CFR. The actions were prioritized according to the following criteria:

- **High Priority**—Project meets multiple plan objectives, benefits exceed cost, funding is secured under existing programs, or is grant eligible, and project can be completed in 1 to 5 years (i.e., short term project) once funded.
- **Medium Priority**—Project meets at least 1 plan objective, benefits exceed costs, requires special funding authorization under existing programs, grant eligibility is questionable, and project can be completed in 1 to 5 years once funded.
- **Low Priority**—Project will mitigate the risk of a hazard, benefits exceed costs, funding has not been secured, project is not grant eligible, and time line for completion is long term (5 to 10 years).

These priority definitions are dynamic and can change from one category to another based on changes to a parameter such as availability of funding. For example, a project might be assigned a medium priority because of the uncertainty of a funding source, but be changed to high once a funding source has been identified. The prioritization schedule for this plan will be reviewed and updated as needed annually through the plan maintenance strategy.

Benefit/Cost Review

44CFR requires the prioritization of the action plan to emphasize a benefit/cost analysis of the proposed actions. Because some actions may not be implemented for up to 10 years, benefit/cost analysis was qualitative and not of the detail required by FEMA for project grant eligibility under the Hazard Mitigation Grant Program (HMGP) and Pre-Disaster Mitigation (PDM) grant program. A review of the apparent benefits versus the apparent cost of each project was performed. Parameters were established for assigning subjective ratings (high, medium, and low) to costs and benefits as follows:

- Cost ratings:

High—Existing funding levels are not adequate to cover the costs of the proposed action; implementation would require an increase in revenue through an alternative source (for example, bonds, grants, and fee increases).

Medium—The action could be implemented with existing funding but would require a re-apportionment of the budget or a budget amendment, or the cost of the action would have to be spread over multiple years.

Low—The action could be funded under the existing budget. The action is part of or can be part of an existing, ongoing program.

- Benefit ratings:

High—The action will have an immediate impact on the reduction of risk exposure to life and property.

Medium—The action will have a long-term impact on the reduction of risk exposure to life and property or will provide an immediate reduction in the risk exposure to property.

Low—Long-term benefits of the action are difficult to quantify in the short term.

Using this approach, projects with positive benefit versus cost ratios (such as high over high, high over medium, medium over low, etc.) are considered cost-beneficial and are prioritized accordingly.

It should be noted that for many of the strategies identified in this action plan, funding might be sought under FEMA's HMGP or PDM programs. Both of these programs require detailed benefit/cost analysis as part of the application process. These analyses will be performed on projects at the time of application preparation. The FEMA benefit-cost model will be used to perform this review. For projects not seeking financial assistance from grant programs that require this sort of analysis, the planning partners reserve the right to define "benefits" according to parameters that meet their needs and the goals and objectives of this plan.

Analysis of Mitigation Initiatives

Each planning partner reviewed its recommended initiatives to classify each initiative based on the hazard it addresses and the type of mitigation it involves. Mitigation types used for this categorization are as follows:

- **Prevention**—Government, administrative or regulatory actions that influence the way land and buildings are developed to reduce hazard losses. Includes planning and zoning, floodplain laws, capital improvement programs, open space preservation, and stormwater management regulations.
- **Property Protection**—Modification of buildings or structures to protect them from a hazard or removal of structures from a hazard area. Includes acquisition, elevation, relocation, structural retrofit, storm shutters, and shatter-resistant glass.
- **Public Education and Awareness**—Actions to inform citizens and elected officials about hazards and ways to mitigate them. Includes outreach projects, real estate disclosure, hazard information centers, and school-age and adult education.
- **Natural Resource Protection**—Actions that minimize hazard loss and preserve or restore the functions of natural systems. Includes sediment and erosion control, stream corridor restoration, watershed management, forest and vegetation management, and wetland restoration and preservation.
- **Emergency Services**—Actions that protect people and property during and immediately after a hazard event. Includes warning systems, emergency response services, and the protection of essential facilities.
- **Structural Projects**—Actions that involve the construction of structures to reduce the impact of a hazard. Includes dams, setback levees, floodwalls, retaining walls, and safe rooms.

1.4. FINAL COVERAGE UNDER THE PLAN

Of the 14 committed planning partners, only 10 fully met the participation requirements specified by the Steering Committee. The principal requirement not met by the other partners was the completion of the jurisdictional annex template following the workshops. Eleven partners attended the workshop, but only 10 subsequently submitted completed templates. Therefore, only those 10 jurisdictions are included in this volume and will seek DMA compliance under this plan. The remaining jurisdictions will need to follow the linkage procedures described in Appendix B of this volume. Table 1-1 lists the jurisdictions that submitted letters of intent and their ultimate status in this plan.

**TABLE 1-1.
PLANNING PARTNER STATUS**

Jurisdiction	Letter of Intent Date	Attended Workshop ?	Completed Template?	Will Be Covered by This Plan?
City of Dorris	8/16/2010	Yes	Yes	Yes
City of Dunsmuir	10/20/2010	No	No	No
City of Etna	10/15/2010	Yes	Yes	Yes
Town of Fort Jones	9/8/2010	Yes	Yes	Yes
City of Montague	9/13/2010	Yes	No	No
City of Mt. Shasta	8/2/2010	Yes	Yes	Yes
City of Tulelake	8/16/2010	Yes	Yes	Yes
City of Weed	7/29/2010	Yes	Yes	Yes
City of Yreka	9/22/2010	Yes	Yes	Yes
Siskiyou County	N/A ^a	Yes	Yes	Yes
Happy Camp Community Services District	9/15/2010	No	No	No
Lake Shastina Community Services District	8/3/2010	Yes	Yes	Yes
McCloud Community Services District	9/10/2010	Yes	Yes	Yes
Happy Camp Sanitary District	6/26/2011	No	No	No

a. A letter of intent was not required for Siskiyou County because the County had committed to the process by securing the grant that funded the planning effort.

CHAPTER 10. LAKE SHASTINA COMMUNITY SERVICES DISTRICT ANNEX

10.1 HAZARD MITIGATION PLAN POINT OF CONTACT

Primary Point of Contact

~~Michael Wilson~~ *Robert Moser*
General Manager
16320 Everhart Dr.
Weed, CA. 96094
Telephone: 530 938-3281
E-mail Address: generalmanager@lakeshastina.com

Alternate Point of Contact

~~Robert Moser, PW Supervisor~~ *Administration Office*
16320 Everhart Dr.
Weed, CA. 96094
Telephone: 530 938-3281
E-mail Address: ~~robert@lakeshastina.com~~ *info*

10.2 JURISDICTION PROFILE

Lake Shastina Community Services District is a special purpose district created to provide sewer, water, police and fire services to the area around Lake Shastina in Siskiyou County. A five-member elected board of directors governs the District. The Board assumes responsibility for the adoption of this plan; the general manager will oversee its implementation. As of June 2017, the District serves 1,276 water connections and 1,085 sewer connections, with a staff of 10. The Fire Department is a volunteer department of 19 members and a full-time paid chief. The Police Department has 4 sworn officers and a full-time chief. The jurisdiction's boundary is shown on Figure 10-1. The following is a summary of key information about the jurisdiction:

Population Served—2,852 as of 12/31/2016

Land Area Served—2,200 acres

Value of Area Served—The estimated value of the area served by the jurisdiction is \$337,000,000

Land Area Owned—10.5 acres

List of Critical Infrastructure/Equipment Owned by the Jurisdiction:

- 58 miles of water pipeline, 3 water wells, and 4 water storage tanks, 2 booster pump stations.
- 1 Public works yard, equipment, and 10 vehicles
- 79 miles of sewer pipeline, 20 sewer pump stations, 1 wastewater treatment plant
- Building contents and equipment
- 4 fire trucks and contents, 1 rescue rig and contents, 1 fire chief vehicle, 1 pick-up, 24 bunker sets
- 4 Police Vehicles and contents, 1 portable radar trailer, 1 animal control shelter

Total Value of Critical Infrastructure/Equipment—The total value of critical infrastructure and equipment owned by the jurisdiction is \$5,429,345

List of Critical Facilities Owned by the Jurisdiction:

- Administration Building \$570,000
- o Police and Fire Facility \$495,000
- o Medical Clinic \$500,000
- o Public Works Shop Building \$100,000

Total Value of Critical Facilities—The total value of critical facilities owned by the jurisdiction is \$1,665,000

Current and Anticipated Service Trends—Current trends of the District show an aging population with static growth of new homes. The Lake Shastina Area is currently 1/3 built out, meaning that 2/3 of the lots are vacant. Should current economic trends change, then so should the anticipated service area.

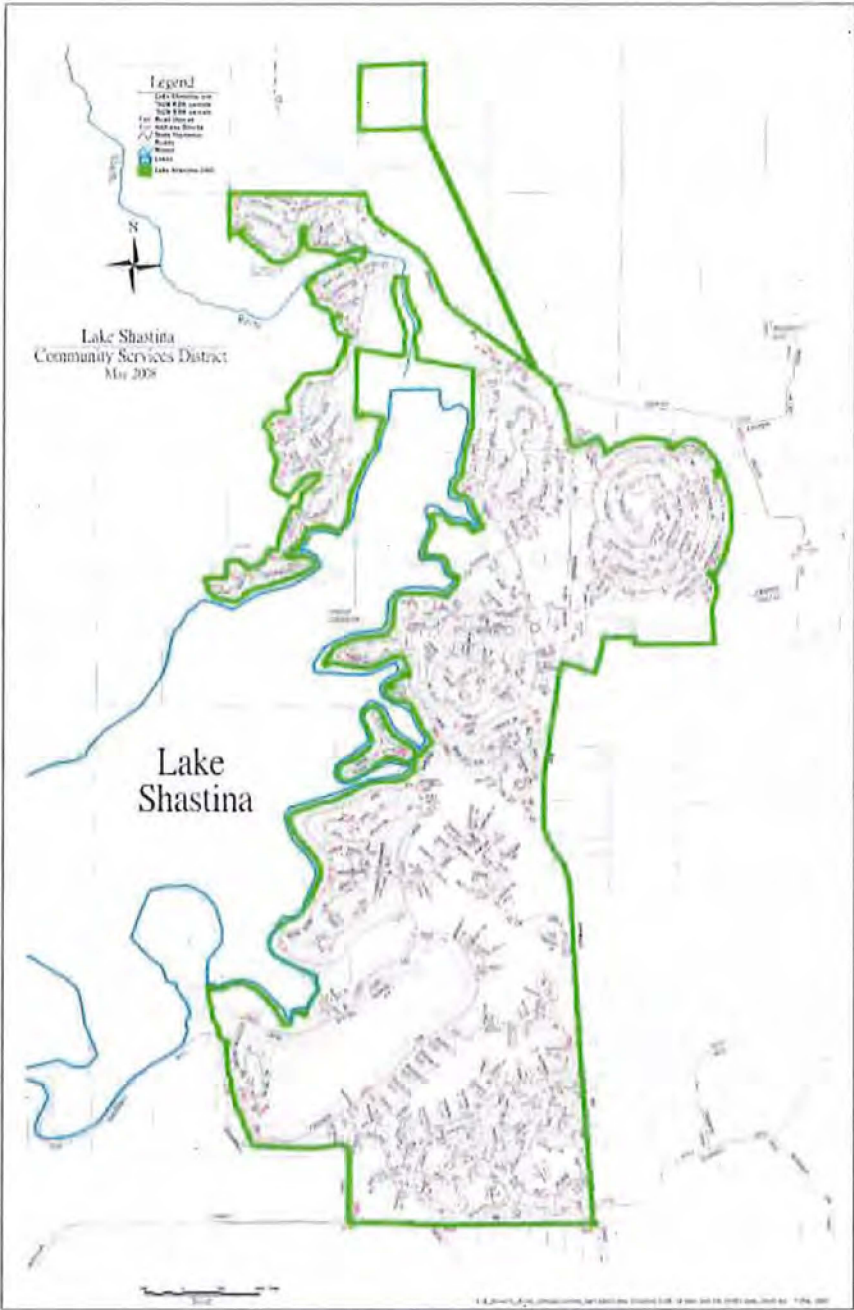


Figure 10-1. Lake Shastina Community Services District Boundary

10.3 JURISDICTION-SPECIFIC NATURAL HAZARD EVENT HISTORY

TABLE 10-1 lists all past occurrences of natural hazards within the jurisdiction.

10.4 HAZARD RISK RANKING

TABLE 10-2 presents the ranking of the hazards of concern.

10.5 APPLICABLE REGULATIONS AND PLANS

The following existing codes, ordinances, policies or plans are applicable to this hazard mitigation plan:

- Greater Lake Shastina Emergency Preparedness Handbook
- Greater Lake Shastina Fire Safe Council Community Wildfire Protection Plan
- County Land Use Ordinance
- Lake Shastina Wildland Fire Evacuation Plan 2003
- Lake Shastina CSD Water Ordinance
- Lake Shastina CSD Sewer Ordinance
- County Building Code, Seismic and Related Codes
- National Environmental Protection Act
- Federal Endangered Species Act.

10.6 CLASSIFICATION IN HAZARD MITIGATION PROGRAMS

The jurisdiction's classifications under various hazard mitigation programs are presented in **TABLE 10-**. Due to the insufficient staff and funding we were not able to integrate information from the 2012 plan in the new plan.

10.7 HAZARD MITIGATION ACTION PLAN AND EVALUATION OF RECOMMENDED INITIATIVES

TABLE 10- lists the initiatives that make up the jurisdiction's hazard mitigation plan. **TABLE 10-** identifies the priority for each initiative. **TABLE 10-** summarizes the mitigation initiatives by hazard of concern and the six mitigation types.

Part of the revision process is surveying the public about topics that are important to them and how they see the CSD will be changing in the next 25 years. Similar to the mapping exercise at a workshop, some of the questions are open ended asking about areas and features of concern. Over half of the participants indicated that safety was in the top 3 topic areas of interest. Even more of the participants mentioned flooding, wildfires, or natural disasters as high concerns for the CSD. Other major themes that came out of the survey is the need to preserve the pristine environment surrounding the CSD and the sense of community that is felt in the area.

The information gathered from the survey is integrated into the mitigation strategy of the 2018 update of the LHMP

The CSD General Plan which includes a Safety Element that will continue to collect input from the public. This information will be integrated into the Safety Element which is connected to the LHMP by state statute.

In addition to the General Plan process, the CSD will continually educate and engage the public in natural and man-made disaster planning with annual review of safety by the Planning Commission in a public meeting, publishing disaster related materials for the public, and engaging the public through public forums to address concerns.

**TABLE 10-1.
NATURAL HAZARD EVENTS**

Type of Event	Date	Preliminary Damage Assessment
Severe winter storms, flooding, and mudslides DR-4301	2/14/2017	Estimates unavailable
California Boles Fire (FM-5079)	9/15/2014	516 acres, 157 residences and 8 nonresidential buildings
Severe winter Storm DR-1884	3/8/2010	Estimates unavailable
Fire - Hotlum	2006	3,017 acres burned, damage estimates unavailable
Severe winter Storm DR-1628	2/3/2006	Estimates unavailable
Fire - Hoy	2006	1283 acres burned, damage estimates unavailable
Fire - Shastina	1998	Estimates unavailable

**TABLE 10-2.
HAZARD RISK RANKING**

Rank	Hazard Type	Risk Rating Score (Probability x Impact)
1	Wildfire	51
2	Severe Weather	42
3	Earthquake	26
4	Drought	20
5	Flood	18
6	Volcano	16
7	Landslide	12
8	Dam Failure	10

**TABLE 10-3.
LEGAL AND REGULATORY CAPABILITY**

ALL OF THESE CAPABILITIES MAY BE USED FOR MITIGATION ACTIVITIES IN THE FUTURE

	Local Authority	State or Federal Prohibitions	Other Jurisdictional Authority	State Mandated	Comments
Codes, Ordinances & Requirements					
Zonings	Y	N	N	Y	NA
Subdivisions	Y	N	N	N	NA
Stormwater Management	N	N	N	?	NA
Growth Management	N	N	N	N	NA
Planning Documents					
Floodplain or Basin Plan	N	N	N	N	NA
Stormwater Plan	N	N	N	?	Presently being addressed
Capital Improvement Plan	N	N	N	N	NA
Emergency Response Plan	Y	N	N	Y	Fire and Police updates

**Table 10-4.
Administrative and Technical Capability
All of these capabilities may be used for mitigation activities in the future**

Staff/Personnel Resources	Available for mitigation activities	Department/Agency/Position
Planners or engineers with knowledge of land development and land management practices	Y	Contract service with engineer and PMC (private planning company)
Staff with training in benefit/cost analysis	Y	General Manager
Emergency manager	Y	Police Chief

**TABLE 10-5.
FISCAL CAPABILITY**

ALL OF THESE CAPABILITIES MAY BE USED FOR MITIGATION ACTIVITIES IN THE FUTURE

Financial Resources	Accessible or Eligible to Use? To use for mitigation actions.
Capital Improvements Project Funding	Y
Authority to Levy Taxes for Specific Purposes	Y
User Fees for Water Service	Y
State Sponsored Grant Programs	Y

**TABLE 10-6.
COMMUNITY CLASSIFICATIONS**

	Participating?	Classification	Date Classified
Public Protection	No	—	—
Storm Ready	No	—	—
Firewise	No	—	—

**TABLE 10-7.
HAZARD MITIGATION ACTION PLAN MATRIX**

Applies to new or existing assets	Hazards Mitigated	Objectives Met	Lead Agency	Estimated Cost	Sources of Funding	Timeline	Status Update
Initiative LS1—District Police and Fire Seismic Improvements							
Existing	All Hazards	1,2,4,6,8,9	CSD	\$300,000 High	District Funds, FEMA Hazard Mitigation Grants	Short-term	Ongoing
Initiative LS2—District Water Well Electrical Generator Additions							
Existing	All Hazards	1,2,4	CSD	\$350,000 High	District fund, FEMA Hazard Mitigation Grants	Short-term	Ongoing
Initiative LS3—District Construction of Emergency Operations Center in conjunction with Police and Fire							
New	All Hazards	1,2,4,5,6,8,9	CSD	\$650,000 High	District fund, FEMA Hazard Mitigation Grants	Long Term	Ongoing
Initiative LS4—District Fire Engine Upgrade							
New	All Hazards	1,4,8,9	CSD	\$550,000 High	District Funds, FEMA Hazard Mitigation Grants	Short-Term	Ongoing
Initiative LS5—District Fire Fuels abatement program							
Existing	Wildfire	1,2,3,4,5,7,8	CSD	\$20,000/year High	Homeowners funds, FEMA Hazard Mitigation Grants	Short Term	Some areas completed Ongoing
Initiative LS6—Protect Lake Shastina as a fire suppression resource							
New	Wildfire, Volcano, Dam Failure	2,5,7,8	CSD	\$5,000/year Medium	District Funds, Homeowner funds	Short Term	Ongoing

**TABLE 10-7.
HAZARD MITIGATION ACTION PLAN MATRIX**

Applies to new or existing assets	Hazards Mitigated	Objectives Met	Lead Agency	Estimated Cost	Sources of Funding	Timeline	Status Update
Initiative LS7 —Where appropriate, support retrofitting, purchase, or relocation of structures located in hazard-prone areas to protect structures from future damage, with repetitive loss and severe loss properties as priority							
New and Existing	All Hazards	1,2,3,4,5,6,7, 8,9	City	High	City, FEMA Mitigation Grants	Long Term	Ongoing
Initiative LS8 —Support County-wide initiatives identified in Volume 1 of this Plan							
New and Existing	All Hazards	1,2,3,4,5,6,7, 8,9	City	Low	City	Short Term	Ongoing
Initiative LS9 —Continue to support the implementation, monitoring, maintenance and updating of this Plan as identified in Volume 1							
New and Existing	All Hazards	1,2,3,4,5,6,7, 8,9	City	Low	City, FEMA Mitigation Grants	Short Term	Ongoing

**TABLE 10-8.
MITIGATION STRATEGY PRIORITY SCHEDULE**

Initiative #	# of Objectives Met	Benefits	Costs	Do Benefits Equal or Exceed Costs?	Is Project Grant-Eligible?	Can Project Be Funded Under Existing Programs/Budgets?	Priority ^a
LS1	6	High	High	Yes	Yes	No	High
LS2	3	High	High	Yes	Yes	No	High
LS3	7	High	High	Yes	Yes	No	High
LS4	4	High	High	Yes	Yes	No	High
LS5	7	High	High	Yes	Yes	Yes	Med
LS6	4	High	Med	Yes	No	Yes	Med
LS7	9	High	High	Yes	Yes	No	High
LS8	9	Med	Low	Yes	No	Yes	High
LS9	9	Med	Low	Yes	Yes	Yes	High

a. See Section 1.3 for definitions of high, medium and low priorities.

**TABLE 10-9.
ANALYSIS OF MITIGATION INITIATIVES**

Initiative Addressing Hazard, by Mitigation Type ^a						
Hazard Type	1. Prevention	2. Property Protection	3. Public Education and Awareness	4. Natural Resource Protection	5. Emergency Services	6. Structural Projects
Dam Failure	3, 8, 9	3, 7	3, 6, 8, 9	6	14, 2	1, 3
Drought	8, 9	3, 7	3, 8, 9	6	3, 2	3

**TABLE 10-9.
ANALYSIS OF MITIGATION INITIATIVES**

Hazard Type	Initiative Addressing Hazard, by Mitigation Type ^a					
	1. Prevention	2. Property Protection	3. Public Education and Awareness	4. Natural Resource Protection	5. Emergency Services	6. Structural Projects
Earthquake	3, 8, 9	1, 3, 7	3, 8, 9	2	1, 4, 2	1, 3
Flood	8, 9	7	3, 8, 9		1, 4	1, 3
Landslide	8, 9	1, 3, 7	3, 8, 9		1, 4, 2	1, 3
Severe Weather	3, 8, 9	1, 3, 7	3, 8, 9	2	1, 4, 2	1, 3
Volcano	3, 8, 9	1, 3, 7	3, 8, 9	6	1, 4, 2	1
Wildfire	3, 8, 9	3, 7	6, 5, 8, 9	5, 6	14, 2	1

a. See Section 1.3 for description of mitigation types

**TABLE 10-10.
COMMUNITY OUTREACH**

WILL BE PERFORMING THESE OUTREACH EVENTS AND WILL INCLUDE MITIGATION EDUCATION TO THE PUBLIC.

Outreach
Community Meetings Go Bag planning Schools
Fire Safe Council Meetings
PSA about Emergency Notification System and Testing
Use of Facebook and Twitter
Joint Community Hmong Preparedness Meetings for evacuations

**LAKE SHASTINA COMMUNITY SERVICES DISTRICT**

TO: LSCSD BOARD OF DIRECTORS
MEETING DATE: August 21, 2019
FROM: Robert Moser, General Manager
SUBJECT: Burn Site Costs

BACKGROUND:

At the special meeting on August 6, 2019, the Board approved reopening the Burn Site at the conclusion of this year's Burn Ban. I was asked to put together costs to implement some much-needed improvements, and costs to operate the Site with paid employees going forward.

As we discussed in the meeting, a couple of containment areas need to be constructed at the Site. One for the pine needles and the other for the brush. Preliminary costs for constructing the containment areas are as follows:

- | | |
|---------------------------------|-------------------|
| 1. Dozer rental: | \$6,600.00 |
| 2. Staff time for work at Site: | <u>\$2,000.00</u> |
| Total Cost: | \$8,600.00 |

We are anticipating still running the Site for 12 weekends, however weather and any other unforeseen events may change this number. Any less will lower our costs, any more will increase the costs. Operating the Site for the 12 weekends with paid employees and maintenance of the Site is as follows:

- | | |
|--------------------------------|-------------------|
| 1. Paid employees to run Site: | \$2,100.00 |
| 2. Yearly Maintenance of Site: | <u>\$1,900.00</u> |
| Total Cost: | \$4,000.00 |

The Site dump fees will need to be raised. I am currently working on how much of an increase will be required to generate enough revenue to recover initial preparation costs and future costs to operate the Site (possibly \$5.00 to \$10.00 per load).

OPTIONS:

- A. Approve expenditures needed for the Burn Site.
- B. Explore any other options to fund and run the Burn Site.