



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

RESOLUTION 3-16

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE SHASTINA COMMUNITY SERVICES DISTRICT AUTHORIZING THE DISCLOSURE OF CERTAIN PERSONAL INFORMATION OF DISTRICT STAFF.

WHEREAS, the District is considering the engagement of a new medical insurance carrier for District staff; and,


WHEREAS, prospective insurers require certain statistical information in order to provide a proposal for coverage;

NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:

1. Disclosure. District staff is authorized and directed to provide to any prospective medical insurance provider, or the broker or agent for the same, such statistical information as may be requested in order for an insurance coverage proposal to be provided. This authorization shall expire ninety {90} days from the date this Resolution is adopted, unless renewed by the Board of Directors.
2. Exceptions to Disclosure. The disclosure authorized herein shall not include the name, address, phone number, Social Security number, job title of any employee, but shall disclose the age of each current employee and of any dependents thereof.

I hereby certify that the forgoing is a full, true and correct copy of Resolution 3-16 duly passed and adopted by the Board of Directors of the Lake Shastina Community Services District, Siskiyou County, California, at a meeting thereof duly held on the 18th day of May, 2016, by the following vote:

AYES: Directors Hoke, Layne and Thomsson
 NOES: Director French
 ABSENT: None
 ABSTAIN: Director Mitchell



 Barbara Thomsson, President

ATTEST:


 Debbie Nelle, Deputy Secretary



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting
 Wednesday, May 18, 2016 – 1:00 p.m.
 Administration Building
 16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

MINUTES

CALL TO ORDER AND ROLL CALL: 1:00 p.m.

LSCSD Board Roll Call: French Hoke Layne Mitchell Thomsson

Also present: AA Charvez, PO Owens, FC Pappas and District Counsel Winston. There were approximately 17 people in the audience.

PLEDGE OF ALLEGIANCE: Dir. French led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Motion by Dir. Layne second by Dir. Mitchell to delete Item 9 (Possible appointment of IGM: Karl Drexel).

Ayes: Directors French, Hoke, Layne, Mitchell and Thomsson
Noes: None
Absent: None

Motion by Dir. Mitchell second by Dir. Layne to approve agenda, as amended.

Ayes: Directors French, Hoke, Layne, Mitchell and Thomsson
Noes: None
Absent: None

(minutes reflect all changes made to agenda)

PUBLIC COMMENTS ON CLOSED SESSION I: One (1) speaker; no follow up action required.

ADJOURN TO CLOSED SESSION I: With no objections by the Board, Pres. Thomsson adjourned to Closed Session at 1:04 p.m.

CLOSED SESSION I: 1:05 p.m.

Also present: District Counsel Winston and District Counsel Deckard via phone conference.

I.A. Conference with Legal Counsel: Existing Litigation (Gov. Code § 54956.9) Moller v. LSCSD et. al.

With no objections by the Board, Pres. Thomsson adjourned Closed Session at 1:36 p.m.

OPEN SESSION: 1:40 p.m.

Also present: AA Charvez, PO Owens, FC Pappas and District Counsel Winston. There were approximately 21 people in the audience.

REPORT ON CLOSED SESSION I:

Pres. Thomsson reported that no action was taken.

PUBLIC COMMENTS: Two (2) speakers; no follow up action required.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting April 20, 2016, Special Meeting April 26, 2016 and Special Meeting May 10, 2016
- B. Ratification of Disbursements: April 1 through April 30, 2016: Pres. Thomsson requested item be tabled for June meeting.
- C. Budget Comparison: FY 2015/2016 YTD
- D. LAIF Quarterly Report

Motion by Dir. Layne second by Dir. French to approve Consent Calendar, as amended (Item 1. B tabled for June meeting).

Ayes: Directors French, Hoke, Layne, Mitchell and Thomsson
Noes: None
Absent: None

DISCUSSION / ACTION ITEMS:

2. Well drilling project update/possible action: Don Moore updated the Board on the District's progress to date. The Board agreed that the new well will be a top priority for the new General Manager.
3. Fire Department Monthly Report: FC Pappas updated the Board. The Board agreed that any request for purchasing watercraft needed to include the Fire Department's history regarding watercraft and responding on the Lake, District liability issues since the Lake is not under the jurisdiction of the District and impact to budget.
4. Police Department Monthly Report: PO Owens updated the Board. The Board agreed the District could assist with purchasing a recognition of service certificate and officer badge for Officer Alan Marshall.
5. Police Department: current and future needs assessment, ad hoc committee updates: Dir French reported that Pres. Thomsson, Office Owens and he met with Sheriff Department personnel. The Sheriff Department is understaffed and unable to provide more than the 16 hours per week of assistance. PC Wilson is still working on hiring part-time/reserve officers. The Board agreed they were in support of the Police Department fee increase that has been petitioned to be on the November ballot (\$45 per year increase).
6. Review of Budget Committee's work on the FY 2016/17 Operating Budget: Committee Chairman Dir. Mitchell gave an overview of the proposed budget. The June agenda will include a public hearing with the consideration of final budget approval. Dir. Mitchell recommended the Board review the budget quarterly due to the many financial issues the District will be facing during FY 2016/17.
7. Recruitment for LSCSD General Manager: update from Committee: Director Layne reported that the committee has been reviewing applications and will be discussing the item in Closed Session.
8. Adopt Resolution approving amended Memorandum of Understanding with the Teamsters Local 137 with a one year term: Counsel Winston reported that the District is waiting for a response from the union. The Board agreed to table item.
9. Possible appointment of Executive Committee to exercise temporary IGM duties: The Board and Counsel Winston discussed that it is the Board's fiduciary duty to ensure that District expenditures are reviewed prior to Board Members signing checks, a duty normally performed by the General Manager. The Board and Counsel Winston agreed that, only during the immediate General Manager vacancy situation, Director Mitchell would be authorized to review the Accounts Payables and Payroll expenditures prior to Board Members signing checks; pending Counsel Winston's review of District policy and governing documents that would prohibit this action. This is not authorization for Director Mitchell to sign checks.

Motion by Dir. Thomsson second by Dir. Layne to table the proposed resolution regarding the appointment of a Temporary Executive Committee.

Ayes: Directors French, Hoke, Layne, Mitchell and Thomsson
Noes: None
Absent: None

10. Authorize to disclose employee personal information to prospective insurance agents: The Board discussed and agreed to amend the resolution as follows: #2 Exception to Disclosures to read: The disclosure authorized herein shall not include the name, address, phone number, Social Security number, job title of any employee, but shall disclose the age of each current employee and of any dependents thereof.

Motion by Dir. Layne second by Dir. Thomsson to approve Resolution 3-16 authorizing the disclosure of certain personal information of District staff, as amended.

Ayes: Directors Hoke, Layne and Thomsson
Noes: Director French
Absent: None
Abstain: Director Mitchell

BOARD MEMBER COMMENTS: None

PUBLIC COMMENTS ON CLOSED SESSION II: None

ADJOURN TO CLOSED SESSION II: With no objections by the Board, Pres. Thomsson adjourned to Closed Session at 3:50 p.m.

CLOSED SESSION II: 3:52 p.m.

Also present: District Counsel Winston

- II.A. Conference with Labor Negotiator, Dir. Layne/Counsel Winston (Gov. Code § 54957.6) Review District's position and to instruct its designated representatives: General Teamsters Professional, Health Care and Public Employees Local 137.
- II.B. Conference with Legal Counsel: Potential Litigation (Gov. Code § 54956.9) Review of mediation proceedings with LSPOA regarding recovery of a portion of termination compensation paid to John McCarthy by District.
- II.C. Personnel (Gov. Code § 54957) Consideration / discussion re: General Manager open position and applicants.

With no objections by the Board, Pres. Thomsson adjourned Closed Session at 4:20 p.m.

REPORT ON CLOSED SESSION II: 4:21 p.m.

Counsel Winston reported:

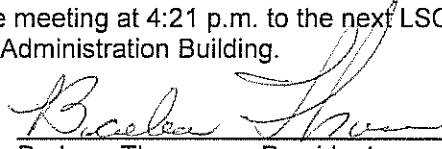
II.A. & C: No action taken.

II.B. Direction was given to Counsel Winston.

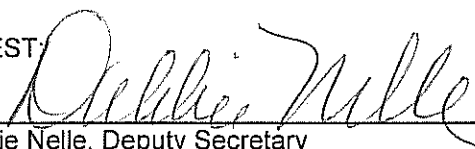
ADJOURNMENT:

With no objections by the Board, Pres. Thomsson adjourned the meeting at 4:21 p.m. to the next LSCSD Regular Board Meeting on Wednesday, June 15, 2016, 1:00 p.m. at the Administration Building.

Approval Date: 6/15/16



Barbara Thomsson, President

ATTEST: 

Debbie Nelle, Deputy Secretary