



# LAKE SHASTINA COMMUNITY SERVICES DISTRICT

## AGENDA

Wednesday, December 15, 2021

Open Session: 1:00 p.m.

Administration Building via Teleconference via Zoom

16320 Everhart Drive, Weed, California 96094 • (530) 938-3281

### CALL TO ORDER:

LSCSD Board Roll Call: Directors: Beck \_\_\_\_\_ Cupp \_\_\_\_\_ MacIntosh \_\_\_\_\_ Mitchell \_\_\_\_\_ Thompson \_\_\_\_\_

### PLEDGE OF ALLEGIANCE:

**PUBLIC COMMENTS:** This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

*Those who wish to speak on a matter that does not appear on the agenda, may do so during this Public Comment period. Each individual comment will be limited to three minutes. The Public Comment portion of the meeting will be limited to thirty minutes (total time). If needed, time limits may be extended with concurrence of the Board. No person may speak twice to the same item. The Board may ask questions but may not act during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place the item on a future agenda.*

### 1. CONSENT ITEMS:

- A. Approval of Minutes: Special Meeting November 10, 2021
- B. Ratification of Disbursements: October 1-31 and November 1-30, 2021
- C. Budget Comparison: FY 2021/22
- D. Department Written Reports
  - 1. Fire Department
  - 2. Police Department
  - 3. Sewer Department
  - 4. Water Department

### DISCUSSION / REPORTS: ACTION ITEMS:

- 2. LOU with Teamsters Local 137 (GM)
- 3. Election of Officers for 2022 Calendar Year Effective December 16, 2021 (Pres. Mitchell)
  - President, Vice President, and Secretary/Treasurer

### STAFF COMMENTS:

### BOARD MEMBER COMMENTS:

**ADJOURNMENT:** The next LSCSD Regular Meeting is scheduled to be held on January 19, 2022 1:00 p.m. at the Administration Building.

Supplementary documents and other materials distributed to the District board after their agenda packets have been distributed to the members may be viewed at the District office and obtained at the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/85099647277?pwd=ejBCYjlsSE1oMlZhMHpYTFBvYVZlXQTO9>

**Meeting ID: 850 9964 7277**

**Passcode: 708682**

One tap mobile

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Find your local number: <https://us02web.zoom.us/j/85099647277?pwd=ejBCYjlsSE1oMlZhMHpYTFBvYVZlXQTO9>



# LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Special Meeting  
Wednesday, November 11, 2021  
Open Session by Teleconference Zoom: 1:00 p.m.  
**UNAPPROVED MINUTES**

CALL TO ORDER AND ROLL CALL: 1:03 p.m.

LSCSD Board Roll Call: Beck  Cupp  MacIntosh  Mitchell  Thompson

Also present: GM Moser, AOA Phonepaseuth, FC Pappas, and District Counsel Long. There were approximately 7 people in the audience.

PLEDGE OF ALLEGIANCE: Carried out.

PUBLIC COMMENTS: Comments received.

CONSENT CALENDAR:

1. A. Approval of Minutes: Regular Meeting October 10, 2021
- B. Ratification of Disbursements: October 1 through 31, 2021
- C. Budget Comparison: FY 2020/21
- D. Department Written Reports
  1. Fire Department
  2. Police Department
  3. Sewer Department
  4. Water Department
- E. LAIF Quarterly Report

**Motion by Dir. Beck, second by Dir. Cupp, to approve Consent Calendar Items: 1A, 1D.1, 1D.2, 1D.3, 1D.4, and 1E.**

**Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson**  
**Noes: None**  
**Absent: None**

DISCUSSION / REPORTS / ACTION ITEMS:

2. LOU with Teamsters Local 137

**Motion by Dir. Cupp, second by Dir. Beck, to table until December meeting.**

**Ayes: Directors Beck, Cupp, Mitchell and Thompson**  
**Noes: None**  
**Absent: None**  
**Abstain: MacIntosh**

3. Fire Department Bids for New Bay

**Motion by Dir. Thompson, second by Dir. Cupp, to approve recommended bid proposal for the Fire Department's New Bay.**

**Ayes: Directors Beck, Cupp, MacIntosh, Mitchell and Thompson**  
**Noes: None**  
**Absent: None**

4. Christmas Tree lighting -Discussed.

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.

ADJOURNMENT: With no objections by the Board, Pres. Mitchell adjourned the meeting at 2:12 p.m. The next LSCSD Regular Board Meeting to be held on December 15, 2021, 1:00 p.m. at the Administration Building.

Approval Date: 12/15/2021

Paula Mitchell, President

ATTEST:

Robert Moser, General Manager/Secretary

TREASURER'S REPORT - RATIFICATION OF DISBURSEMENTS  
LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1B

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Board motion "To ratify the checks for expenses, including payroll and liabilities, issued on behalf of the District for the period of October 1 thru October 31,2021 for a total of: " \$ 306,010.70

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Each check has been signed by two directors with documentation attached to each check.

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Submitted for October 2021	\$ 306,010.70
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Expenses - Regular Checks Mechanics Bank Account	\$ 62,836.73
Expenses - Payroll & Liability Checks Mechanics Bank Account	\$ 243,173.97
<u>Subtotal</u>	<u>\$ 306,010.70</u>
<u>Total CSD Expenses</u>	<u>\$ 306,010.70</u>

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LAKE SHASTINA COMMUNITY SERVICES DISTRICT  
ACCOUNTS PAYABLE - MECHANICS BANK

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10	15	20	25	26	30	31
						General	Sewer	Water	Police	COPS Grant	Fire	SAFER
10/1/2021	1340	Pacific Power	16,766.95	16,766.95		580.91	4,004.16	11,926.18	120.40	-	135.30	-
10/6/2021	1342	First National Bank Omaha-WB	1,074.58	1,074.58		-	-	-	-	1,074.58	-	-
	1343	First National Bank Omaha-AD	503.69	503.69		491.61	-	-	-	-	12.08	-
	1344	First National Bank Omaha-SP	221.04	221.04		-	-	-	-	-	221.04	-
	1345	First National Bank Omaha-RV	827.71	827.71		-	508.85	318.86	-	-	-	-
10/7/2021	25033	Payroll Checks (Live Checks)-BB	5,453.14	5,453.14		-	-	-	-	-	5,453.14	-
	25034	Payroll Checks (Live Checks)-DL	5,453.14	5,453.14		-	-	-	-	-	5,453.14	-
	25035	Payroll Checks (Live Checks)-PP	9,042.73	9,042.73		-	-	-	-	-	9,042.73	-
	25036	Payroll Checks (Live Checks)-AR	5,166.05	5,166.05		-	-	-	-	-	5,166.05	-
	25037	Payroll Checks (Live Checks)-CS	1,043.08	1,043.08		-	-	-	-	-	1,043.08	-
	25038	Payroll Checks (Live Checks)-TW	5,509.12	5,509.12		-	-	-	-	-	5,509.12	-
	25039	Payroll Checks (Live Checks)-KW	7,539.15	7,539.15		-	-	-	-	-	7,539.15	-
	25040	Payroll Checks (Live Checks)-MW	892.64	892.64		-	-	-	-	-	892.64	-
	505665	EDD EFT	8,210.03	8,210.03		-	-	-	-	-	8,210.03	-
	505666	EFTPS EFT	18,882.52	18,882.52		-	-	-	-	-	18,882.52	-
	505667	MB EFT - Payroll Checks (Direct Deposits)	19,656.61	19,656.61		-	-	-	-	-	19,656.61	-
	25041	Payroll Checks (Live Checks)-MR	1,947.08	1,947.08		-	1,947.08	-	-	-	-	-
	25042	Payroll Checks (Live Checks)-MW	1,434.63	1,434.63		-	-	-	-	-	-	1,434.63
	505679	EDD EFT	1,528.04	1,528.04		408.23	582.05	-	122.90	306.04	44.83	63.99
	505680	EFTPS EFT	3,914.22	3,914.22		890.44	1,623.05	-	303.68	729.70	155.40	211.95
	505681	CalPERS Pep Fire EFT	1,019.79	1,019.79		-	-	-	-	-	539.59	480.20
	505682	CalPERS Classic EFT	2,036.74	2,036.74		405.21	1,631.53	-	-	-	-	-
	505683	CalPERS PEPRA EFT	1,231.36	1,231.36		761.44	469.92	-	-	-	-	-
	505684	CalPERS Clc Safety EFT	1,003.13	1,003.13		-	-	-	1,003.13	-	-	-
	505685	CalPERS Pep Safety EFT	516.63	516.63		-	-	-	-	516.63	-	-
	505686	CalPERS 457 Plan	660.00	660.00		50.00	390.00	-	200.00	-	20.00	-
	505687	MB EFT - Payroll Checks (Direct Deposits)	21,497.75	21,497.75		6,574.08	7,786.59	-	2,484.55	2,954.85	1,697.68	-
	1335	Quill Corp	626.30	626.30		588.69	-	-	18.80	-	18.81	-
	1336	US Bank Equipment Finance	121.94	121.94		-	-	-	-	121.94	-	-
	1338	Verizon Wireless	38.01	38.01		-	-	-	-	-	38.01	-
	1339	Williams Scotsman Inc.	503.07	503.07		-	251.53	251.54	-	-	-	-
	25043	Cal Ore Teeophone Co	430.76	430.76		192.21	65.88	65.88	85.43	-	21.36	-
	25044	Cordico Psychological Corp.	400.00	400.00		-	-	-	400.00	-	-	-
	25045	Drew Consulting Inc.	1,339.50	1,339.50		1,024.50	-	-	-	-	315.00	-
	25046	Kellie Power	300.00	300.00		300.00	-	-	-	-	-	-
	25047	LSCSD Utilities	1,494.52	1,494.52		1,114.87	-	-	90.79	-	288.86	-
	25048	N.C.G.T Security Fund	17,704.00	17,704.00		4,390.50	3,996.81	3,404.69	1,716.00	1,716.00	1,716.00	764.00
	25049	Napa Auto Parts	189.76	189.76		-	94.88	94.88	-	-	-	-
	25050	Prentice Long, PC	2,581.93	2,581.93		87.50	122.50	122.50	2,196.93	-	52.50	-
	25051	SHN Consulting Engineers	6,208.75	6,208.75		-	-	6,208.75	-	-	-	-
	25052	Siskiyou Disposal	325.00	325.00		112.50	56.25	56.25	25.00	-	75.00	-
	25053	US Postal Services	655.08	655.08		655.08	-	-	-	-	-	-
	25054	Western Business Products	110.27	110.27		110.27	-	-	-	-	-	-
	25055	William Bullington	95.24	95.24		-	-	-	95.24	-	-	-
	25056	Woods Pest Control	122.00	122.00		-	61.00	61.00	-	-	-	-

LAKE SHASTINA COMMUNITY SERVICES DISTRICT  
 ACCOUNTS PAYABLE - MECHANICS BANK

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10	15	20	25	26	30	31	
						General	Sewer	Water	Police	COPS Grant	Fire	SAFER	
10/21/2021	25057	Payroll Checks (Live Checks)-BB	7,594.25		7,594.25	-	-	-	-	-	7,594.25	-	
	25058	Payroll Checks (Live Checks)-DL	7,594.25		7,594.25	-	-	-	-	-	7,594.25	-	
	25059	Payroll Checks (Live Checks)-PP	1,402.62		1,402.62	-	-	-	-	-	1,402.62	-	
	25060	Payroll Checks (Live Checks)-CS	1,354.57		1,354.57	-	-	-	-	-	1,354.57	-	
	25061	Payroll Checks (Live Checks)-TW	7,536.36		7,536.36	-	-	-	-	-	7,536.36	-	
	25062	Payroll Checks (Live Checks)-KW	1,652.21		1,652.21	-	-	-	-	-	1,652.21	-	
	25063	Payroll Checks (Live Checks)-MW	8,065.25		8,065.25	-	-	-	-	-	8,065.25	-	
	505692	EDD EFT	7,872.01		7,872.01	-	-	-	-	-	7,872.01	-	
	505693	EFTPS EFT	21,503.11		21,503.11	-	-	-	-	-	21,503.11	-	
	505694	MB EFT - Payroll Checks (Direct Deposits)	18,059.53		18,059.53	-	-	-	-	-	18,059.53	-	
	25064	VOIDED				-	-	-	-	-	-	-	
	25065	Payroll Checks (Live Checks)-MR	1,761.00		1,761.00	-	1,761.00	-	-	-	-	-	
	25066	UNION DUES	554.24		554.24	238.00	253.00	-	-	63.24	-	-	
	505706	EDD EFT	1,504.48		1,504.48	481.72	621.65	-	129.14	220.03	51.94	-	
	505707	EFTPS EFT	3,802.02		3,802.02	1,049.09	1,709.06	-	318.76	539.23	185.88	-	
	505708	CalPERS Pep Fire EFT	596.37		596.37	-	-	-	-	-	596.37	-	
	505709	CalPERS Classic EFT	2,182.66		2,182.66	405.21	1,777.45	-	-	-	-	-	
	505710	CalPERS PEPRA EFT	1,231.36		1,231.36	761.44	469.92	-	-	-	-	-	
	505711	CalPERS Clc Safety EFT	1,003.13		1,003.13	-	-	-	1,003.13	-	-	-	
	505712	CalPERS Pep Safety EFT	516.63		516.63	-	-	-	-	516.63	-	-	
	505713	AFLAC EFT	258.04		258.04	33.12	224.92	-	-	-	-	-	
	505714	CalPERS 457 Plan	710.00		710.00	-	490.00	-	200.00	-	20.00	-	
	505715	MB EFT - Payroll Checks (Direct Deposits)	22,782.30		22,782.30	7,018.63	8,442.60	-	2,990.77	2,467.93	1,862.37	-	
	1346	AT&T	130.48		130.48	-	65.24	65.24	-	-	-	-	
	1347	Quill Corp	1,127.15		1,127.15	1,063.88	-	-	-	63.27	-	-	
	1348	US Cellular	134.67		134.67	-	-	-	-	134.67	-	-	
	1349	Fischer's Siskiyou Backhoe	25.73		25.73	25.73	-	-	-	-	-	-	
	25067	Basic Lab	153.60		153.60	-	-	153.60	-	-	-	-	
	25068	Beisito Communications	247.50		247.50	-	-	-	-	247.50	-	-	
	25069	Coral Luquin	375.00		375.00	-	-	-	375.00	-	-	-	
	25070	Don R. Erickson Oil	5,712.14		5,712.14	1,242.47	1,101.19	1,101.18	-	1,023.20	1,244.10	-	
	25071	Empire Insignias	255.00		255.00	-	-	-	-	255.00	-	-	
	25072	Hue & Cry	38.00		38.00	38.00	-	-	-	-	-	-	
	25073	Jaime Cardenas	139.62		139.62	-	-	-	-	-	139.62	-	
	25074	Norco Inc	227.86		227.86	-	-	-	-	-	227.86	-	
	25075	Shasta Valley Tire Service	1,042.90		1,042.90	-	521.45	521.45	-	-	-	-	
	25076	Solano's Inc	56.76		56.76	-	26.81	29.95	-	-	-	-	
	25077	Steve Pappas	530.22		530.22	-	-	-	-	-	530.22	-	
			306,010.70		62,836.73	243,173.97	31,095.33	41,056.37	24,381.95	13,879.65	12,950.44	179,692.19	2,954.77

TREASURER'S REPORT - RATIFICATION OF DISBURSEMENTS  
LAKE SHASTINA COMMUNITY SERVICES DISTRICT

1B

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Board motion "To ratify the checks for expenses, including payroll and liabilities, issued on behalf of the District for the period of November 1 thru November 30,2021 for a total of: " \$ 210,160.60

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Each check has been signed by two directors with documentation attached to each check.

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Submitted for November 2021	\$ 210,160.60
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Expenses - Regular Checks Mechanics Bank Account	\$ 123,233.85
Expenses - Payroll & Liability Checks Mechanics Bank Account	\$ 86,926.75
<u>Subtotal</u>	<u>\$ 210,160.60</u>
<u>Total CSD Expenses</u>	<u>\$ 210,160.60</u>

LAKE SHASTINA COMMUNITY SERVICES DISTRICT  
 ACCOUNTS PAYABLE - MECHANICS BANK

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10	15	20	25	26	30	31
						General	Sewer	Water	Police	COPS Grant	Fire	SAFER
11/1/2021	1341	Pacific Power	14,436.91	14,436.91		538.13	3,907.79	9,774.70	100.53	-	115.76	-
11/4/2021	25079	Payroll Checks (Live Checks)-MW	5,241.13		5,241.13	-	-	-	-	-	-	5,241.13
	505716	EDD EFT	734.96		734.96	-	-	-	-	-	-	734.96
	505717	EFTPS EFT	1,863.84		1,863.84	-	-	-	-	-	-	1,863.84
	505718	CalPERS Pep Fire EFT	480.20		480.20	-	-	-	-	-	-	480.20
	25080	Payroll Checks (Live Checks)-MR	1,947.08		1,947.08	-	1,947.08	-	-	-	-	-
	25081	Payroll Checks (Live Checks)-DL	521.28		521.28	-	-	-	-	-	521.28	-
	505732	EDD EFT	1,463.66		1,463.66	409.81	586.88	-	129.14	216.48	121.35	-
	505733	EFTPS EFT	3,917.31		3,917.31	894.36	1,634.67	-	318.76	531.51	538.01	-
	505734	CalPERS Pep Fire EFT	596.37		596.37	-	-	-	-	-	596.37	-
	505735	CalPERS Classic EFT	2,058.52		2,058.52	405.21	1,653.31	-	-	-	-	-
	505736	CalPERS PEPRA EFT	1,231.36		1,231.36	761.44	469.92	-	-	-	-	-
	505737	CalPERS Clc Safety EFT	1,003.13		1,003.13	-	-	-	1,003.13	-	-	-
	505738	CalPERS Pep Safety EFT	516.63		516.63	-	-	-	-	516.63	-	-
	505739	CalPERS 457 Plan	710.00		710.00	-	490.00	-	200.00	-	20.00	-
	505740	MB EFT - Payroll Checks (Direct Deposits)	22,870.48		22,870.48	6,604.42	7,827.36	-	2,990.77	2,447.73	3,000.20	-
11/5/2021	1354	First National Bank Omaha-WB	1,423.78	1,423.78		-	-	-	-	1,423.78	-	-
	1355	First National Bank Omaha-AD	506.29	506.29		492.36	-	-	-	9.60	4.33	-
	1356	First National Bank Omaha-RV	445.04	445.04		-	303.50	141.54	-	-	-	-
	1357	First National Bank Omaha-RM	185.63	185.63		48.94	68.34	68.35	-	-	-	-
	1358	First National Bank Omaha-SP	365.30	365.30		-	-	-	-	-	365.30	-
	1363	Utility Telephone	558.42	558.42		335.06	-	-	-	55.83	167.53	-
11/9/2021	1353	Fischer's Siskiyou Backhoe	25.75	25.75		25.75	-	-	-	-	-	-
	1359	Pitney Bowes	500.00	500.00		500.00	-	-	-	-	-	-
	1360	Quill Corp	187.06	187.06		187.06	-	-	-	134.43	-	-
	1361	US Cellular	134.43	134.43		-	-	-	-	113.79	-	-
	1362	US Bank Equipment Finance	113.79	113.79		-	-	-	-	-	38.01	-
	1364	Verizon Wireless	38.01	38.01		-	-	-	-	-	-	-
	1366	XIO, Inc.	482.00	482.00		-	-	482.00	-	-	-	-



LAKE SHASTINA COMMUNITY SERVICES DISTRICT  
 ACCOUNTS PAYABLE - MECHANICS BANK

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10	15	20	25	26	30	31
						General	Sewer	Water	Police	COPS Grant	Fire	SAFER
			937.22	937.22		-	-	-	-	-	937.22	-
11/12/2021	1352	Enviro Chipper Industries	937.22	937.22		-	-	-	-	-	-	-
	1365	Williams Scotsman Inc.	503.07	503.07		-	251.53	251.54	-	-	-	-
	25082	Voided				-	-	-	-	-	-	-
	25083	Voided				-	-	-	-	-	-	-
	25084	Basic Lab	153.60	153.60		-	-	153.60	-	-	-	-
	25085	Bonnie Graham	32.00	32.00		-	-	-	32.00	-	-	-
	25086	Cal Ore Telephone Co	430.76	430.76		192.21	65.88	65.88	85.43	-	21.36	-
	25087	Cascade Fire Equipment	3,914.25	3,914.25		-	-	-	-	-	3,914.25	-
	25088	City of Medford	7,825.31	7,825.31		-	-	-	-	-	7,825.31	-
	25089	Coral Luquin	300.00	300.00		-	-	-	300.00	-	-	-
	25090	Kellie Power	400.00	400.00		400.00	-	-	-	-	-	-
	25091	Lake Shastina Golf Resort	87.41	87.41		87.41	-	-	-	-	-	-
	25092	Lithia MTLM, Inc.	36,351.13	36,351.13		-	18,175.56	18,175.57	-	-	-	-
	25093	Napa Auto Parts	119.59	119.59		-	48.42	48.43	-	13.96	8.78	-
	25094	Norco Inc.	80.29	80.29		-	-	-	-	-	80.29	-
	25095	Office Technologies, Inc.	10,030.00	10,030.00		-	-	-	10,030.00	-	-	-
	25096	Prentice Long, PC.	857.50	857.50		700.00	-	-	-	-	157.50	-
	25097	Siskiyou Co. Comm. Development	3,871.23	3,871.23		-	-	-	-	-	3,871.23	-
	25098	Siskiyou Disposal	325.00	325.00		112.50	56.25	56.25	25.00	-	75.00	-
	25099	Timothy Barnett	176.90	176.90		-	88.45	88.45	-	-	-	-
	25100	US Bank	808.63	808.63		-	-	-	-	-	808.63	-
	25101	Veritone, Inc.	300.00	300.00		-	-	-	300.00	-	-	-
	25102	Western Business Products	61.09	61.09		61.09	-	-	-	-	-	-
			1,802.58	1,802.58		-	1,802.58	-	-	-	-	-
11/18/2021	25103	Payroll Checks (Live Checks)-MR	1,007.11	1,007.11		-	-	-	-	-	1,007.11	-
	25104	Payroll Checks (Live Checks)-DL	560.24	560.24		239.50	257.50	-	-	63.24	-	-
	25105	UNION DUES	1,662.84	1,662.84		430.39	579.82	-	125.40	303.50	137.96	85.77
	505756	EDD EFT	4,624.89	4,624.89		953.34	1,605.96	-	309.70	723.73	770.02	262.14
	505757	EFTPS EFT	1,077.50	1,077.50		-	-	-	-	-	596.37	481.13
	505758	CalPERS Pep Fire EFT	2,058.52	2,058.52		405.21	1,653.31	-	-	-	-	-
	505759	CalPERS Classic EFT	1,257.46	1,257.46		766.66	490.80	-	-	-	-	-
	505760	CalPERS PEPRA EFT	1,003.13	1,003.13		-	-	-	1,003.13	-	-	-
	505761	CalPERS Clc Safety EFT	516.63	516.63		-	-	-	-	516.63	-	-
	505762	CalPERS Pep Safety EFT	258.04	258.04		33.12	224.92	-	-	-	-	-
	505763	AFLAC EFT	710.00	710.00		-	490.00	-	200.00	-	20.00	-
	505764	CalPERS 457 Plan	25,231.86	25,231.86		6,723.07	7,848.79	-	2,687.04	2,940.82	3,386.35	1,645.79
	505765	MB EFT - Payroll Checks (Direct Deposits)										
	1350	AT&T	129.91	129.91		-	64.96	64.95	-	-	-	-
	1351	Dell Computer	10,547.57	10,547.57		9,492.81	-	-	-	-	1,054.76	-
	25106	American Water Works	473.00	473.00		-	-	473.00	-	-	-	-
	25107	City of Medford	1,313.25	1,313.25		-	-	-	-	-	1,313.25	-
	25108	Consolidated Electrical Dist.	218.70	218.70		-	218.70	-	-	-	-	-
	25109	Don R. Erickson Oil	2,371.37	2,371.37		668.35	370.50	370.50	-	351.46	610.56	-
	25110	Frank or Sharon Paolinetti	241.47	241.47		-	-	241.47	-	-	-	-
	25111	Gatehouse Media, Inc.	91.00	91.00		-	-	-	-	-	91.00	-
	25112	Greater Lake Shastina Fire	1,000.00	1,000.00		1,000.00	-	-	-	-	-	-
	25113	Hue & Cry	38.00	38.00		38.00	-	-	-	-	-	-
	25114	LSCSD Utilities	1,364.19	1,364.19		1,014.96	-	-	83.18	-	266.05	-
	25115	N.C.G.T Security Fund	16,940.00	16,940.00		4,390.50	3,996.81	3,404.69	1,716.00	1,716.00	1,716.00	-
	25116	RF Enterprises Inc.	1,045.00	1,045.00		1,045.00	-	-	-	-	-	-

LAKE SHASTINA COMMUNITY SERVICES DISTRICT  
 ACCOUNTS PAYABLE - MECHANICS BANK

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10	15	20	25	26	30	31
						General	Sewer	Water	Police	COPS Grant	Fire	SAFER
	25117	Riverside Co Sheriff's Dept	401.70	401.70		-	-	-	-	401.70	-	-
	25118	Siskiyou Co. Tax Collector	63.00	63.00		63.00	-	-	-	-	-	-
	25119	Solano's Inc.	28.30	28.30		-	-	-	-	-	28.30	-
			<b>210,160.60</b>	<b>123,233.85</b>	<b>86,926.75</b>	<b>40,019.66</b>	<b>57,179.59</b>	<b>33,860.92</b>	<b>21,639.21</b>	<b>12,480.82</b>	<b>34,185.44</b>	<b>10,794.96</b>

**LAKE SHASTINA COMMUNITY SERVICES DISTRICT**

**November 2021 Detailed Budget Comparison 2021/2022 YTD**

For the Period: 7/1/2021 to 11/30/2021	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	11/22/2021 % Bud
<b>Fund: 10 - LSCSD General Fund</b>						
<b>Revenues</b>						
Dept: 00						
4055.000 Misc Operational Income	50.00	50.00	140.00	0.00	-90.00	280.0
4070.000 Antenna Lease Revenue	25,200.00	25,200.00	9,895.42	1,610.12	15,304.58	39.3
5050.000 Transfer Fees	4,500.00	4,500.00	1,740.00	100.00	2,760.00	38.7
5080.000 Interest Earned-OPS	50.00	50.00	0.00	0.00	50.00	0.0
5081.000 Interest Earned-RSV	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
Dept: 22 Medical Clinic						
4053.000 Medical Clinic Revenue	60,284.00	60,284.00	25,110.00	5,022.00	35,154.00	41.7
Dept: 23 Green Waste Site						
4055.000 Misc Operational Income	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
<b>Revenues</b>	<b>96,064.00</b>	<b>96,064.00</b>	<b>36,885.42</b>	<b>6,732.12</b>	<b>59,178.58</b>	<b>38.4%</b>
<b>Expenditures</b>						
Dept: 01 General Admin						
7002.000 Admin Overhead Alloc	-462,530.00	-462,530.00	0.00	0.00	-462,530.00	0.0
7010.000 Capital Improvement	44,000.00	44,000.00	0.00	0.00	44,000.00	0.0
Less Reimbursement due from LAIF Savings	-44,000.00	-44,000.00	0.00	0.00	-44,000.00	0.0
7020.000 IT Contract Services/Server	3,960.00	3,960.00	990.00	0.00	2,970.00	25.0
7026.000 Contract Services	66,500.00	66,500.00	4,011.41	741.50	62,488.59	6.0
7033.000 Licenses, Permits, Fees	3,000.00	3,000.00	1,511.17	89.94	1,488.83	50.4
7034.000 Dues & Subscriptions	8,000.00	8,000.00	47.00	0.00	7,953.00	0.6
7035.000 Advertising	500.00	500.00	290.00	0.00	210.00	56.0
7040.000 Insurance (Liability)	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7041.000 Legal	20,000.00	20,000.00	3,947.50	0.00	16,052.50	19.7
7050.100 Off Exp-Supplies	3,500.00	3,500.00	1,481.84	0.00	2,018.16	42.3
7050.200 Off Exp-Postage	6,000.00	6,000.00	667.44	12.38	5,332.56	11.1
7050.400 Off Exp-Maint	900.00	900.00	225.99	30.18	673.01	25.2
7062.000 Repair & Maintenance	200.00	200.00	50.89	0.00	149.11	25.4
7063.000 Fuel	50.00	50.00	103.68	0.00	-53.68	207.4
7064.000 Materials/Supplies/Small Tools	5,000.00	5,000.00	6,382.15	6,328.54	-1,382.15	127.6
7101.000 Property Taxes	128.00	128.00	63.00	63.00	63.00	50.0
7105.000 Utilities - CSD	3,500.00	3,500.00	2,903.21	507.48	596.79	82.9
7105.100 Util-Telephone	2,000.00	2,000.00	671.82	167.53	1,328.18	33.6
7105.200 Util-Electric	4,000.00	4,000.00	770.14	0.00	3,229.86	19.3
7105.400 Utilities-Propane	100.00	100.00	87.50	0.00	12.50	87.5
7105.600 Utility - Internet	2,000.00	2,000.00	640.70	128.14	1,359.30	32.0
7501.000 Payroll Expense	272,000.00	272,000.00	100,347.53	18,558.90	171,652.47	36.9
7513.000 Payroll-TAXES	6,000.00	6,000.00	1,261.03	285.47	4,738.97	21.0
7514.000 Payroll-Benefits	50,000.00	50,000.00	24,110.80	4,822.16	25,889.20	48.2
7516.200 Pension Cost (CalPERS)	23,500.00	23,500.00	8,401.37	1,568.70	15,098.63	35.8
7516.400 CalPERS Fees	400.00	400.00	350.00	0.00	50.00	87.5
7516.500 CalPERS UAL Expense	46,428.00	46,428.00	44,881.56	0.00	1,544.44	96.7
7518.000 Workers Comp	23,000.00	23,000.00	7,672.94	1,519.23	15,327.06	33.4
7530.100 PR Reimbursement Admin	-59,742.00	-59,742.00	0.00	0.00	-59,742.00	0.0
7550.000 Travel & Training	3,600.00	3,600.00	1,285.97	0.00	2,314.03	35.7
7551.000 Meals	500.00	500.00	0.00	0.00	500.00	0.0
Dept: 22 Medical Clinic						
7026.000 Contract Services	1,000.00	1,000.00	2,490.00	0.00	-1,490.00	249.0
7040.000 Insurance (Liability)	800.00	800.00	0.00	0.00	800.00	0.0
7062.000 Repair & Maintenance	50.00	50.00	0.00	0.00	50.00	0.0
7063.000 Fuel	50.00	50.00	0.18	0.00	49.82	0.4
7080.000 Interest Expense	3,500.00	3,500.00	0.00	0.00	3,500.00	0.0
7084.000 Loan Principle Expense	36,500.00	36,500.00	0.00	0.00	36,500.00	0.0
7501.000 Payroll Expense	1,000.00	1,000.00	534.60	0.00	465.40	53.5
7513.000 Payroll-TAXES	50.00	50.00	10.64	0.00	39.36	21.3
7516.200 Pension Cost (CalPERS)	150.00	150.00	41.02	0.00	108.98	27.3
7518.000 Workers Comp	50.00	50.00	45.97	0.00	4.03	91.9
Dept: 23 Green Waste Site						
7026.000 Contract Services						
7063.000 Fuel	300.00	300.00	102.94	0.00	197.06	34.3
7064.000 Materials/Supplies/Small Tools	50.00	50.00	0.00	0.00	50.00	0.0
7501.000 Payroll Expense	100.00	100.00	0.00	0.00	100.00	0.0
7513.000 Payroll-TAXES	700.00	700.00	0.00	0.00	700.00	0.0
7514.000 Payroll-Benefits	100.00	100.00	0.00	0.00	100.00	0.0
7516.200 Pension Cost (CalPERS)	50.00	50.00	0.00	0.00	50.00	0.0
7518.000 Workers Comp	50.00	50.00	0.00	0.00	50.00	0.0
<b>Expenditures</b>	<b>77,990.00</b>	<b>77,990.00</b>	<b>216,382.99</b>	<b>34,823.13</b>	<b>-138,392.99</b>	<b>277.4%</b>

For the Period: 7/1/2021 to 11/30/2021

**Fund: 15 - LSCSD Sewer Dept****Revenues**

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Dept: 00						
4001.100 Assmt/Revenue-Residential	686,033.00	686,033.00	315,973.21	0.00	370,059.79	46.1
4001.200 Assmt/Revenue-Standby	65,088.00	65,088.00	32,277.60	0.00	32,810.40	49.6
4001.300 Assmt/Revenue-Commercial	9,026.00	9,028.00	14,487.03	2,769.41	-5,461.03	160.5
4003.000 Late Payment Revenue	6,000.00	6,000.00	1,754.97	0.00	4,245.03	29.2
5004.000 Sewer Hook Up Fee	44,000.00	44,000.00	7,248.50	0.00	38,751.50	16.5
5040.000 Gain on Sale of Equipment	2,500.00	2,500.00	0.00	0.00	2,500.00	0.0
5081.000 Interest Earned-RSV	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
<b>Revenues</b>	<b>814,647.00</b>	<b>814,647.00</b>	<b>371,741.31</b>	<b>2,769.41</b>	<b>442,905.69</b>	<b>45.6%</b>

**Expenditures**

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Dept: 01 General Admin						
7001.000 Accounting Audit/Review	2,925.00	2,925.00	0.00	0.00	2,925.00	0.0
7002.000 Admin Overhead Alloc	148,010.00	148,010.00	0.00	0.00	148,010.00	0.0
7010.000 Capital Improvement	257,000.00	257,000.00	84,334.77	18,175.56	172,665.23	32.8
Less Reimbursement duu from LAIF Savings	-257,000.00	-257,000.00	-84,334.77	-18,175.56	-172,665.23	-32.8
7020.000 IT Contract Services/Server	3,960.00	3,960.00	990.00	0.00	2,970.00	25.0
7028.000 Contract Services	14,000.00	14,000.00	1,380.80	0.00	12,619.20	9.9
7033.000 Licenses, Permits, Fees	12,000.00	12,000.00	31.32	0.00	11,968.68	0.3
7034.000 Dues & Subscriptions	400.00	400.00	119.97	0.00	280.03	30.0
7035.000 Advertising	200.00	200.00	0.00	0.00	200.00	0.0
7040.000 Insurance (Liability)	14,000.00	14,000.00	0.00	0.00	14,000.00	0.0
7041.000 Legal	500.00	500.00	122.50	0.00	377.50	24.5
7050.100 Off Exp-Supplies	200.00	200.00	0.00	0.00	200.00	0.0
7050.200 Off Exp-Postage	50.00	50.00	0.00	0.00	50.00	0.0
7055.000 Safety Equipment	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
7061.000 Rental Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7062.000 Repair & Maintenance	20,000.00	20,000.00	608.75	218.70	19,391.25	3.0
7063.000 Fuel	5,000.00	5,000.00	2,600.15	0.00	2,399.85	52.0
7064.000 Materials/Supplies/Small Tools	6,000.00	6,000.00	5,427.79	133.73	572.21	90.5
7065.000 Vehicle Repair/Maintenance	5,000.00	5,000.00	3,163.81	0.00	1,836.19	63.3
7080.000 Interest Expense	7,076.00	7,076.00	0.00	0.00	7,076.00	0.0
7085.000 Municipal Finance Principle	23,437.00	23,437.00	0.00	0.00	23,437.00	0.0
7100.000 Lease/Rent Expense	3,000.00	3,000.00	1,006.13	251.53	1,993.87	33.5
7105.100 Util-Telephone	700.00	700.00	331.54	64.96	368.46	47.4
7105.200 Util-Electric	40,000.00	40,000.00	14,999.49	0.00	25,000.51	37.5
7105.300 Util-Waste	675.00	675.00	168.75	0.00	506.25	25.0
7105.600 Utility - Internet	840.00	840.00	389.65	65.88	450.35	46.4
7501.000 Payroll Expense	205,000.00	205,000.00	59,789.99	13,072.19	145,210.10	29.2
7513.000 Payroll-TAXES	4,500.00	4,500.00	955.65	189.51	3,544.35	21.2
7514.000 Payroll-Benefits	55,000.00	55,000.00	19,984.05	3,996.81	35,015.95	36.3
7516.200 Pension Cost (CalPERS)	17,500.00	17,500.00	5,628.19	1,181.06	11,971.81	31.6
7516.400 CalPERS Fees	200.00	200.00	175.00	0.00	25.00	87.5
7516.500 CalPERS UAL Expense	24,124.00	24,124.00	19,116.22	0.00	5,007.78	79.2
7516.600 Pension Plan Fees (MPPP)	0.00	0.00	-723.87	0.00	723.87	0.0
7518.000 Workers Comp	17,500.00	17,500.00	4,874.09	1,113.41	12,625.91	27.9
7550.000 Travel & Training	500.00	500.00	0.00	0.00	500.00	0.0
7551.000 Meals	200.00	200.00	0.00	0.00	200.00	0.0
7552.000 Employee Physical Exams-Shots	200.00	200.00	569.97	189.99	-369.97	285.0
7555.000 Personal Protective Equip PPE	1,000.00	1,000.00	48.12	48.12	951.88	4.8
7556.000 Uniforms	2,000.00	2,000.00	626.93	88.45	1,373.07	31.3
Dept: 36 Planning Grants						
7028.000 Contract Services	0.00	0.00	478.57	155.12	-476.57	0.0
7513.000 Payroll-TAXES	0.00	0.00	8.03	2.25	-8.03	0.0
7516.200 Pension Cost (CalPERS)	0.00	0.00	44.29	12.08	-44.29	0.0
7518.000 Workers Comp	0.00	0.00	47.57	13.21	-47.57	0.0
7530.000 Payroll Reimbursement	0.00	0.00	79.05	0.00	-79.05	0.0
<b>Expenditures</b>	<b>638,697.00</b>	<b>638,697.00</b>	<b>142,940.41</b>	<b>20,796.98</b>	<b>495,756.59</b>	<b>22.4%</b>

For the Period: 7/1/2021 to 11/30/2021

**Fund: 20 - LSCSD Water Dept****Revenues**

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Dept: 00						
4001.100 Assmt/Revenue-Residential	345,000.00	345,000.00	205,679.01	0.00	139,320.99	59.6
4001.200 Assmt/Revenue-Standby	102,200.00	102,200.00	50,569.99	0.00	51,630.01	49.5
4001.300 Assmt/Revenue-Commercial	13,000.00	13,000.00	7,190.36	1,404.64	5,809.64	55.3
4003.000 Late Payment Revenue	8,000.00	8,000.00	1,538.79	0.00	6,461.21	19.2
4055.000 Misc-Non Operating Income	1,500.00	1,500.00	320.00	0.00	1,180.00	21.3
4075.000 Water Capacity Expansion Fee	2,500.00	2,500.00	285.00	0.00	2,235.00	10.6
5006.000 Water Hook Up Fee	2,500.00	2,500.00	0.00	0.00	2,500.00	0.0
5081.000 Interest Earned-RSV	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
Dept: 22 Medical Clinic						
4054.000 Loan Principle Revenue	36,500.00	36,500.00	0.00	0.00	36,500.00	0.0
5081.000 Interest Earned-RSV	9,000.00	9,000.00	0.00	0.00	9,000.00	0.0
Dept: 36 Planning Grant						
5075.000 Grant Income	50,000.00	50,000.00	0.00	0.00	50,000.00	0.0
<b>Revenues</b>	<b>523,200.00</b>	<b>573,200.00</b>	<b>265,563.15</b>	<b>1,404.64</b>	<b>307,636.85</b>	<b>46.3%</b>

**Expenditures**

7001.000 Accounting Audit/Review	2,925.00	2,925.00	0.00	0.00	2,925.00	0.0
7002.000 Admin Overhead Alloc	166,511.00	166,511.00	0.00	0.00	166,511.00	0.0
7010.000 Capital Improvement	105,000.00	105,000.00	84,334.78	18,175.57	20,665.22	80.3
Less Reimbursement due from LAIF Savings	-105,000.00	-105,000.00	-84,334.78	-18,175.57	-20,665.22	-80.3
7020.000 IT Contract Services/Server	3,960.00	3,960.00	990.00	0.00	2,970.00	25.0
7026.000 Contract Services	20,000.00	20,000.00	7,797.40	635.60	12,202.60	39.0
7033.000 Licenses, Permits, Fees	3,500.00	3,500.00	-228.66	-268.84	3,728.66	-6.5
7034.000 Dues & Subscriptions	1,200.00	1,200.00	356.48	236.50	843.52	29.7
7035.000 Advertising	200.00	200.00	0.00	0.00	200.00	0.0
7040.000 Insurance (Liability)	20,000.00	20,000.00	0.00	0.00	20,000.00	0.0
7041.000 Legal	500.00	500.00	122.50	0.00	377.50	24.5
7050.100 Off Exp-Supplies	200.00	200.00	0.00	0.00	200.00	0.0
7050.200 Off Exp-Postage	50.00	50.00	0.00	0.00	50.00	0.0
7055.000 Safety Equipment	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7062.000 Repair & Maintenance	15,000.00	15,000.00	40.23	0.00	14,959.77	0.3
7063.000 Fuel	5,500.00	5,500.00	2,600.14	0.00	2,899.86	47.3
7064.000 Materials/Supplies/Small Tools	8,000.00	8,000.00	3,618.53	133.74	4,381.47	45.2
7065.000 Vehicle Repair/Maintenance	5,000.00	5,000.00	3,180.72	28.02	1,819.28	63.6
7100.000 Lease/Rent Expense	3,000.00	3,000.00	1,006.15	251.54	1,993.85	33.5
7105.100 Util-Telephone	700.00	700.00	331.54	64.95	368.46	47.4
7105.200 Util-Electric	85,000.00	85,000.00	38,778.44	0.00	46,221.56	45.6
7105.300 Util-Waste	675.00	675.00	225.00	0.00	450.00	33.3
7105.600 Utility - Internet	840.00	840.00	333.41	65.88	506.59	39.7
7501.000 Payroll Expense	135,000.00	135,000.00	57,105.85	8,889.40	77,894.15	42.3
7513.000 Payroll-TAXES	2,700.00	2,700.00	1,035.39	128.93	1,664.61	38.3
7514.000 Payroll-Benefits	36,000.00	36,000.00	17,023.45	3,404.69	18,976.55	47.3
7516.200 Pension Cost (CalPERS)	12,500.00	12,500.00	5,079.68	808.75	7,420.32	40.6
7516.400 CalPERS Fees	200.00	200.00	175.00	0.00	25.00	87.5
7516.500 CalPERS UAL Expense	15,424.00	15,424.00	19,116.22	0.00	-3,692.22	123.9
7516.600 Pension Plan Fees (MPPP)	0.00	0.00	-723.88	0.00	723.88	0.0
7518.000 Workers Comp	11,500.00	11,500.00	4,635.14	754.83	6,864.86	40.3
7550.000 Travel & Training	800.00	800.00	0.00	0.00	800.00	0.0
7551.000 Meals	200.00	200.00	79.96	0.00	120.04	40.0
7552.000 Employee Physical Exams-Shots	100.00	100.00	0.00	0.00	100.00	0.0
7555.000 Personal Protective Equip PPE	1,000.00	1,000.00	48.13	48.13	951.87	4.8
7556.000 Uniforms	2,000.00	2,000.00	626.91	88.45	1,373.09	31.3
Dept: 36 Planning Grants						
7026.000 Contract Services	40,000.00	40,000.00	6,208.75	0.00	33,791.25	15.5
7501.000 Payroll Expense	0.00	0.00	49.86	49.86	-49.86	0.0
7513.000 Payroll-TAXES	0.00	0.00	1.24	0.72	-1.24	0.0
7516.200 Pension Cost (CalPERS)	0.00	0.00	7.04	3.78	-7.04	0.0
7518.000 Workers Comp	0.00	0.00	7.33	4.25	-7.33	0.0
7530.000 Payroll Reimbursement	1,000.00	1,000.00	35.80	0.00	964.20	3.6
<b>Expenditures</b>	<b>602,185.00</b>	<b>602,185.00</b>	<b>169,663.75</b>	<b>15,327.18</b>	<b>432,521.25</b>	<b>28.2%</b>

For the Period: 7/1/2021 to 11/30/2021

**Fund: 25 - LSCSD Police Department**

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Revenues</b>						
4001.100 Assmt/Revenue-Residential	138,710.00	138,710.00	69,721.76	0.00	68,988.24	50.3
4001.200 Assmt/Revenue-Standby	279,840.00	279,840.00	139,052.51	0.00	140,787.49	49.7
4001.300 Assmt/Revenue-Commercial	3,410.00	3,410.00	1,540.00	0.00	1,870.00	45.2
4003.000 Late Payment Revenue	10,000.00	10,000.00	2,381.51	0.00	7,618.49	23.8
4056.000 Misc-Non Operating Income	3,000.00	3,000.00	1,268.64	0.00	1,731.36	42.3
5040.000 Gain on Sale of Equipment	3,000.00	3,000.00	500.00	0.00	2,500.00	16.7
5054.000 Animal Control Fees - Other	300.00	300.00	0.00	0.00	300.00	0.0
5055.000 Animal License Fee	3,500.00	3,500.00	550.00	150.00	2,950.00	15.7
5056.000 Warrant	1,000.00	1,000.00	45.90	0.00	954.10	4.6
5062.000 Event/Donations	200.00	200.00	0.00	0.00	200.00	0.0
5081.000 Interest Earned-RSV	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
<b>Revenues</b>	<b>445,960.00</b>	<b>445,960.00</b>	<b>215,060.32</b>	<b>150.00</b>	<b>230,899.68</b>	<b>48.2%</b>

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Expenditures</b>						
7001.000 Accounting Audit/Review	2,925.00	2,925.00	0.00	0.00	2,925.00	0.0
7002.000 Admin Overhead Alloc	78,630.00	78,630.00	0.00	0.00	78,630.00	0.0
7010.000 Capital Improvement	32,000.00	32,000.00	10,030.00	10,030.00	21,970.00	31.3
Less Reimbursement due from LAIF Savings	-32,000.00	-32,000.00	-10,030.00	-10,030.00	-21,970.00	-31.3
7020.000 IT Contract Services/Server	5,280.00	5,280.00	1,320.00	0.00	3,960.00	25.0
7026.000 Contract Services	4,000.00	4,000.00	1,592.00	232.00	2,408.00	39.8
7033.000 Licenses, Permits, Fees	1,500.00	1,500.00	90.27	0.00	1,409.73	6.0
7034.000 Dues & Subscriptions	4,000.00	4,000.00	5,583.00	0.00	-1,583.00	139.6
7035.000 Advertising	800.00	800.00	1,037.30	0.00	-237.30	129.7
7040.000 Insurance (Liability)	7,500.00	7,500.00	0.00	0.00	7,500.00	0.0
7041.000 Legal	2,000.00	2,000.00	3,669.43	0.00	-1,669.43	183.5
7050.100 Off Exp-Supplies	1,500.00	1,500.00	211.02	0.00	1,288.98	14.1
7050.200 Off Exp-Postage	150.00	150.00	0.00	0.00	150.00	0.0
7050.400 Off Exp-Maint	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
7062.000 Repair & Maintenance	500.00	500.00	0.00	0.00	500.00	0.0
7063.000 Fuel	3,840.00	3,840.00	37.81	0.00	3,802.19	1.0
7064.000 Materials/Supplies/Small Tools	5,500.00	5,500.00	1,928.16	0.00	3,571.84	35.1
7065.000 Vehicle Repair/Maintenance	8,000.00	8,000.00	600.59	0.00	7,399.41	7.5
7105.000 Utilities - CSD	500.00	500.00	739.26	83.18	-239.26	147.9
7105.100 Util-Telephone	1,000.00	1,000.00	55.95	0.00	944.05	5.6
7105.200 Util-Electric	1,125.00	1,125.00	445.16	0.00	679.84	39.6
7105.300 Util-Waste	300.00	300.00	125.00	0.00	175.00	41.7
7105.400 Utilities-Propane	1,000.00	1,000.00	94.74	0.00	905.26	9.5
7105.600 Utility - Internet	1,025.00	1,025.00	427.15	85.43	597.85	41.7
7204.000 Events	0.00	0.00	101.06	0.00	-101.06	0.0
7501.000 Payroll Expense	186,000.00	186,000.00	55,764.45	7,877.92	130,235.55	30.0
7513.000 Payroll-TAXES	7,000.00	7,000.00	810.59	114.23	6,189.41	11.6
7514.000 Payroll-Benefits	36,000.00	36,000.00	14,213.00	1,716.00	21,787.00	39.5
7516.200 Pension Cost (CalPERS)	16,000.00	16,000.00	5,330.51	774.92	10,669.49	33.3
7516.400 CalPERS Fees	0.00	0.00	350.00	0.00	-350.00	0.0
7516.600 Pension Plan Fees (MPPP)	500.00	500.00	-1,352.75	0.00	1,852.75	-270.6
7518.000 Workers Comp	12,000.00	12,000.00	4,750.10	677.49	7,249.90	39.6
7550.000 Travel & Training	2,000.00	2,000.00	99.94	0.00	1,900.06	5.0
7551.000 Meals	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7552.000 Employee Physical Exams-Shots	0.00	0.00	400.00	0.00	-400.00	0.0
7555.000 Personal Protective Equip PPE	8,000.00	8,000.00	0.00	0.00	8,000.00	0.0
7556.000 Uniforms	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
<b>Expenditures</b>	<b>407,575.00</b>	<b>407,575.00</b>	<b>98,423.74</b>	<b>11,561.17</b>	<b>309,151.26</b>	<b>24.1%</b>

For the Period: 7/1/2021 to 11/30/2021

**Fund: 26 - COPS Grant**

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Revenues</b>						
5075.000 Grant Income	162,000.00	162,000.00	6,158.05	0.00	155,841.95	3.8
<b>Revenues</b>	<b>162,000.00</b>	<b>162,000.00</b>	<b>6,158.05</b>	<b>0.00</b>	<b>155,841.95</b>	<b>3.8%</b>

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Expenditures</b>						
7020.000 IT Contract Services/Server	2,640.00	2,640.00	660.00	0.00	1,980.00	25.0
7033.000 Licenses, Permits, Fees	1,000.00	1,000.00	247.50	0.00	752.50	24.8
7050.100 Off Exp-Supplies	1,500.00	1,500.00	174.58	0.00	1,325.42	11.6
7050.200 Off Exp-Postage	100.00	100.00	9.60	9.60	90.40	9.6
7050.400 Off Exp-Maint	1,000.00	1,000.00	554.01	113.79	445.99	55.4
7051.000 Public Safety Supplies	1,000.00	1,000.00	77.43	0.00	922.57	7.7
7051.100 Mandatory Safety Equipment	1,000.00	1,000.00	257.40	0.00	742.60	25.7
7062.000 Repair & Maintenance	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7063.000 Fuel	5,500.00	5,500.00	3,100.41	0.00	2,399.59	56.4
7064.000 Materials/Supplies/Small Tools	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
7065.000 Vehicle Repair/Maintenance	6,000.00	6,000.00	799.72	242.60	5,200.28	13.3
7105.100 Util-Telephone	3,000.00	3,000.00	1,043.80	190.26	1,956.20	34.8
7501.000 Payroll Expense	90,000.00	90,000.00	41,265.39	7,828.49	48,714.61	45.9
7513.000 Payroll-TAXES	2,500.00	2,500.00	598.66	113.52	1,901.34	23.9
7514.000 Payroll-Benefits	21,000.00	21,000.00	3,432.00	1,716.00	17,568.00	16.3
7516.200 Pension Cost (CalPERS)	10,000.00	10,000.00	2,621.25	518.26	7,378.75	26.2
7516.600 Pension Plan Fees (MPPP)	100.00	100.00	75.00	0.00	25.00	75.0
7518.000 Workers Comp	5,000.00	5,000.00	2,873.18	665.04	2,126.82	57.5
7550.000 Travel & Training	1,860.00	1,860.00	633.41	1,233.17	1,226.59	34.1
7551.000 Meals	500.00	500.00	-172.29	349.71	672.29	-34.5
7552.000 Employee Physical Exams-Shots	300.00	300.00	0.00	0.00	300.00	0.0
7555.000 Personal Protective Equip PPE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.0
7556.000 Uniforms	2,500.00	2,500.00	255.00	0.00	2,245.00	10.2
<b>Expenditures</b>	<b>162,000.00</b>	<b>162,000.00</b>	<b>58,526.05</b>	<b>12,980.44</b>	<b>103,473.95</b>	<b>36.1%</b>

For the Period: 7/1/2021 to 11/30/2021

**Fund: 30 - LSCSD Fire Department**

## Revenues

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Dept: 00						
4001.100 Assmt/Revenue-Residential	100,835.00	100,835.00	50,732.17	0.00	50,102.83	50.3
4001.200 Assmt/Revenue-Standby	165,360.00	165,360.00	82,163.28	0.00	83,196.74	49.7
4001.300 Assmt/Revenue-Commercial	2,315.00	2,315.00	1,052.50	0.00	1,262.50	45.5
4003.000 Late Payment Revenue	5,000.00	5,000.00	1,202.39	0.00	3,797.61	24.0
4055.000 Misc Operational Income	2,000.00	2,000.00	1,108.16	0.00	891.84	55.4
4056.000 Misc-Non Operating Income	632.00	632.00	158.00	0.00	474.00	25.0
4076.000 Fire Suppression Expansion Fee	15,000.00	15,000.00	10,000.00	0.00	5,000.00	66.7
5040.000 Gain on Sale of Equipment	2,000.00	2,000.00	758.04	0.00	1,241.96	37.9
5055.000 Warrant	0.00	0.00	5,181.00	100.00	-5,181.00	0.0
5061.000 Donations	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
5062.000 Event/Donations	9,355.00	9,355.00	0.00	0.00	9,355.00	0.0
5075.000 Grant Income	1,200.00	1,200.00	0.00	0.00	1,200.00	0.0
5081.000 Interest Earned-RSV						
Dept: 34 Fire Fuels Removal						
4055.000 Misc Operational Income	28,125.00	28,125.00	1,000.00	0.00	27,125.00	3.6
Dept: 45 Mutual Aid Strike Team						
4080.000 Strike Team Rev Payroll Reimb	400,000.00	400,000.00	0.00	0.00	400,000.00	0.0
4081.000 Strike Team Rev Engine Reimb	100,000.00	100,000.00	0.00	0.00	100,000.00	0.0
4082.000 Strike Team Rev Admin OH Reimb	100,000.00	100,000.00	0.00	0.00	100,000.00	0.0
4085.000 Emerg Resp Reimb Travel/Meals	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
<b>Revenues</b>	<b>939,822.00</b>	<b>939,822.00</b>	<b>153,355.52</b>	<b>100.00</b>	<b>786,466.48</b>	<b>16.3%</b>

## Expenditures

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
Dept: 01 General Admin						
7001.000 Accounting Audit/Review	2,925.00	2,925.00	0.00	0.00	2,925.00	0.0
7002.000 Admin Overhead Alloc	69,380.00	69,380.00	0.00	0.00	69,380.00	0.0
7010.000 Capital Improvement	400,000.00	400,000.00	69,939.18	3,871.23	330,060.82	17.5
Less Reimbursement due from LAIF Savings						
7020.000 IT Contract Services/Server	2,640.00	2,640.00	660.00	0.00	1,980.00	25.0
7026.000 Contract Services	2,000.00	2,000.00	400.00	0.00	1,600.00	20.0
7033.000 Licenses, Permits, Fees	100.00	100.00	33.02	0.00	66.98	33.0
7034.000 Dues & Subscriptions	2,000.00	2,000.00	0.00	0.00	2,000.00	0.0
7035.000 Advertising	0.00	0.00	91.00	91.00	-91.00	0.0
7040.000 Insurance (Liability)	10,000.00	10,000.00	0.00	0.00	10,000.00	0.0
7041.000 Legal	1,000.00	1,000.00	1,400.00	0.00	-400.00	140.0
7050.100 Off Exp-Supplies	1,500.00	1,500.00	377.59	0.00	1,122.41	25.2
7050.200 Off Exp-Postage	100.00	100.00	16.41	4.33	83.59	16.4
7051.000 Public Safety Supplies	1,500.00	1,500.00	491.87	0.00	1,008.13	32.8
7051.100 Mandatory Safety Equipment	5,000.00	5,000.00	0.00	0.00	5,000.00	0.0
7062.000 Repair & Maintenance	1,000.00	1,000.00	28.30	0.00	971.70	2.8
7063.000 Fuel	12,500.00	12,500.00	5,742.95	0.00	6,757.05	45.9
7064.000 Materials/Supplies/Small Tools	5,000.00	5,000.00	3,118.70	1,054.76	1,881.30	62.4
7065.000 Vehicle Repair/Maintenance	40,000.00	40,000.00	39,488.38	44.68	511.62	98.7
7075.000 VFA Grant Equipment	18,710.00	18,710.00	3,914.25	3,914.25	14,795.75	20.9
7105.000 Utilities - CSD	1,500.00	1,500.00	1,412.92	286.05	87.08	42.1
7105.100 Util-Telephone	525.00	525.00	590.39	167.53	-65.39	112.5
7105.200 Util-Electric	3,375.00	3,375.00	494.20	0.00	2,880.80	14.6
7105.300 Util-Waste	900.00	900.00	275.00	0.00	625.00	30.6
7105.400 Utilities-Propane	3,000.00	3,000.00	284.21	0.00	2,715.79	9.5
7105.600 Utility - Internet	260.00	260.00	108.80	21.36	151.20	41.1
7501.000 Payroll Expense	52,000.00	52,000.00	34,590.46	4,769.24	17,409.54	68.5
7513.000 Payroll-TAXES	5,000.00	5,000.00	1,462.27	69.16	3,537.73	29.2
7514.000 Payroll-Benefits	21,000.00	21,000.00	8,580.00	1,716.00	12,420.00	40.9
7516.200 Pension Cost (CalPERS)	7,000.00	7,000.00	2,944.90	594.72	4,055.10	42.1
7516.600 Pension Plan Fees (MPPP)	300.00	300.00	-1,447.75	0.00	1,747.75	-482.6
7518.000 Workers Comp	5,000.00	5,000.00	2,303.65	410.16	2,696.35	46.1
7549.000 Volunteer FF Stipend	12,000.00	12,000.00	0.00	0.00	12,000.00	0.0
7549.100 VFF Payroll Taxes	4,000.00	4,000.00	0.00	0.00	4,000.00	0.0
7550.000 Travel & Training	2,000.00	2,000.00	284.85	275.00	1,715.15	14.2
7551.000 Meals	500.00	500.00	241.94	45.62	258.06	48.4
7552.000 Employee Physical Exams-Shots	600.00	600.00	0.00	0.00	600.00	0.0
7556.000 Uniforms	1,000.00	1,000.00	442.98	0.00	557.02	44.3
Dept: 34 Fire Fuels Removal						
7026.000 Contract Services	150.00	150.00	0.00	0.00	150.00	0.0
7034.000 Dues & Subscriptions	50.00	50.00	0.00	0.00	50.00	0.0
7062.000 Repair & Maintenance	1,425.00	1,425.00	1,010.89	937.22	414.11	70.9
7064.000 Materials/Supplies/Small Tools	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7501.000 Payroll Expense	22,000.00	22,000.00	7,202.85	4,707.51	14,797.15	32.7
7513.000 Payroll-TAXES	1,500.00	1,500.00	693.30	384.06	806.70	46.2
7518.000 Workers Comp	2,000.00	2,000.00	618.46	404.86	1,380.54	31.0
Dept: 45 Mutual Aid Strike Team						
7065.000 Vehicle Repair/Maintenance	0.00	0.00	1,069.33	0.00	-1,069.33	0.0
7501.000 Payroll Expense	350,000.00	350,000.00	523,296.55	420.00	-173,296.55	149.5
7513.000 Payroll-TAXES	20,000.00	20,000.00	6,888.22	54.39	13,111.78	34.4
7518.000 Workers Comp	30,000.00	30,000.00	24,125.43	36.12	5,874.57	80.4
7550.000 Travel & Training	1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
7551.000 Meals	1,500.00	1,500.00	0.00	0.00	1,500.00	0.0
<b>Expenditures</b>	<b>1,126,440.00</b>	<b>1,126,440.00</b>	<b>743,154.30</b>	<b>24,259.25</b>	<b>383,285.70</b>	<b>66.0%</b>
<b>Grand Total Net Effect:</b>	<b>-33,194.00</b>	<b>16,806.00</b>	<b>-380,327.47</b>	<b>-108,591.98</b>	<b>397,133.47</b>	



**Lake Shastina Fire Department**  
16309 Everhart Drive  
Weed Ca 96094

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## Lake Shastina Fire Department Board Report

November 2021

For the month of November, it was a little slower than our previous month for LSFD. We responded to a total of 35 calls for service. These calls included:

- 1 Traffic Collision
- 4 Residential Fire Alarms
- 2 Illegal Debris Burn
- 21 Medical Emergencies
- 1 Structure Fire
- 6 Public Assists





## **LAKE SHASTINA POLICE DEPARTMENT**

*William N. Bullington*

*Chief of Police*

16309 Everhart Dr., Weed, CA 96094

(530) 938-2226

TO: LSCSD Board of Directors

FROM: Will Bullington, Chief of Police

SUBJECT: November 2021 Police Monthly Board Report

**POLICE ACTIVITY:** LSPD had 48 calls for service in November.

### **SUMMARY:**

Misdemeanor Arrests: 3

Felony Arrests: 1

Traffic Warnings: 4

Traffic Citations: 4

Animal Control Cites: 1

Animal Related Calls: 4

Parking Cites: 0

House Watch: 420+-

Misc. Police Calls (Non-Criminal): 31

### **NOTABLE ACTIVITY:**

**11/04/21** LSPD investigated three separate burglary cases in which the LSPOA yard had chain saws stolen, a contractor had tools stolen, and a private house had firearms, jewelry and other property taken. These thefts occurred over a series of weeks. Shoe and vehicle tire castings along with other evidence were taken. The investigations led to the arrest of a 37-year-old Dunsmuir resident for burglaries and possession of stolen property. Most of the property was located, but most of the firearms are still outstanding. A current investigation is continuing to locate the rest of the property.

**11/06/21** 30-year-old Montague, CA resident arrested for driving on a suspended DL and an outstanding arrest warrant.

**11/12/21** 33-year-old Lake Shastina, CA resident arrested for domestic battery and resisting arrest.

**11/24/21** 29-year-old Lake Shastina, CA resident arrested for an arrest warrant.

## Lake Shastina Sewer Department

To: Lake Shastina CSD Board  
From: RODNEY VILLA, Maintenance Leadman  
Meeting Date: December 15, 2021  
Subject: Board Report November 2021

### Notable Activity:

Training continues for the two newer employees, Hector and Tim, on heavy equipment and power tools. Employee reviews were completed for both employees as well.

We ran the Jetter through a clog on Stonecrest Dr. and another on Sandy Ln. The Jetter is now winterized.

A root intrusion was removed at the wye of 6031 Sherwood Rd and the 10" main.

We also installed two new sewer laterals on Antelope way.

## Lake Shastina Water Department

To: Lake Shastina CSD Board  
From: RODNEY VILLA, Maintenance Leadman  
Meeting Date: December 15, 2021  
Subject: Board Report November 2021

### Notable Activity:

We replaced the failed sump pump at B#50/tank #1. All water stations were winterized and the well houses too.

We did a lateral leak repair on Mountain Wood Dr. and we also fixed a serious electrical problem at well #4.

We also gathered all fire extinguishers to have them charged.



*LAKE SHASTINA COMMUNITY SERVICES DISTRICT*

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**TO:** LSCSD BOARD OF DIRECTORS  
**MEETING DATE:** December 15, 2021  
**FROM:** Robert Moser, General Manager  
**SUBJECT:** LOU Christmas Eve

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**BACKGROUND:**

At last month's meeting, this item was brought before the board for approval. At that time, it was requested to bring data on the costs of this at the next meeting. This information would have been included last month, but with the difficulties of not being able to access Fund Balance at the time, we couldn't possibly have had this information. During contract negotiations on the new MOU and the employees moving to PTO, they agreed to give back 3 days a year, at a savings to the district of \$5,073.76. At this time the additional 4hrs for Christmas Eve will cost the district \$845.63, so we are still saving \$4,228.14.

Several months ago, while negotiating the MOU this item slipped through and was overlooked. The district for years has given a ½ day off for Christmas Eve. Typically, this is a very unproductive day as you can imagine. Most of the staff will just take the 1<sup>st</sup> half off anyway, so we are already short-staffed, which leads to less productivity and some tasks not being able to be even touched. Currently, we are proposing to add an additional 4hrs to the 4hrs on Christmas Eve that is already in the MOU.

Attached is an LOU from the union adding this to the MOU if so approved.

**RECOMMENDATION:**

- A. To approve the LOU giving employees Christmas Eve off.**
- B. Not approve the additional 4hrs for Christmas Eve**

**LETTER OF UNDERSTANDING**

**Between  
Lake Shastina  
And  
Teamsters Local 137**

This Letter of Understanding amends the Memorandum of Understanding between Lake Shastina and Teamsters Local 137 regarding Article 20, section 20.1, Item 11 - Christmas Eve. Current language reads as follows:

**ARTICLE 20 - Holidays**

20.1 Regular, probationary, and part time (part time prorated to normal hours worked) employees except as otherwise provided herein, shall be entitled to have the following holidays off with pay:

~~11. ½ workday before Christmas Day~~

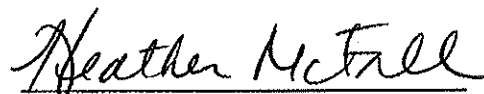
It is agreed that the following change will be implemented upon both parties signing this LOU, or as reasonably practical:

**11. December 24, known as "Christmas Eve"**

Lake Shastina

Teamsters Local 137

\_\_\_\_\_  
Robert Moser  
General Manager

  
\_\_\_\_\_  
Heather McFall  
Business Agent

\_\_\_\_\_  
Date

10/27/2021  
\_\_\_\_\_  
Date

# VERBAL

Election of Officers for 2022 Calendar Year: (Effective December 16, 2021)

1. President
2. Vice President
3. Secretary/Treasurer/Clerk

## INFORMATION:

*Board Policy and Procedure Manual/Handbook*

**5010.5 Annual Organizational Meeting.** *The Board of Directors shall hold an annual organizational meeting at its regular meeting in December. At this meeting the Board will elect a President, Vice President, and Clerk from among its members to serve during the coming calendar year, and will appoint the General Manager as the Board's Secretary and District's Treasurer.*