



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

RESOLUTION 8-14

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE SHASTINA COMMUNITY SERVICES DISTRICT REGARDING ADOPTING A POLICY OUTLINING DISTRICT COMPLIANCE WITH THE RALPH M. BROWN ACT.

WHEREAS, per Government Code § 54950 et seq., meetings of the Board of Directors of the Lake Shastina Community Services District are subject to the Ralph M. Brown Act (“the Brown Act”) and its open meeting provisions; and

WHEREAS, the Lake Shastina Community Services District (LSCSD) is endeavoring to adhere to the Special District Leadership Foundation’s District Transparency Certificate of Excellence requirements; and

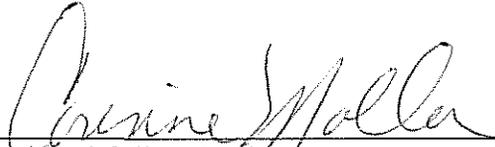
WHEREAS, to achieve compliance with Transparency requirements it is incumbent upon the District to have a policy related to Brown Act Compliance; and

WHEREAS, the LSCSD has developed a policy stating the Board of Directors and District staff shall at all times comply with all provisions of the Brown Act as it currently exists.

NOW, THEREFORE, BE IT RESOLVED: The Brown Act Compliance Policy of the Lake Shastina Community Services District, attached hereto as Exhibit A, is hereby approved and adopted.

I hereby certify that the forgoing is a full, true and correct copy of Resolution 8-14 duly passed and adopted by the Board of Directors of the Lake Shastina Community Services District, Siskiyou County, California, at a meeting thereof duly held on the 18th day of June, 2014, by the following vote:

AYES: Directors Cupp, Mitchell, Moller and Wetter
NOES: None
ABSENT: Director Roths


Corinne Moller, President

ATTEST:

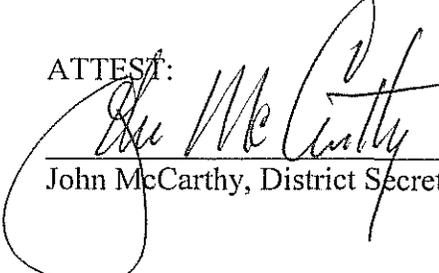

John McCarthy, District Secretary

Exhibit A to Resolution 8-14

Lake Shastina Community Services District Policies

Approved: 6/18/14

POLICY TITLE: Brown Act Compliance

POLICY NUMBER:

Per Government Code Section 54950 et seq., meetings of the Board of Directors of the Lake Shastina Community Services District are subject to the Ralph M. Brown Act ("the Brown Act") and its open meeting provisions. With certain exceptions, the Brown Act requires that meetings of the Board shall be open and public, and all persons shall be permitted to attend Board meetings. (Government Code § 54953(a))

The District shall familiarize all directors and staff members with the provisions of the Brown Act. (Government Code § 54952.7)

The members of the Board of Directors will fully comply with the provisions of the Brown Act. Any person elected to serve as a member of the Board of Directors, but who has not yet assumed the duties of office, shall conform his or her conduct to the requirements of the Brown Act and shall be treated as if he or she has already assumed office. (Government Code § 54952.1)

The Board of Directors and District staff shall at all times comply with all provisions of the Brown Act as it currently exists and as it may be amended by the California State Legislature from time to time. If any portion of this policy conflicts with any provision of the Brown Act or any provision of state or federal law, the law shall prevail.



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting
Wednesday, June 18, 2014 – 5:00 p.m.
Administration Building
MINUTES

CALL TO ORDER AND ROLL CALL: called to order at 4:30 p.m.

LSCSD Board Roll Call: Cupp * Mitchell Moller Roths absent Wetter

*Dir. Cupp was absent from 5:00 p.m. – 5:10 p.m.

PUBLIC COMMENTS BEFORE CLOSED SESSION: None

CLOSED SESSION: called to order at 4:31 p.m.

Also present: GM McCarthy

1. A. Personnel (Gov. Code Section 54957): Consider staffing modifications - Department of Public Safety – Police

With no objections by the Board, Pres. Moller adjourned Closed Session at 4:55 p.m.

REGULAR MEETING: called to order at 5:00 p.m.

Also present: GM McCarthy, PWS Moser, SAC Nelle, CPS Wilson, AFC Bullington, AA Charvez
There were approximately 28 people in the audience.

PLEDGE OF ALLEGIANCE: Pres. Moller led the Pledge of Allegiance.

REPORT ON CLOSED SESSION:

Items 1.A.: The Board discussed with the General Manager modifications to positions within the Police Department.

PUBLIC COMMENTS: None

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

2. A. Approval of Minutes: Regular Meeting May 21, 2014
- B. Ratification of Disbursements: May 1 to May 31, 2014
- C. Budget Comparison: FY 2013/2014 YTD
- D. Approval of Transfer of LAIF funds to CSD Operating Account

With no objection by the Board, Pres. Moller moved to approve Consent Calendar.

Ayes: Directors Mitchell, Moller and Wetter

Noes: None

Absent: Directors Cupp and Roths

PUBLIC HEARING

3. FY 2014/15 Operating Budget: public hearing and consideration of approval: Pres. Moller opened the Public Hearing at 5:04 p.m. GM McCarthy gave a PowerPoint presentation overview of proposed budget. Comments were received from the audience. Pres. Moller closed the Public Hearing at 5:58 p.m. The Board discussed.

Motion by Dir. Cupp second by Dir. Mitchell to adopt Resolution 6-14, approving FY 2014/15 Operating Budget, as presented.

Ayes: Directors Cupp, Mitchell, Moller and Wetter

Noes: None

Absent: Director Roths

DISCUSSION / ACTION ITEMS:

4. Department of Public Safety Monthly Report: CPS Wilson updated the Board on Fire and Police activities.
5. 2013/14 Grand Jury Report of the Lake Shastina Police Department: review and response: GM McCarthy reported that the Grand Jury performed a watchdog investigation of the Police Department; the report came out well for the Department. GM McCarthy read the findings and recommendations.

Motion by Dir. Wetter second by Dir. Cupp to approve the CSD Board's letter responding to the 2013/14 Grand Jury Report, as presented.

Ayes: Directors Cupp, Mitchell, Moller and Wetter

Noes: None

Absent: Director Roths

6. Approval of "Combined Agencies of Siskiyou County Automated Data Exchange" (CASCADE) Memorandum of Understanding (MOU): CPS Wilson reported that the proposed CASCADE MOU would give the DPS the ability to share information and data with eight other law enforcement agencies in Siskiyou County. There is no upfront cost related to the program.

Motion by Dir. Mitchell second by Dir. Wetter to authorize the DPS Chief to enter into the CASCADE MOU, as presented.

Ayes: Directors Cupp, Mitchell, Moller and Wetter
Noes: None
Absent: Director Roths

7. Request from property owner for DPS statistical information to be used for property owner's Petition for Redetermination to challenge the CalFire State Responsibility Area Fee: The Board and staff discussed the options for responding to the request for a compilation of information relevant to Lake Shastina's ability to suppress/fight fire within the District. Dir. Cupp made a motion, second by Dir. Mitchell, to direct the General Manager to prepare a fact sheet based on the information provided in the DPS Chief's report, available to those who request it at \$0.15 per copy. Dir. Cupp amended the motion, second by Dir. Wetter to have the General Manager prepare a fact sheet based on the information provided in the DPS Chief's report, available to the public of Lake Shastina and on the website. The motion was amended as follows:

Motion by Dir. Cupp second by Dir. Wetter to direct the General Manager to prepare a fact sheet based on the information provided in the DPS Chief's report dated June 12, 2014, eliminating all statements that could put the District in a position of liability, and make it available to the Lake Shastina public.

Ayes: Directors Cupp, Mitchell, Moller and Wetter
Noes: None
Absent: Director Roths

8. Special District Leadership Foundation's District Transparency Certificate Program:

- A. Consideration of Resolution re: District Mission Statement: The Board discussed proposed mission statements.

Motion by Dir. Moller second by Dir. Cupp to approve the District Mission Statement to read: "To protect the public health, safety, and environment of our constituents by providing high quality water, wastewater, and public safety services in a safe, efficient, and financially responsible manner."

Ayes: Directors Cupp, Mitchell, Moller and Wetter
Noes: None
Absent: Director Roths

Pres. Moller read proposed Resolution 7-14 to establish a Mission Statement.

Motion by Dir. Cupp second by Dir. Wetter to adopt Resolution 7-14, establishing a District Mission Statement.

Ayes: Directors Cupp, Mitchell, Moller and Wetter
Noes: None
Absent: Director Roths

- B. Consideration of Resolution re: Compliance with the Ralph M. Brown Act: Pres. Moller read proposed Resolution 8-14 regarding compliance with the Ralph M. Brown Act.

Motion by Dir. Cupp second by Dir. Wetter to adopt Resolution 8-14, adopting a policy outlining District compliance with the Ralph M. Brown Act.

Ayes: Directors Cupp, Mitchell, Moller and Wetter
Noes: None
Absent: Director Roths

- C. Consideration of Resolution re: Public Records Act Document Request Policy: Pres. Moller read proposed Resolution 9-14 regarding Public Records Act document requests.

Motion by Dir. Wetter second by Dir. Cupp to adopt Resolution 9-14, adopting a District Public Records Act Document Request Policy.

Ayes: Directors Cupp, Mitchell, Moller and Wetter
Noes: None
Absent: Director Roths

9. Water Wells: update on drilling new well: GM McCarthy reported that all test results from the test well look good and the District will be moving forward with a production well.

10. Update on emergency repairs to Well 3: GM McCarthy reported that Well 3 is expected to be back in service the first week of July.

BOARD MEMBER COMMENTS: Dir. Wetter (water issues), Dir. Mitchell (acknowledged Chief Wilson's efforts), Dir. Cupp (Hoy Park concerts), Pres. Moller (acknowledged Chief Wilson's efforts, Hoy Park concerts)

ADJOURNMENT:

With no objections by the Board, Pres. Moller adjourned the meeting at 7:02 p.m. to the next regular Meeting July 16, 2014 (Open Session at 5:00 p.m.).

Approval Date: 7/16/14



Corinne Moller, President

ATTEST:


John McCarthy, District Secretary